

VILLAGE OF ELMWOOD
- BOARD MEETING AGENDA -
Elmwood Village Auditorium
323 West Winter Avenue
7:00pm
Monday – December 8, 2025

Agenda:

- 1. Call to Order**
 - a) Roll Call
 - b) Note compliance with the open meeting law
 - c) Pledge of Allegiance
- 2. Open Regular Board Meeting**
- 3. Approval of Minutes**
 - Discussion and Possible action to approve the minutes of the November meeting.
- 4. Public Comment (Non-Agenda Items)**
 - Citizens may speak for up to five (5) minutes. The Board cannot discuss or act on items not listed on the agenda, but comments will be noted and may be placed on a future agenda.
- 5. Community Groups – Enrichment Council/Community Club/American Legion**
- 6. Operator's Licenses – Half Throttle Saloon** – Consideration and possible approval of operator's licenses for:
 - Kelly Ebben
 - Ecko Carl
- 7. Winter Parking Regulation & Permit Authorization Discussion:**
 - Review of current winter parking regulations and enforcement procedures.
 - Consideration of winter parking permit requests, including a request from Cammi Hotchkiss-Fox.
 - Proposal to grant the Chief of Police and the Clerk authority to issue winter parking permits directly, without requiring approval from the full Board.
 - Discussion of criteria, documentation requirements, and procedures for issuing permits under the revised authorization.
- 8. Personnel & Finance Committee Recommendations**
 - a) Legion Well House Donation Request**
 - Discussion and possible approval of donating \$250 toward paint for repainting the Legion Well House.
 - b) Enrichment Council – Dining Room Improvements**
 - Discussion and possible approval of pricing for flooring and painting the Village Dining Room.
 - c) NSF Check Fee Structure**
 - Discussion and possible approval of increasing NSF check fees, including higher fees for second and third offenses.
 - d) Library Back Door Replacement**
 - Discussion and possible approval of replacing the Library door based on provided cost estimates.
 - e) Village Hall Door Security System**
 - Discussion and possible approval of obtaining and selecting a new door security system.

f) Heater Unit – Old Fire Hall

– Discussion and possible approval of installing a new heater unit where two Village vehicles are parked.

g) Nursing Home Project Account Transfer

– Discussion and possible approval to transfer the Nursing Home Project Account (x0125) into the Village MMA Account (x7516).

h) 2026 Budget Preparation

– Review and possible approval of the 2026 Village Budget.

9. Reports (as needed)

- Public Works
- Police Report
- Clerk/Treasurer
- Library

10. Closed Session – Nursing Home Property Sale

The Board may convene into closed session under **Wis. Stat. § 19.85(1)(e)** for the purpose of *deliberating or negotiating the sale of public property (nursing home property) whenever competitive or bargaining reasons require a closed session.*

11. Reconvene into Open Session - The Board may take action on items discussed in closed session.

12. Payment of Bills

13. Adjournment

Posted: December 5, 2025 at Village Office, Village Website, Citizens State Bank, and Elmwood Public Library

Contact: Village Office, (715) 639-3792 | clerk@vi.elmwood.wi.gov

Notice: The Village of Elmwood is an equal opportunity provider and employer. Upon reasonable notice, efforts will be made to accommodate persons with disabilities. Please contact the Village Office at (715) 639-3792 at least 24 hours prior to the meeting for arrangements.

-A quorum of the Village Board may be present at the meeting. Discussion and possible action may occur on any item listed.