

VILLAGE OF ELMWOOD
- BOARD MEETING AGENDA -
Elmwood Village Auditorium
323 West Winter Avenue
7:00pm
Monday – October 13, 2025

Agenda:

- 1. Call to Order**
 - a) Roll Call
 - b) Note compliance with the open meeting law
 - c) Pledge of Allegiance
- 2. Open Regular Board Meeting**
- 3. Approval of Minutes**
 - Discussion and Possible action to approve the minutes of the September meeting.
- 4. Public Comment (Non-Agenda Items)**
 - Citizens may speak for up to five (5) minutes. The Board cannot discuss or act on items not listed on the agenda, but comments will be noted and may be placed on a future agenda.
- 5. New Business** (Discussion and possible action unless otherwise noted)
 - a. **Ehlers Presentation – Sewer Rate Increase Proposal** – Presentation by Kristina Norquist and Brian Reilly of Ehlers, the Village’s Public Finance Advisors, regarding the proposed sewer rate increase.
 - b. **Trick-or-Treating Hours** – Discussion and selection of Village Trick-or-treat time
 - c. **Operator’s (Bartender) Licenses** – Applications for Isabelle Johnson and Michael Freund for Kern’s Hometown Café.
 - d. **118 S. Main Street – Grass Maintenance Invoice** – Discussion regarding repeated mowing by Public Works, Notices issued, and charges; consideration of invoice and future enforcement actions.
 - e. **Maturing Certificates of Deposit** – Direction on renewal or withdrawal of CD x2195 and CD x2193 upon maturity.
 - f. **KerberRose Audit Services** – Discussion and possible approval of KerberRose Audit Service Proposal for future Village auditing.
 - g. **Sewer Plant System Upgrades** – Review of quotes regarding upcoming sewer plant improvements and potential system upgrades.
 - h. **Personnel & Finance Committee Report:** *The Board will convene into Closed Session pursuant to Wis. Stat. §19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees or candidates for public employment over which the Village has jurisdiction or exercises responsibility.*
 - **Public Works Assistant Position – Recommendation and Possible Approval:** Personnel & Finance Committee recommendation for candidate selection for the Public Works Assistant position; discussion and possible approval of employment offer.
 - **Public Works Director Performance Review:** review and discussion of performance evaluation and compensation approval for the Public Works Director.

- **Year-End Employee Recognition & Holiday Observances:** consideration and approval of 2025 year-end recognition and holidays.
- The Board may reconvene into Open Session to take possible action on items discussed in Closed Session.

6. Reports (as needed)

- Public Works
- Police Report
- Clerk/Treasurer
- Library

7. Payment of Bills

8. Adjournment

REVISED

Posted: October 12, 2025 at Village Office, Village Website, Citizens State Bank, and Elmwood Public Library

Contact: Village Office, (715) 639-3792 | clerk@vi.elmwood.wi.gov

Notice: The Village of Elmwood is an equal opportunity provider and employer. Upon reasonable notice, efforts will be made to accommodate persons with disabilities. Please contact the Village Office at (715) 639-3792 at least 24 hours prior to the meeting for arrangements.

-A quorum of the Village Board may be present at the meeting. Discussion and possible action may occur on any item listed.