

VILLAGE OF ELMWOOD

323 W. Winter Avenue Elmwood, 54740

REGULAR BOARD MEETING

DATE & TIME: February 12, 2024 – 7:00PM

BOARD MEMBERS PRESENT: Neil Boltik, Paul Unser, Pat Geraets and Mark Wolf

MEMBERS ABSENT: Jason Severson, Luke Weix and Meaghan Poquette

STAFF PRESENT: Holly Malaszuk and Nick Andrews

PUBLIC PRESENT: Carl Schroder, Dawn Toth, Pam Marson, Amy Bechel, Linda Garfield, Gloria Cejas

PRESS PRESENT: Cari Cornelius

NOTE: APPROVED MINUTES

CALL TO ORDER

President Neil Boltik called the Board Meeting to order at 7:15PM

PLEDGE OF ALLEGIANCE

NOTE COMPLIANCE WITH THE OPEN MEETING LAWS

President Neil Boltik noted that the Village had complied with the open meeting law requirements.

OPEN REGULAR BOARD MEETING-

APPROVAL OF MINUTES FOR January 8, 2024 -

Paul Unser made a motion to approve the minutes for January 8th as submitted. Seconded by Mark Wolf and motion carried.

PUBLIC INPUT –

Mark Linal, from GFL, introduced himself and mentioned his responsibility for overseeing the Village of Elmwood and other regions in Western Wisconsin.

Linda Garfield announced that the Hofacker Benefit held on February 2nd was a huge success and expressed her gratitude towards all who could attend, donations, and helped with set up and take down.

Linda Garfield, from the Enrichment Council, revisited the conversation about adding a closet and a new sink to the upstairs area of the auditorium. She reaffirmed the Council's commitment to supporting the project with a donation of up to \$1,000. Linda Garfield assured the group that she would gather cost estimates and keep everyone informed of the progress.

APPROVE OPERATOR'S LICENSE – APRYLE BEHRENS – KERN'S KURBSIDE

Paul Unser made a motion to approve the Operator's License as submitted. Seconded by Pat Geraets. Roll Call and motion carried.

DISCUSSION OF CLASS "A" BEER LICENSE – GLORIA

Gloria provided an update regarding her business, which will be located at the former Plum Pixie site, 107 S Clark Street. She would like to park her food truck in front of the building during operation, would like to obtain a beer license for off-sale, and receive a soda license. Gloria acknowledged the requirement to purchase beer through an approved distributor. The Village Board approved the parking arrangement for her food truck but deferred the decision on the beer license to a committee, pending approval before the next Board Meeting. Tabled.

Library Board: Nick Andrews happily reported that classroom visits have increased the issuance of library cards. Additionally, the library is showcasing children's artwork and has invested in new shelves. This Saturday, they will host games from 9 AM to Noon, alongside offering coffee and cocoa.

Nursing Home: No Report

Parks & Buildings: No Report

Public Works: Neil Boltik presented the Village Public Works report, highlighting the monthly activities. Automated systems aided in diagnosing a communication issue between the SCADA main panel and Well 2, pinpointing a faulty backup battery which was promptly ordered. Additionally, a ceiling fan in the auditorium was repaired, and a shut-off valve and standpipe were replaced at a resident's house by Next Level. Water services were shut off and the water meter removed for a resident preparing to demolish a house. Moreover, efforts were made to resolve issues with CenturyLink and to ensure the fire panel's functionality for the elevator in the auditorium. Regular checks and maintenance at the nursing home were also conducted.

Personnel & Finance: Holly Malaszuk announced that the Board Members have approved the posting of an advertisement for an office assistant, with applications and resumes being accepted until February 27th. The new water billing system, Hey Gov, is now operational, and Auto Pay options are available. However, phone payments are no longer accepted due to liability concerns. Efforts are underway to implement a system for emailing and texting village newsletters; individuals who are interested are encouraged to let her know and she will add you to the list. It was noted by the County Police that incomplete, or incorrectly filled-out operator's license applications will not be accepted, and the paperwork will be returned to be corrected. To facilitate access to necessary paperwork, baskets containing license applications, dog license forms, candidacy forms, etc., have been placed outside the office door, ensuring availability even during non-office hours. Finally, the March Board Meeting has been rescheduled to the 4th instead of the 8th.

Police: Neil Boltik presented the police report, noting that the county handled 31 calls during the period. The search for grants continues and monthly reports have been completed and submitted to the state. Recruitment efforts are ongoing, although the school is currently not willing to make any commitments towards funding an officer.

PAYMENT OF BILLS –

Paul Unser made a motion to approve full payment on the bills as submitted. Seconded by Pat Geraets. Roll call and motion carried.

ADJOURN –

Pat Geraets moved to adjourn. Second by Mark Wolf. Roll Call and motion carried. Meeting adjourned at 7:41 PM

Respectfully Submitted
Holly R. Malaszuk
Clerk/Treasurer