

VILLAGE OF ELMWOOD

323 W. Winter Avenue Elmwood, 54740

REGULAR BOARD MEETING

DATE & TIME: June 9, 2025 – 7:00PM

BOARD MEMBERS PRESENT: Neil Boltik, Jason Severson, Dawn Toth, Mark Wolf, Mike Burke

MEMBERS ABSENT: Pam Marson

STAFF PRESENT: Holly Malaszuk, Darren Ekholm, Steven Halvorson, Nick Andrews

PUBLIC PRESENT: Amy Bechel, Carl Schroder

PRESS PRESENT: None

NOTE: APPROVED MINUTES

CALL TO ORDER

President Neil Boltik called the Board Meeting to order at 7:04PM

PLEDGE OF ALLEGIANCE

NOTE COMPLIANCE WITH THE OPEN MEETING LAWS

Neil Boltik noted that the Village had complied with the open meeting law requirements.

OPEN REGULAR BOARD MEETING-

CLOSED SESSION: Motion by Dawn Toth, seconded by Mark Wolf, to convene into Closed Session at 7:05PM. Roll Call. Motion carried.

Purpose: Legal discussion with the Village Attorney.

OPEN SESSION: Motion by Mark Wolf, seconded by Jason Severson, to reconvene into Open Session at 7:26PM. Roll Call. Motion carried.

APPROVAL OF MINUTES FOR MAY 12, 2025 -

Dawn Toth made a motion to approve the minutes for May 12th as submitted. Seconded by Mark Wolf. Roll Call. Motion carried.

PUBLIC INPUT –

Neil Boltik explained that the Board entered a closed session to consult with the Village Attorney regarding a property within the Village. No action was taken, and further information is expected within the next couple of months.

COMMUNITY GROUPS – ENRICHMENT COUNCIL/COMMUNITY CLUB/AMERICAN LEGION –

Amy Bechel reported that preparations for UFO Days are on track, and she currently has enough volunteers.

Neil Boltik stated that, unfortunately, the soap box races will not take place this year. The cost of hay bales has increased to \$5 each, bringing the total estimated cost to around \$3,000. Due to a lack of donations of hay, the event could not be funded. He hopes the event can be held next year.

**OPERATOR’S LICENSE – HEATH WESTBERG & MEGAN DAVIS – SANDBAR
OPERATOR’S LICENSE – DEBRA TRAUN & CHRISTOPHER DEGIFICO –
DOLLAR GENERAL**

Holly Malaszuk explained that the applications submitted by Megan Davis and Debra Traun will be tabled this month due to missing required documentation. However, the applications for Heath Westberg and Christopher Degifico are complete and ready for review.

Paul Unser made a motion to approve the Operator’s Licenses for Heath Westberg and Christopher Degifico as submitted, and to table the applications for Megan Davis and Debra

Traun. Motion seconded by Jason Severson. Roll call vote taken. Motion carried.

APPROVAL OF ALL ALCOHOL BEVERAGE LICENSE APPLICATION RENEWALS –

Dawn Toth made a motion to approve all alcohol beverage license applications as submitted. Seconded by Mark Wolf. Roll Call. Motion carried.

APPROVAL OF UFO DAYS PAPERWORK-

Holly Malaszuk stated that the UFO Days paperwork remains unchanged from previous years. Jason Severson made a motion to approve the UFO Days paperwork as submitted. Seconded by Paul Unser. Roll Call. Motion carried.

ALL-CROIX ASSUMING ADDITIONAL RESPONSIBILITIES –

Neil Boltik explained that All-Croix conducts inspections for various items such as driveways, outbuildings, pools, signs, and more. The Village would like them to assume responsibility for all additional inspection services they offer to ensure consistency and allow for both pre- and post-project inspections. Dawn Toth made a motion to approve All-Croix assuming all additional responsibilities. Seconded by Mark Wolf. Roll Call. Motion carried.

APPROVAL OF THE COMPLIANCE MAINTENANCE ANNUAL REPORT – RESOLUTION #2025-104

Paul Unser made a motion to approve the CMAR Resolution #2025-104 as submitted. Seconded by Dawn Toth. Roll Call. Motion carried.

Library Board: Nick Andrews shared that the summer reading and programming has begun, with fun activities planned such as a juggler, scorpions, snakes, and puppets. He then inquired about who would be responsible for the costs of outdoor gutters, carpeting, and furniture for the library. After a brief discussion, it was decided that a joint meeting between the Village Board and the Library Board will be scheduled to address the matter.

Nursing Home: Brandi Gregory shared via email that there is still strong interest in the nursing home property, but progress is currently delayed due to startup financing challenges. One potential buyer is considering seller financing as an alternative to a TID and may need a feasibility study and updated blueprints. Brandi is also exploring the idea of connecting interested parties who could potentially partner to move the project forward. Another showing is expected to be rescheduled soon, and a lead from a family-run senior care business has received the property details and may consider it further.

Parks & Buildings: None

Public Works: Steven Halvorson read the Public Works report, noting that hydrants were flushed and greased, auditorium stairway side boards were painted, and the RV station vacuum breaker was replaced. Parking lines and curbs are being painted, banners were taken down for graduates, and mowing, trimming, and spraying are ongoing. Blade patching on Partridge Ave is complete, and the county plans to chip seal the last week of June. Quotes were requested for sealing the basketball court and for patching a section of road where a main repair was done.

Personnel & Finance: None

Police Report: Darren Ekholm read the Police Department report, stating that there were 68 calls for service in May. He attended first appearance court hearings, Officer Involved Death training and completed required firearm qualifications with PCSO. Radar recertifications were done, and assistance was provided to a citizen needing transportation to Human Services. Ordinance enforcement regarding inoperable vehicles and debris is ongoing. The DOJ audit of the TIME System is in progress. The department also participated in Community Clean-up Day, issued two citations, and noted that PCSO responded to 18 calls for service in April.

Clerk Report: Holly Malaszuk read the Clerk's report, noting that the public hearing was held on May 15th and the office will be closed for Independence Day on Friday, July 4th. She has been working on alcohol license renewals, which are due July 1st. Lexi Dominik has been working hard on the Welcome to Elmwood packet and it is nearly complete. New government email addresses have been set up, though only the Clerk's is fully operational so far. The Village is also continuing to explore starting a farmers market. Holly added that a meeting will need to be scheduled to discuss rezoning in the Nelson Development District, and she will be reaching out to coordinate it.

PAYMENT OF BILLS –

Dawn Toth made a motion to approve full payment on the bills as submitted. Seconded by Jason Severson. Roll call and motion carried.

ADJOURN –

Paul Unser moved to adjourn. Seconded by Dawn Toth. Roll Call and motion carried. Meeting adjourned at 8:10 PM.

Respectfully Submitted
Holly R. Malaszuk
Clerk/Treasurer