

VILLAGE OF ELMWOOD
- BOARD MEETING AGENDA -
Elmwood Village Auditorium
323 West Winter Avenue
7:00pm
Monday – September 8, 2025

Agenda:

1. Call to Order

- a) Roll Call
- b) Note compliance with the open meeting law
- c) Pledge of Allegiance

2. Open Regular Board Meeting

3. Approval of Minutes

- Discussion and Possible action to approve the minutes of the August meeting(s).

4. Public Comment (Non-Agenda Items)

- Citizens may speak for up to five (5) minutes. The Board cannot discuss or act on items not listed on the agenda, but comments will be noted and may be placed on a future agenda.

5. Presentations & Community Updates

- *Staying Put – Trishaw Bicycle Announcement*
 - Presentation by Don Fritz, Staying Put board member, sharing news that the organization has received their Trishaw bicycle.

6. Licenses & Permits

- a) *Class B Alcohol License – Name Change*
 - Discussion and possible action to approve license updates for business name change to Kern's Hometown Café, LLC (formerly Kern's Kurbside Bar & Grill/Kern's Café as applicable).
- b) *Operator's (Bartender) License*
 - Discussion and possible action to approve Ethan Marsh (Dollar General) for an Operator's License.
- c) *Temporary Class "B" (Picnic) License*
 - Discussion and Possible action to approve Staying Put for an event on Saturday, September 27, 2025 at the Elmwood Auditorium.
 - Discussion and possible action to approve Elmwood Rod & Gun for an event on Saturday, October 11, 2025 at the Elmwood Auditorium.

7. Personnel & Finance

- a) *CD Investment Recommendation*
 - Discussion and possible action on Personnel & Finance Committee recommendation to place \$300,000 from a Village account into a 7-month CD.
- b) *TID 5 Payment Schedule*
 - Discussion and possible action to determine the timing of the TID 5 payment.
- c) *Butternut Park Camping Rates*
 - Discussion and possible action to on Personnel & Finance Committee recommendation to increase rates starting Spring 2026:
 - Electricity sites: from \$20/night to \$30/night
 - Non-electricity sites: from \$15/night to \$20/night

d) Sewer Rate Increase Analysis

- Discussion and possible action regarding Personnel & Finance Committee Review of Ehlers' input recommending that the flat sewer rate be increased by 50% (approximately \$20) in order to keep the Sewer Fund self-sustaining and not draw from the General Fund. Still awaiting results of the Water Rate Study.

e) Temporary Deputy Clerk

- Discussion and possible action on Personnel & Finance Committee recommendation to hire a part-time Deputy Clerk during the current Deputy Clerk's maternity leave, with authority granted to the Personnel & Finance Committee to make the hire without further Board approval.

8. Reports (Informational)

- Public Works
- Police Report
- Clerk/Treasurer
- Library

9. Payment of Bills

10. Closed Session

- Discussion regarding Personnel & Finance Committee recommendation on employee discipline pursuant to Wis. Stat. §19.85(1)(b) and (c).

11. Open Session

- Possible action on Personnel & Finance Committee recommendation regarding employee discipline.

12. Adjournment

Posted: September 5, 2025 at Village Office, Village Website, Citizens State Bank, and Elmwood Public Library

Contact: Village Office, (715) 639-3792 | clerk@vi.elmwood.wi.gov

Notice: The Village of Elmwood is an equal opportunity provider and employer. Upon reasonable notice, efforts will be made to accommodate persons with disabilities. Please contact the Village Office at (715) 639-3792 at least 24 hours prior to the meeting for arrangements.

-A quorum of the Village Board may be present at the meeting. Discussion and possible action may occur on any item listed.