

Library Committee
June 4, 2026
Meeting Minutes

Call to Order: Attendees: Carly Mulliken, Chairperson; Grace Held, Member; Windsor McCutcheon, Treasurer; Mary Wilson, Member; Suzanne Ihrig, Branch Manager. Cindy Nelson, Member, did not attend. No guests attended. Meeting called to order at 2:12 p.m. by Carly Mulliken, who noted that we have a quorum.

Previous Minutes: Motion to approve the minutes from the meeting held on April 14, 2026 made by Windsor McCutcheon; seconded by Grace Held; all ayes carried the motion.

Visitor Comments: No visitor comments received.

Treasurer's Report:

- Checking account balance: \$4,308.39
- Savings account balance: \$1,903.50
- CD balance: \$8,426.81
- Motion to approve Treasurer's Report made Grace Held; seconded by Mary Wilson. All ayes carried the motion.

Librarian's Report:

- - Both book clubs are on summer hiatus.
 - Hosted Jerod from Write On, Door County and his program, *Library Memories*, on April 13.
 - Held raffle for National Library Week the last week in April.
 - Library Board meeting was held at the Ephraim Village Hall on May 18.
 - Kicked off the summer reading program (Theme: Unearth a Story) with a visit and presentation by Open Door Bird Sanctuary. on June 1. Next, we'll host Peninsula Reptiles on June 11. Will have the prize cart June – August.
 - Door to Summer Adventures programs, which begin on July 9, are full or nearly full.
- Nicolet Library System (which DC libraries are a part of) is getting new computer software in August. During the migration period, all Door County libraries will be closed. No firm dates given yet.
- Motion to approve Librarian's Report made by Mary Wilson; seconded by Grace Held. All ayes carried the motion.

Fyr Bal Book Sale:

- Windsor McCutcheon will purchase a 10 x 10 tent and sandbags.
- Schedule:
 - Bring up books from the basement on Thursday, June 18 at 2:00 p.m.
 - Set up large tent (if needed) and bring up tables from basement on Friday, June 19 at 5:00 p.m.
 - Sale set-up and small tent set up on Saturday, June 20 at 7:30 a.m.
 - Volunteers have slowly been signing up.
- Will use name tags for food purchases for volunteers instead of printing out coupons.
- Windsor McCutcheon will get smaller bills due to people bringing 20s and 50s in the morning.

Furniture Purchase:

- The tax-exempt situation was clarified by library management. A donation can be made to the Ephraim General Fund by the Library Committee to pay for the furniture, which will be purchased by Suzanne Ihrig tax-exempt.

New Business

- None.

Next Meeting Date: September 10th at 2:00 p.m. at the Ephraim Library.

Adjournment: Grace Held made a motion to adjourn at 3:15 p.m.; seconded by Mary Wilson. All ayes carried the motion.