

VILLAGE OF ELMWOOD

323 W. Winter Avenue Elmwood, 54740

REGULAR BOARD MEETING

DATE & TIME: April 14, 2025 – 7:00PM

BOARD MEMBERS PRESENT: Neil Boltik, Paul Unser, Jason Severson, Pam Marson, Dawn Toth, Mark Wolf, Mike Burke

MEMBERS ABSENT: None

STAFF PRESENT: Holly Malaszuk, Chief Chris Thibado, Darren Ekholm, Nick Andrews

PUBLIC PRESENT: Kara Bemis, Travis Bemis, Amy Bechel, Steve Hendrickson, Todd Dolan

PRESS PRESENT: None

NOTE: APPROVED MINUTES

CALL TO ORDER

President Neil Boltik called the Board Meeting to order at 7:00PM

PLEDGE OF ALLEGIANCE

NOTE COMPLIANCE WITH THE OPEN MEETING LAWS

Neil Boltik noted that the Village had complied with the open meeting law requirements.

OPEN REGULAR BOARD MEETING-

APPROVAL OF MINUTES FOR MARCH 10, 2025 -

Dawn Toth made a motion to approve the minutes for March 10th as submitted. Seconded by Pam Marson. Roll Call and motion carried.

PUBLIC INPUT –

None

COMMUNITY GROUPS – ENRICHMENT COUNCIL/COMMUNITY CLUB/AMERICAN LEGION –

Amy Bechel announced that the Easter Event is scheduled for this Saturday, April 19th, at 1:00 PM in the park, weather permitting. In case of rain, the event will be moved to the Village Auditorium.

RIVER FALLS CRUISIN' FOR VETS – OPEN CONTAINER 7/19/2025 –

Steve Hendrickson explained that this will be their 3rd annual bike run, held in support of a veteran-focused nonprofit organization. Due to the expected turnout exceeding the capacity of the local bars, they are requesting permission for an open container allowance from 3:00 to 4:00 PM. Steve noted that he has already informed the local bar owners about the plan. Additionally, they will provide a \$2 million insurance policy, which exceeds the amount required by the Village. Dawn Toth made a motion to approve the open container application from 3:00 to 4:00 PM as submitted. Seconded by Jason Severson. Roll Call and motion carried.

KENNEL LICENSE – DONAVON BASKIN –

Holly Malaszuk explained that Donavon Baskin had previously attempted to obtain a kennel license, but the process was not completed, so the matter is now being brought forward for discussion. The Board had considered limiting the number of kennel licenses, as they are intended only for hunting or breeding purposes. The Board approved Donavon's kennel license with a limit of three dogs, stating he may not have more than three. Holly Malaszuk

will prepare a written agreement to reflect this decision. Paul Unser made a motion to approve the license as long as he signs the agreement that he won't have more than three. Seconded by Pam Marson. Roll Call and motion carried.

FENCE PERMIT – KARA BEMIS –

The Board Members had questions regarding the setback requirements for the alleys on May and Clark Streets. Since the specific ordinances were not immediately known, they decided to postpone the discussion and schedule a Zoning Meeting to review the matter further. During the meeting, Todd Dolan from All-Croix, the Village's building inspector, mentioned that his office also handles fencing permits and inquired whether the Village would like them to take over that responsibility moving forward. Dawn Toth made a motion to allow All-Croix to do the fencing permits from now on. Seconded by Mark Wolf. Roll Call and motion carried.

GARAGE PERMIT – STUART WALLAGE –

Due to the need for a variance, the Board Members agreed to forward the garage permit application to a Zoning/Variance Committee meeting for further review. Paul Unser made a motion to send the application to a Zoning/Variance Meeting. Seconded by Mark Wolf. Roll Call and motion carried.

TEMPORARY ALCOHOL BEVERAGE LICENSE – KOCH BENEFIT 4/26/2025 –

Paul Unser made a motion to approve the application for the temporary alcohol beverage license provided by the American Legion as submitted. Seconded by Pam Marson. Roll Call and motion carried.

OPERATOR'S LICENSE – JESSICA KLETTKE – HALF THROTTLE SALOON –

Dawn Toth made a motion to approve the application as submitted. Seconded by Jason Severson. Roll Call and motion carried.

ALL-CROIX CONTRACT RENEWAL –

Todd Dolan explained the proposed fee increases for various permits as part of the contract renewal. He is requesting to renew the Village's contract for an additional two years, beginning April 16, 2025. Paul Unser made a motion to renew the contract and to allow All-Croix to take over fence permits as submitted. Seconded by Dawn Toth. Roll Call and motion carried.

Library Board: Nick Andrews reported that the book sale had a fairly strong turnout and generated a profit of \$600.

Nursing Home: None

Parks & Buildings: None

Public Works: Pam Marson read the Public Works report stating that they completed street sweeping, storm drain cleanup, and plan to patch potholes this week. Blade patching will cost \$2,100 per load this year, and 2–3 loads are planned for Partridge Ave. Took water and sewer exams and am awaiting results. Replaced a water meter at 111 S. Public St. and assisted with sewer work at 1025 Partridge Ave. Handled election setup and cleanup in the auditorium, cleaned the library basement, and hung senior banners. Transported the police squad for repairs and graphics. Performed maintenance at the bowling alley and removed dead ash trees at the park; the county chipper is scheduled for Friday.

Personnel & Finance: None

Police Report: Chris Thibado and Darren Ekholm shared that the Elmwood Police Department responded to 29 calls for service in March. Officers attended first appearance court hearings and a full day of juvenile court, as well as a 2-hour Legal Update webinar. Ordinance reviews and updates are ongoing, with enforcement underway for Ordinance 10-5-8 regarding inoperable/unlicensed vehicles and unsightly debris. The department received a donated 12-gauge shotgun from Sovran USA, Akar American LLC. Four citations were

issued, and the squad car was repaired and updated with new graphics. Additionally, the Pierce County Sheriff's Office responded to 15 calls for service in Elmwood during March.

Clerk Report: Holly Malaszuk reported that the Spring Election was held on April 1st with 229 voters. The election equipment is currently with the county for maintenance. Final TID payoff amounts have been received, with distribution details still pending. Lexi will manage the office during Holly's medical leave from this Wednesday through May 1st; urgent matters should be directed to her, while non-urgent items will wait until Holly's return. SunnyLink, the Village's new IT provider, has been onsite twice this month for wiring cleanup, computer updates, and preparation for Johnson Controls' visit on Friday. On April 11th, Lexi attended a cybersecurity grant webinar and is working with SunnyLink to explore grant eligibility. The office will be closed on May 9th for a WMCA seminar in Hudson.

PAYMENT OF BILLS –

Dawn Toth made a motion to approve full payment on the bills as submitted. Seconded by Mark Wolf. Roll call and motion carried.

ADJOURN –

Paul Unser moved to adjourn. Second by Dawn Toth. Roll Call and motion carried. Meeting adjourned at 7:49 PM.

Respectfully Submitted
Holly R. Malaszuk
Clerk/Treasurer