

Village of Elmira Heights
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Mayor

Margaret D. Smith

Deputy Mayor

Gary M. Patelunas

Attorney

Bond, Schoeneck, & King Law Firm

Trustees

Gary M. Patelunas

Jared Aiosa

Chase Fuhlhage

Rick Churches

**VILLAGE OF ELMIRA HEIGHTS
BOARD OF TRUSTEES
ORGANIZATIONAL BOARD MEETING
[DATE]
[TIME]**

SWEARING IN OF _____ – (Name)

1. Call to order
2. Appointment of Officials
3. Appointment of Village Attorney
4. Appointment of Village Historian
7. Designation of Committees
8. Set Dates and Times for the next Organizational Meeting
9. Set Dates and Times for Regular Board Meetings
10. Designation of Official Newspaper
11. Designation of Official Depository
12. Authorization of Advance Payment of Claims
13. Authorization of fixed amount of Mileage
14. Authorization of attendance to Schools and Conferences
15. Approval of Holidays
16. Approval of Rules and Procedures for Meetings
17. Approval of Procurement Policy
18. Approval of rate for Zoning Board members
19. Adjournment