

VILLAGE OF ELMWOOD

323 W. Winter Avenue Elmwood, 54740

REGULAR BOARD MEETING

DATE & TIME: May 13, 2024 – 7:00PM

BOARD MEMBERS PRESENT: Neil Boltik, Paul Unser, Jason Severson, Mark Wolf, Pat Geraets, Dawn Toth, Pam Marson

MEMBERS ABSENT: None

STAFF PRESENT: Holly Malaszuk, Lexi Dominik, Royce Baier

PUBLIC PRESENT: Carl Schroder, Amy Bechel, Mary Honkola

PRESS PRESENT: None

NOTE: APPROVED MINUTES

CALL TO ORDER

President Neil Boltik called the Board Meeting to order at 7:00PM

PLEDGE OF ALLEGIANCE

NOTE COMPLIANCE WITH THE OPEN MEETING LAWS

President Neil Boltik noted that the Village had complied with the open meeting law requirements.

OPEN REGULAR BOARD MEETING-

APPROVAL OF MINUTES FOR April 8, 2024 -

Paul Unser made a motion to approve the minutes for April 8th as submitted. Seconded by Jason Severson and motion carried.

PUBLIC INPUT –

None

COMMUNITY GROUPS – ENRICHMENT COUNCIL/COMMUNITY CLUB/AMERICAN LEGION –

Amy Bechel-Community Club: Inquired with the Village Public Works about the possibility of placing additional planters. She expressed disappointment over being denied the grant they had applied for to support maintaining the park. Additionally, Amy confirmed that Holly Malaszuk had provided her with the necessary paperwork for UFO Days, which she plans to complete and return to Holly before the July Board Meeting.

Enrichment Council: Linda Garfield presented Lexi Dominik with an estimate from Paul Peterson for installing a utility closet upstairs in the auditorium, costing \$3,000. The Board Members expressed their desire for the closet to be accessible to the public, without a lock on it, and decided that this matter should be further discussed in a Personnel and Finance Meeting. Paul Unser made a motion to send the topic to a Personnel and Finance Meeting. Seconded by Dawn Toth. Roll Call and motion carried.

FOOD TRUCK POP LICENSE – MIKE SAND –

Paul Unser made a motion to approve the pop license. Seconded by Jason Severson. Roll Call and motion carried.

MI TIENDITA – BEER LICENSE –

Paul Unser made a motion to approve the beer license as submitted. Seconded by Dawn Toth. Roll Call and motion carried.

VILLAGE PROPERTY ASSESSOR CONTRACT – ROBERT IRWIN –

Holly Malaszuk reported that she attempted to contact Robert Irwin to obtain a contract from him for the meeting but was unsuccessful. Despite this, the Board Members agreed to approve a one-year contract. Pam Marson made a motion to approve the contract for one-year. Seconded by Paul Unser. Roll Call and motion carried.

PUBLIC WORKS LAWNMOWER –

Royce Baier reviewed multiple brands of lawn mowers and believed they had found one of the best prices and deals available. During the discussion. The Board Members expressed a desire for more options and decided to refer the matter back to the Personnel and Finance Committee. However, they agreed that the committee should be granted the authority to make an immediate approval decision once they have considered all options. Jason Severson made a motion to send the discussion to the Personnel and Finance Committee. Seconded by Dawn Toth and motion carried.

CONSOLIDATION OF ACCOUNTS –

Pat Geraets reported that during the Personnel and Finance Committee Meeting, it was noted that there are multiple accounts that have not been used in months. The Committee agreed to close two of these accounts and to transfer funds from three different accounts. Paul Unser made a motion to approve the closings and transfers of accounts. Seconded by Jason Severson. Roll Call and motion carried.

Library Board: No Report

Nursing Home: No Report

Parks & Buildings: No Report

Public Works: The Public Works report stated that they were focusing on locating curb stops for the ongoing fiber installation. Residents needing yard repairs due to damage by the fiber company should contact Larry at 715-577-6902, as a repair crew is scheduled to address these issues. They also reminded the public that the brush site is strictly for brush disposal, warning that continued misuse will lead to restricted access and monitored entry. Additionally, they noted that the recent weather conditions have increased the need for frequent mowing.

Personnel & Finance: Holly Malaszuk and Lexi Dominik have completed the 2023 paperwork and are now focusing on 2022. Lexi is currently seeking grants and they both attended a seminar where they secured a \$500 safety grant. They have also cleaned the back room of the office, placing fee items in the entryway for public access. Preparations are underway for election training in the auditorium. Additionally, they plan to spend a few hours at Welcome Home assisting with applications for absentee ballots and will return the Friday before elections to assist with the actual ballots. Holly also reminded that many village invoices remain unpaid; these will be added to the property's tax bill if not settled.

Police: Chief Chris Thibado reported 29 calls within the Village, completed the monthly reporting, and is still working on recruitment. He will also be leading the parade for the senior class. Additionally, some updates have been made to the department's computer systems due to changes in login requirements.

PAYMENT OF BILLS –

Paul Unser made a motion to approve full payment on the bills as submitted. Seconded by Dawn Toth. Roll call and motion carried.

ADJOURN –

Paul Unser moved to adjourn. Second by Mark Wolf. Roll Call and motion carried. Meeting adjourned at 7:34 PM

Respectfully Submitted
Holly R. Malaszuk
Clerk/Treasurer