VILLAGE OF EPHRAIM
MARINAS AND MOORINGS MINUTES
WEDNESDAY, JUNE 3, 2026 – 8:00 AM
9996 Water Street- Ephraim Village Hall

Action Items:

B. Nelson moved, Thorp seconded to approve the minutes of April 8, 2026, all ayes with T. Nelson abstaining. Motion carried.

B. Nelson moved, Thorp seconded to secure the used 4' x 30' used piers with wood decking from Pier & Waterfront LLC, not to exceed eleven thousand dollars ($11,000), all ayes. Motion carried.

Thorp moved, B. Nelson seconded to adjourn at 8:57 AM, all ayes. Motion carried.

Present: John Held, Bruce Nelson, Bob Plansky, BD Thorp, Tim Nelson-Chair.

Absent: None.

Guests: None.

Staff: Brent Bristol - Village Administrator/Harbormaster, Justin MacDonald – Maintenance Manager/Fire Chief, and Kim Roberts – Deputy Clerk.

1. **Call to Order**: The meeting was called to order by T. Nelson at 8:00 AM.
2. **Changes to the agenda:** There were no changes.
3. **Visitors' Comments:** There were no comments.
4. **Approval of the previous minutes:**
   B. Nelson moved, Thorp seconded to approve the minutes of April 8, 2026, all ayes with T. Nelson abstaining. Motion carried.
5. **Discussion regarding Pier and Waterfront estimates for future projects:**
   Bristol noted that Pier and Waterfront LLC was unable to complete the updated estimates. He acknowledged that this was their busy season and based on his contact's feedback, the estimates were close to completion.

   The Committee discussed the availability of two (2) used dock sections that Pier and Waterfront LLC had previously presented as an option. Bristol expressed concern that the longer they waited, the more likely these sections would become unavailable. Held suggested that if there was a risk of losing these dock sections before the next meeting, they should contact the company to secure them, noting this would be a cost-effective way to test whether four-foot sections work better than three-foot sections for stability. T. Nelson supported the idea, noting he had recently walked on slip 15 during brisk southwest winds and found the experience concerning, observing that the individual boards were moving independently rather than as a unified structure. He agreed that a four-foot-wide experiment would be worthwhile even if it could not be installed until next spring.

   B. Nelson moved, Thorp seconded to secure the used 4' x 30' used piers with wood decking from Pier & Waterfront LLC, not to exceed eleven thousand dollars ($11,000), all ayes. Motion carried.

   The Committee discussed the recent movement of Held into a slip one further to the west and what to do with the vacated slip. The Committee noted that the vacated slip would always have length and width challenges and suggested that Bristol get creative this year to fill it with transients or a jet ski (as a one-year-only spot) since the twenty-foot (20') slip size is most in demand. Next year, when the new 4' x 30' piers are installed, it would provide an opportunity to rearrange slips to give boaters more space, addressing some width concerns between boats in certain areas.
6. **Update regarding off-season work list and updated to-do list from on-site meeting:**
   The Committee reviewed the work list from the most recent on-site meeting. Bristol explained that he reviewed the work list with the Assistant Harbormaster for what dock staff could complete during the season.

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The Committee reviewed various maintenance items for Firehouse Marina. They felt that dredging north of the facility could wait until fall, with current water levels showing improvement. Bristol suggested establishing benchmarks for when water levels become concerning, to provide actionable data for dredging decisions.

The Committee discussed the water station installation, which was expected to occur within the week. The message board will then be repositioned. Regarding the dock box replacement, it was suggested that a wider but shorter replacement that wouldn't obstruct the window view of the launch ramp would be best after the water station is installed.

The Committee further discussed channel marker placement, crack sealing the marina parking lot, the rock wall along the marina parking lot (which committee members noted that the pending estimate should provide further details), and replacement of the north dinghy pier/green launch.

The Committee discussed reattaching a bumper board with a cleat at Monument Corner at Anderson Dock. T. Nelson explained he had retrieved the board from the ice and placed it on Monument Corner, identifying its original location at the outer corner channel. They also reviewed vertical bumper board needs, noting some were loose and required tightening, with a couple missing on the west end. MacDonald indicated uncertainty about the remaining stock of the 3x8 cedar boards, acknowledging they were now special-order items due to limited local sawmill availability. Committee members agreed that, if necessary, some bumper boards could be moved from the north, closest to shore, to replace the west end boards.

7. **New business for the next meeting: No new business was discussed.**

   The next meeting of the Marinas and Moorings Committee will take place on Wednesday, July 8, 2026, at 8:00 AM.

8. **Adjournment:**
   Thorp moved, B. Nelson seconded to adjourn at 8:57 AM, all ayes. Motion carried.

   Recorded by Kim Roberts – Deputy Clerk

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