VILLAGE OF ELMWOOD
323 W. Winter Avenue Elmwood, 54740
REGULAR BOARD MEETING
DATE & TIME: August 11, 2025 – 7:00PM
BOARD MEMBERS PRESENT: Neil Boltik, Jason Severson, Dawn Toth, Mark Wolf, Mike Burke, Paul Unser, Pam Marson
MEMBERS ABSENT: None
STAFF PRESENT: Holly Malaszuk, Bryan Bechel
PUBLIC PRESENT: Amy Bechel, Carl Schroder, Hollie Larson, Anjel Maureen, Linda Garfield, Gilda Bour, Stephanie Beyer,

PRESS PRESENT: None

NOTE: APPROVED MINUTES

CALL TO ORDER
President Neil Boltik called the Board Meeting to order at 7:00PM

PLEDGE OF ALLEGIANCE

NOTE COMPLIANCE WITH THE OPEN MEETING LAWS
Neil Boltik noted that the Village had complied with the open meeting law requirements.

OPEN REGULAR BOARD MEETING-

APPROVAL OF MINUTES FOR JULY 14, 2025 -
Dawn Toth made a motion to approve the minutes for July 14th as submitted. Seconded by Mark Wolf. Roll Call. Motion carried.

PUBLIC INPUT – None

COMMUNITY GROUPS – ENRICHMENT COUNCIL/COMMUNITY CLUB/AMERICAN LEGION – None

UFO DAYS – OPEN DISCUSSION –
Amy Bechel reported that there were some challenges during UFO Days. Organizers had a hard time finding people to help move tables and cover food tent shifts. Neil Boltik commented that there was some confusion with the parade line-up. It was also noted that efforts are being made to provide more activities for children. Additionally, a business owner experienced conflicts with people standing in front of her business, which led to a request for increased police presence.
The Board and Amy acknowledged that Tony has been doing the parade announcing for many years and expressed their gratitude for his continued contributions.

DISCUSSION/POSSIBLE ACTION ON LEGION REQUEST FOR WELL HOUSE REPAIRS (PAINTING, WINDOW, BRICKS) –
Holly Malaszuk explained that James Baier, on behalf of the Legion, indicated interest in repainting the well house, installing a new window, and replacing the bricks at the well house in Legion Park. However, no Legion representatives were present at the meeting, and

no cost estimates or information regarding the requested Village contribution were provided. Due to the lack of representation and information, the discussion was tabled. Pam Marson made a motion to table the discussion. Paul Unser seconded. Roll call vote was taken, and the motion carried.

PICKLEBALL AT AUDITORIUM FOR RESIDENTS –
Holly Malaszuk explained that a few community members have been using the Auditorium during business hours to play Pickleball. Stephanie Beyer attended the meeting to encourage more people to participate, noting that it is a friendly and active game. She also explained that gym floor tape has been placed on top of painter's tape so as not to damage the flooring.
Beyer requested to begin scheduling Pickleball on Saturdays from 9:00 a.m. to noon. The Board approved the request with the following conditions:

- She must monitor the online calendar to avoid conflicts with other reservations.
- Participants must use clean shoes, and during winter months, change into dry shoes to keep the floor safe.
- All participants must sign in and out until a yearly waiver form is developed.

ELMWOOD AREA FIRE DEPARTMEN CHICKEN DINNER –
The Elmwood Area Fire Department submitted applications for a Street Use Permit, Noise Ordinance Extension, and a Temporary Class B License for their annual Chicken Dinner scheduled for September 6, 2025.
Paul Unser made a motion to approve the applications as submitted. Jason Severson seconded. Roll call vote was taken, and the motion carried.

OPERATOR'S LICENSE – CHAROLETTE FICK – DOLLAR GENERAL –
Mark Wolf made a motion to approve the Operator's License for Charlotte Fick as submitted. Dawn Toth seconded. Roll call vote was taken, and the motion carried.

SACRED HEART CHURCH EUCHARISTIC PROCESSION –
Sacred Heart Church submitted a Street Use Permit application for their Eucharistic Procession on September 14, 2025, from 9:00 a.m. to 10:00 a.m. The event will be conducted in the same manner as last year.
Dawn Toth made a motion to approve the application as submitted. Jason Severson seconded. Roll call vote was taken, and the motion carried.

DECISION ON CONTRACTOR FOR CULVERT REPLACEMENT –
The Village received two bids for the culvert replacement project: one from Deja Vu Trucking and Excavating, LLC and the other from Next Level Excavation, LLC. Both bids were approximately the same cost, with one slightly higher than the other. Travis from the County will assist with flagging during the project.
Paul Unser commented that he was comfortable with either option as long as everyone was satisfied. The Board voted to proceed with Deja Vu Trucking and Excavating, LLC. If they are unable to complete the work in a timely manner, the project will be awarded to Next Level Excavation, LLC. Roll call vote was taken, and the motion carried.

PIERCE COUNTY HAZARD MITIGATION PLAN – RESOLUTION #2025-107 –
Holly Malaszuk explained that Pierce County reached out earlier in the day requesting to be placed on the agenda to adopt the Pierce County Multi-Hazards Mitigation Plan for 2024–

2029. The request came on short notice due to an email error, which required an emergency agenda revision so the matter could be addressed promptly.
Paul Unser made a motion to adopt the Pierce County Multi-Hazards Mitigation Plan (2024–2029) under Resolution #2025-107. Dawn Toth seconded. Roll call vote was taken, and the motion carried.

DISCUSSION OF GOLF CARTS ADDED TO ORDINANCES –
It was noted that during the July meeting, some residents expressed interest in allowing golf carts to be operated on Village roads. Village President Neil Boltik explained that the ordinance being considered is Spring Valley's, with additional provisions added by Police Chief Darren Ekholm.
Neil Boltik stated that the ordinance must first be reviewed by the Police and Licensing Committee. Dawn Toth seconded. Roll call vote was taken, and the motion carried.

PERSONNEL & FINANCE COMMITTEE RECOMMENDATIONS – DISCUSSION/ACTION:

- **ELMPLOYEE HEALTH INSURANCE –** Dawn Toth explained that the current employee health insurance covers dependent children of full-time employees up to age 26. The Personnel and Finance Committee recommended changing the coverage age from 26 to 19.
  Paul Unser made a motion to approve the new health insurance plan for the full-time employees and to change the dependent coverage age from 26 to 19. Jason Severson seconded. Roll call vote was taken, and the motion carried.
- **FINES FOR FAILURE TO OBTAIN REQUIRED PERMITS/LICENSES –** Tabled
- **STAFF USE VEHICLE –** Dawn Toth reported that the Personnel and Finance Committee approved the cheaper lease option of a Ford Escape for the next three years, with the option to revisit purchasing or entering into another lease at the end of the term.
  Pam Marson made a motion to approve leasing the vehicle. Paul Unser seconded. Roll call vote was taken, and the motion carried.
- **INCREASED SPECIAL ASSESSMENT FEE –** Holly Malaszuk explained that title companies are requesting final water estimates early, which has resulted in inaccurate amounts being paid and insufficient billing. To address this, she recommended increasing the Special Assessment Fee.
  Pam Marson made a motion to increase the Special Assessment Fee from $25 to $100. Mark Wolf seconded. Roll call vote was taken, and the motion carried.

COMMITTEE & BOARD REPORTS –

Library Board: None

Nursing Home: Village President Neil Boltik announced that there is an interested party in the nursing home but stated that no further details could be shared at this time.

Parks & Buildings: None

Public Works: Bryan Bechel reported that Public Works completed several projects in July and August, including sealing the basketball court, chip sealing and sweeping streets, mowing around the water tower, and installing no parking signs on May Avenue. Asphalt patches and tree cleanup were completed on Scott Street, and mowing was also done at the brush site, Partridge Avenue, and Project Drive. Work related to UFO Days included moving the band trailer, putting up and later removing barriers and detour signs, and mowing event areas. Other tasks included meeting with the DNR about the brush site permit, replacing the backflow preventer at the sewer plant, cutting brush in alleys, cleaning a park drain, and pressure-washing and bug-bombing the bathrooms.

Personnel & Finance: None
Police Report: (Presented by Jason Severson) The Elmwood Police Department responded to 32 calls for service in July. Highlights included the Tractor Cade Parade with about 150 units, participation in a Multi-Disciplinary Team meeting in Ellsworth, and oversight of the Motorcycle Club ride, which had only minor parking issues. New tires were installed on the police truck, and the DOJ Time System Audit is still under review. One citation was issued. During UFO Days, the Pierce County Sheriff's Department and Prescott Police Department assisted with coverage, and no major incidents were reported. The Pierce County Sheriff's Office also handled 21 calls for service in Elmwood during July.

Clerk Report: Holly Malaszuk reported that the Farmers Market will be held every Tuesday beginning August 16. She will be attending the WMCA seminar from August 18–22, with Lexi covering office hours during that time to maintain regular business operations. Three "Welcome to Elmwood" packets were assembled and delivered. All new government email accounts for Bryan, Darren, Lexi, and Holly are now active. In addition, Sunny Link is reviewing the Public Works IT setup and is in the process of making updates.

PAYMENT OF BILLS –
Dawn Toth made a motion to approve full payment of the bills as submitted. Jason Severson seconded. Roll call vote was taken, and the motion carried.

ADJOURN –
Dawn Toth made a motion to adjourn the meeting. Paul Unser seconded. Roll call vote was taken, and the motion carried. The meeting was adjourned at 7:40 p.m.

Respectfully Submitted
Holly R. Malaszuk
Clerk/Treasurer