

BOROUGH OF EATONTOWN

REORGANIZATION MEETING

MAYOR AND COUNCIL



WEDNESDAY, JANUARY 1, 2025, at NOON

**Borough of Eatontown
47 Broad Street
Eatontown, New Jersey 07724**



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47 Broad Street
Eatontown, New Jersey 07724

REORGANIZATION MEETING

MAYOR AND COUNCIL

WEDNESDAY, JANUARY 1, 2025, at 12:00 P.M.

1. OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting has been advertised in accordance with the Open Public Meetings Act:

Notice of the meeting has been published in the Asbury Park Press, the Star Ledger, and the Link News. Notices have been posted on the bulletin board in the lobby of Borough Hall and posted to the Borough Website. Public Comment is welcome at any time.

2. FLAG SALUTE

3. COUNCIL - Oaths of Office

Councilmember Carl Lawson

Councilmember Maria Escalante

4. ROLL CALL

Mayor Talerico, Jr.

Councilmember Danielle M. Jones

Councilmember Meir Araman

Councilmember Virginia M. East

Councilmember Carl Lawson

Councilmember Candace Faust

Councilmember Maria Escalante

5. RESOLUTION 01-2025 - Electing The 2025 Council President (rc)

Council President - **Oath of Office**

6. RESOLUTION 02-2025 - Confirming Appointment of Borough Attorney (rc)

Borough Attorney - **Oath of Office**

7. RESOLUTION 03-2025 - Confirming Appointment of Emergency Services (rc)

Eatontown Fire Department- **Oaths of Office**

Eatontown First Aid - **Oaths of Office**

Office of Emergency Management

Fire Prevention Board

Fire Police

8. RESOLUTION 04-2025 - Confirming Appointment of Council Committees (rc)

9. Mayor's Welcome and Annual Address

10. RESOLUTION 05-2025 - Confirming Appointment of Borough Professionals (rc)

11. **RESOLUTION 06-2025** - Confirming Appointment of Employee Appointed Positions (rc)

12. **RESOLUTION 07-2025** - Confirming Appointments to the Planning and Zoning Boards (rc)

13. **RESOLUTION 08-2025** - Confirming Appointments of Council Committee Liaisons (rc)

14. **RESOLUTION 09-2025** - Confirming Committee Member Appointments (rc)

15. **CONSENT AGENDA RESOLUTIONS** (vv)

(All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request an item be removed for separate consideration).

A. **RESOLUTION 10-2025** - Fixing Order of Business

B. **RESOLUTION 11-2025** - Confirming Annual Meeting Schedule, 2025

C. **RESOLUTION 12-2025** - Designating Official Newspapers (Asbury Park Press, The Link News, The Star Ledger)

D. **RESOLUTION 13-2025** - Confirming Temporary Budget, 2025

E. **RESOLUTION 14-2025** - Adopting Cash Management

F. **RESOLUTION 15-2025** - Fixing Interest

G. **RESOLUTION 16-2025** - Cancelling Tax Overpayments/Delinquent Amounts Under \$10.00

H. **RESOLUTION 17-2025** - Auth. Appointment of Qualified Purchasing Agent

I. **RESOLUTION 18-2025** - Auth. Appointment of Public Agency Compliance Officer

J. **RESOLUTION 19-2025** - Auth. Certification of Compliance with EEO Guidelines

K. **RESOLUTION 20-2025** - Declaring Eatontown a Stigma Free Community

16. **COUNCIL COMMENTS**

17. **PUBLIC COMMENTS**

18. **ADJOURNMENT** (vv)

Happy New Year to All

The next meeting of the Governing Body is January 8, 2025 @ 7:00 p.m.

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

BE IT RESOLVED, by the Borough Council of the Borough of Eatontown, in the County of Monmouth, that Virginia M. East be and is hereby elected Borough Council President for 2025.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Jones						
Councilmember Araman						
Councilmember East						
Councilmember Lawson						
Councilmember Faust						
Councilmember Escalante						
Mayor Talerico, Jr.						

CERTIFICATION

I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025.

Julie Martin, RMC, Borough Clerk

RESOLUTION 02-2025

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

CONFIRMING APPOINTMENT OF BOROUGH ATTORNEY

BE IT RESOLVED that the appointment of Andrew Bayer, Esq. of Pashman Stein Walder & Hayden, P. C. to the professional position of BOROUGH ATTORNEY for the Borough of Eatontown for the one-year term of 1/1/2025 - 12/31/2025, as made by the Mayor, is hereby confirmed.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025. Julie Martin, RMC, Borough Clerk
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico, Jr.							

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

BE IT RESOLVED that the following appointments to Emergency Services for the Borough of Eatontown for the one-year term of 1/1/2025-12/31/2025, unless noted otherwise, as made by the Mayor, are hereby confirmed:

<u>FIRE DEPARTMENT</u>		<u>FIRST AID SQUAD</u>		<u>FIRE PREVENTION BOARD</u>	
COUNCIL LIAISON	Virginia M. East	COUNCIL LIAISON	Virginia M. East	COUNCIL LIAISON	Virginia M. East
Fire Chief	Alexander C. Dunn	Captain	Kevin Kawas	Fire Official	Michael Hreha
1st Asst. Chief	David W. Alcott III	1st Lieutenant	Gary Cummings	Fire Dept. Chief	Alexander C. Dunn
2nd Asst. Chief	Kenneth A. Sneath	2nd Lieutenant	<i>vacant</i>	Assistant Chief	David W. Alcott III
1st Lieutenant	<i>vacant</i>	Sergeant	Helen Bui	Member at Large	Kenneth Sneath Michael Johnson
2nd Lieutenant	Edward L. Hicks Jr.	Sergeant	<i>vacant</i>	Member	Rudolph Trask
Chief Engineer	Mark Woloshin	Engineer	Gary Cummings	Member	Dale Bennett
Asst. Engineer	Dale Bennett			Member	Barry Roth
				Member	Ken Brand

Captain	Robert Phillips
Lieutenant	Khadeem Williams
Members	Glenn Conover, Jr., John Dobrowolski, Charles Kawas, David Kawas, Kevin Kawas, Joseph Piscitelli, John M. Ryan, John Sanders, Sr., Gary Strasser, William Vital, Harold West

COUNCIL LIAISON	Virginia M. East
Coordinator	William Mego (1/1/2023 – 12/31/25) (appointed by the Mayor)
Deputy Coordinator	Rudolph Trask (appointed by the Mayor and OEM Coordinator)

William Mego, Chair	Alexander C. Dunn	Michael P. Johnson
Rudolph Trask	Tanner Shea	Scott McCue
Virginia M. East	Kevin Kawas	Gary Cummings
William Lucia	Dale Bennett	TBD
Theresa Healy	Barry Roth	TBD

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Council President East						
Councilmember Jones						
Councilmember Araman						
Councilmember Lawson						
Councilmember Faust						
Councilmember Escalante						
Mayor Talerico, Jr.						

CERTIFICATION

I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025.

Julie Martin, RMC, Borough Clerk

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

BE IT RESOLVED that the following appointments to COUNCIL COMMITTEES for the one-year term of 1/1/2025-12/31/2025 as made by the Mayor, are hereby confirmed:

Chairperson	Councilmember Jones
Member	Councilmember Araman
Member	Councilmember Escalante

Chairperson	Council President East
Member	Councilmember Jones
Member	Councilmember Lawson

Chairperson	Councilmember Lawson
Member	Council President East
Member	Councilmember Faust

Chairperson	Councilmember Araman
Member	Councilmember Escalante
Member	Council President East

Chairperson	Councilmember Escalante
Member	Councilmember Jones
Member	Councilmember Faust

Chairperson	Councilmember Faust
Member	Councilmember Araman
Member	Councilmember Lawson

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Council President East						
Councilmember Jones						
Councilmember Araman						
Councilmember Lawson						
Councilmember Faust						
Councilmember Escalante						
Mayor Talerico, Jr.						

CERTIFICATION

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Julie Martin, RMC, Borough Clerk

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

BE IT RESOLVED that the following appointments to the professional positions for the Borough of Eatontown for the one-year term of 1/1/2025-12/31/2025 (unless otherwise noted) are hereby confirmed:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Council President East						
Councilmember Jones						
Councilmember Araman						
Councilmember Lawson						
Councilmember Faust						
Councilmember Escalante						
Mavor Talerico, Jr.						

CERTIFICATION

I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025.

Julie Martin, RMC, Borough Clerk

BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

BE IT RESOLVED that the following appointments of employees to positions for the Borough of Eatontown for the one-year term of 1/1/25-12/31/25, unless noted otherwise, as made by the Mayor, are hereby confirmed:

Special Law Enforcement Officer I
Special Law Enforcement Officer II
Special Law Enforcement Officer III

William P. Lucia, III, Interim Administrator
William P. Lucia, III, Interim Administrator
Katie Muscillo
Nina Bernardo
Keith Ferrugia
Janice Grasso
William P. Lucia, III, Interim Administrator
Nicholas J. Consentino
Maria Fornicola
Danielle Gianfrancesco
Kathy Muscillo
Jayne Butler, April Ribeiro,
Kevin Biernacki, William Mego,
Robyn Korsen, Fred Megill, Karen Gavini
Michael P. Johnson
Corey Defeo, Nicola Giannotte, Justin Murphy
Brian Davis, Anthony Guido

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025.
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico, Jr.							

Julie Martin, RMC, Borough Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Council President East						
Councilmember Jones						
Councilmember Araman						
Councilmember Lawson						
Councilmember Faust						
Councilmember Escalante						
Mayor Talerico, Jr.						

CERTIFICATION

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Julie Martin, RMC, Borough Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Council President East						
Councilmember Jones						
Councilmember Araman						
Councilmember Lawson						
Councilmember Faust						
Councilmember Escalante						
Mayor Talerico, Jr.						

CERTIFICATION

I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025.

Julie Martin, RMC, Borough Clerk

RESOLUTION 10-2025

BOROUGH OF EATONTOWN COUNTY OF MONMOUTH, STATE OF NEW JERSEY

FIXING ORDER OF BUSINESS

BE IT RESOLVED that the order of business to be observed at all meetings of the Mayor and Council of the Borough of Eatontown to be held in the year 2025, shall be as follows:

1. ROLL CALL AND FLAG SALUTE
2. APPROVAL OF MINUTES
3. COMMUNICATIONS
4. MAYOR'S REPORT
5. REPORTS OF COMMITTEES
6. ADMINISTRATOR REPORT
7. OLD BUSINESS
8. PUBLIC COMMENT ON AGENDA ITEMS
9. BILLS AND CLAIMS
10. NEW BUSINESS
11. REMARKS OF COUNCIL AND CITIZENS
12. CLOSED SESSION
13. ADJOURNMENT

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025. Julie Martin, RMC, Borough Clerk
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico, Jr.							

RESOLUTION 12-2025

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED that ASBURY PARK PRESS, THE STAR LEDGER, and THE LINK NEWS are hereby designated as the official newspapers of the Borough of Eatontown for the year 2025.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025. Julie Martin, RMC, Borough Clerk
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico, Jr.							

RESOLUTION 13-2025

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

RESOLUTION FOR TEMPORARY BUDGET FOR YEAR 2025 PER N.J.S.A. 40A:4-19

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2025 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2024 budget, exclusive of any appropriations made of \$27,246,632.27 and

WHEREAS, 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$7,152,240.97

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Eatontown, in the County of Monmouth, State of New Jersey, that the following temporary appropriations be adopted for the year 2025.

Administrative & Executive

Salaries & Wages	\$64,443.75
Other Expenses	\$40,490.63

Labor Council

Other Expenses	\$5,250.00
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Mayor and Council

Salaries & Wages	\$18,375.00
Other Expenses	\$2,362.50

Advertising

Other Expenses	\$6,300.00
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Beautify Eatontown

Other Expenses	\$937.13
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Complete Streets

Other Expenses	\$262.50
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Elections	
Salaries & Wages	\$1,575.00
Other Expenses	\$-
Municipal Clerk	
Salaries & Wages	\$57,225.00
Other Expenses	\$7,875.00
Information Technology	
Other Expenses	\$46,725.00
Purchasing	
Salaries & Wages	\$14,227.50
Other Expenses	\$8,925.00
Historical	
Other Expenses	\$787.50
Financial Administration	
Salaries & Wages	\$63,131.25
Other Expenses	\$10,631.25
Bond Registration - OE	\$1,312.50
Auditing Services	
Other Expenses	\$12,600.00
Assessment of Taxes	
Salaries & Wages	\$28,203.00
Other Expenses	\$17,167.50
Collection of Taxes	
Salaries & Wages	\$24,937.50
Other Expenses	\$4,528.13
Legal Services and Costs	
Other Expenses	\$65,625.00
SHOP LOCAL	\$2,625.00
Municipal Prosecutor	
Salaries & Wages	\$13,125.00

Engineering Services & Costs

Other Expenses	\$24,937.50
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Public Buildings & Grounds

Salaries & Wages	\$48,701.36
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Other Expenses	\$45,018.75
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Planning Board

Other Expenses	\$10,093.13
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Board of Adjustment

Other Expenses	\$5,446.88
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Zoning Officer

Salaries & Wages	\$68,820.94
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Other Expenses	\$6,034.88
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Environmental Commission

Other Expenses	\$862.31
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Green Team

Other Expenses	\$787.50
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Community Garden

Other Expenses	\$1,627.50
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PUBLIC SAFETY**Fire**

Salaries & Wages	\$1,739.06
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Fire Hydrant Service	\$52,500.00
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Other Expenses	\$30,643.46
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Insurance

Group Insurance	\$1,054,725.00
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Health Benefit Waiver	\$10,500.00
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Other Insurance Programs	\$400,000.00
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Workmen's Compensation

	\$231,000.00
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Uniform Fire Safety

Salaries & Wages	\$39,348.75
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Other Expenses	\$5,143.69
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Police	
Salaries & Wages	\$2,002,310.63
Other Expenses	\$111,995.63
First Aid Contribution	
Other Expenses	\$17,357.81
Emergency Management Services	
Salaries & Wages	\$958.13
Other Expenses	\$4,948.13
Road Repairs and Maintenance	
Salaries & Wages	\$576,577.05
Other Expenses	\$365,137.50
Snow Removal	
Other Expenses	\$3,543.75
Municipal Court	
Salaries & Wages	\$14,437.50
Other Expenses	\$9,975.00
Public Defender	
Other Expenses	\$15,750.00
Street Lighting	\$44,625.00
Monmouth County Reclamation - Contractual	\$131,250.00
Solid Waste Collection	
Sanitation Residential	\$303,324.00
Health & Welfare	
Salaries & Wages	\$430.50
Other Expenses	\$1,312.50
Housing Inspection	
Salaries & Wages	\$29,119.13
Other Expenses	\$682.50
Animal Control	
Other Expenses	\$6,037.50

Recreation

Salaries & Wages	\$61,556.25
Other Expenses	\$20,552.44

Celebration of Public Events

Other Expenses	\$10,998.75
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Community Center

Salaries & Wages	\$85,050.00
Other Expenses	\$9,738.75

Youth Committee

Other Expenses	\$590.63
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Senior Programs

Salaries & Wages	\$15,750.00
Other Expenses	\$4,882.50

Inspection of Buildings

Salaries & Wages	\$155,715.00
Other Expenses	\$8,925.00

S/W Adjustment Retire CY buyouts

Business Advisory Committee	\$-
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Tuition Reimbursement	\$13,256.25
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Employee Sick Time Buyback**Accumulated Absences****UTILITIES**

Electric	\$44,625.00
Telephone	\$52,815.00
Water	\$11,812.50
Natural Gas	\$18,375.00
Contingent	\$1,050.00

PY BILLS**STATUTORY EXPENSES**

PERS	
Social Security Expense (O.A.S.I.)	\$139,243.13

PFRS

Unemployment \$9,187.50

PERS ERI (Early Retirement Incentive Program)

Defined Contribution Retirement (DCRP) \$9,187.50

OUTSIDE CAPS**Library O/S CAPS**

Salaries & Wages \$23,021.25

Other Expenses \$3,465.79

Telephone \$-

911 System O/S CAPS \$6,562.50

Improvements to Parks

State Recycling Tax O/S CAPS \$-

Tax Appeal Reserve \$13,125.00

NJDEP/Storm Water Mgmt O/S CAPS \$2,625.00

LOSAP Fire \$13,125.00

LOSAP First Aid \$5,250.00

Mechanical Garage O/S CAPS

Board of Education Salaries & Wages \$1,050.00

Municipal Court

Tinton Falls \$143,500.00

Fire Prevention Shared Service Oceanport S/W \$-

Matching Funds for Grants \$5,250.00

\$7,087,636.29
ALLOWED \$7,408,017.49
\$(320,381.20)

TEMPORARY APPROPRIATIONS NOT SUBJECT TO PROVISIONS OF N.J.S.A. 40A:4-19

DEBT SERVICE

Bond Principal	\$1,777,000.00
Bond Interest	\$853,814.00
Note Interest	\$60,000.00
MCIA Capital Lease Principal	
MCIA Capital Lease Interest	
Judgement	
CIF	
RUT	
GRANT W/O MATCH	

TOTAL DEBT	\$2,690,814.00
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	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025. <u>Julie Martin, RMC, Borough Clerk</u>
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico. Jr.							

RESOLUTION 14-2025

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

ADOPTING CASH MANAGEMENT PLAN OF THE BOROUGH OF EATONTOWN

BE IT RESOLVED by the Council of the Borough of Eatontown, County of Monmouth, State of New Jersey that for the year 2025, the following shall serve as the cash management plan of the Borough of Eatontown. The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Borough of Eatontown's funds. The following Government Unit Deposit Protection Act (GUDPA) approved banks are authorized depositories for deposit of funds: CITIZENS BANK; STATE OF NEW JERSEY CASH MANAGEMENT FUND; SUN NATIONAL BANK; TD BANK; PNC BANK; CITIBANK; WELLS FARGO; CENTRAL JERSEY BANK, A DIVISION OF KEARNY FEDERAL SAVINGS; FULTON BANK; BANK OF AMERICA; NORTHFIELD BANK, MANASQUAN BANK, OCEAN FIRST BANK, BCB BANK, LAKELAND BANK.

All warrants or checks for the disbursement of money shall be made by any three (3) of the following officials and facsimile signatures may be used: BOROUGH MAYOR, BOROUGH ADMINISTRATOR, BOROUGH CLERK, BOROUGH COUNCIL PRESIDENT, CHIEF FINANCIAL OFFICER

The Borough Administrator and Chief Financial Officer are empowered to invest cash funds as bank balances will allow from time to time in order to realize revenue. The above stated officers are authorized to transfer funds electronically for the purpose of investments, payroll, in between funds, debt service, school taxes and county taxes.

The following are authorized as suitable investments:

- Interest-bearing bank accounts in banks as authorized above for deposit of local unit funds (GUDPA approved).
- Certificates of deposit in GUDPA approved banking institutions.
- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury Bills, Notes and Bonds.
- Government money market mutual funds that comply with N.J.S.A. 40A:5-15.1 (e).
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school district of which the Borough is a part.
- Any other obligation with maturities not exceeding 397 days, as permitted by the State Division of Investments.
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1 (e) and conditions set by the Division of Local Government Services.
- New Jersey Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1 (e).
- New Jersey Asset & Rebate Management Program.
- New Jersey CLASS.

There are no approved security brokers/dealers. In the event that a security broker/dealer should be approved during the year, the registered principal of said brokerage firm so approved shall be provided with and sign an acknowledgement that they have seen and reviewed the cash management plan.

Each month, the Chief Financial Officer shall prepare a report for the Administrator that consists of the following:

- A summary of all investments made or redeemed for the month.
- A listing of any and all financial institutions holding local unit funds.
- The class or type of securities purchased or funds deposited.
- Income earned on deposits and investments.
- Market value of investments and disclosure as to how the value was determined, if applicable.
- A listing of accounts or deposits that do not earn interest.

The Chief Financial Officer is required to include the entire Best Practices for Wire Transfer, ACH Payments and Check Issuance Protocol as part of the Annual Cash Management pursuant to NJSA 40A:5-14, which is attached hereto as Appendix A.

This document shall constitute the cash management plan of the Borough. Any official involved with the selection of depositories, investments, brokers/dealers shall disclose any material business or personal relationship to the Administrator and to the Local Finance Board or Local Ethics Board as applicable.

Any official who, in the course of his or her duties, deposits or invests in accordance with this plan shall be relieved of any liability for loss.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting of January 1, 2025. Julie Martin, RMC, Borough Clerk
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico, Jr.							

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

BE IT RESOLVED that the interest to be charged on delinquent taxes during the year 2025 be and the same is hereby fixed at eight (8) per centum per annum on the first \$1,500.00 of delinquency and eighteen (18) per centum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment, provided, however, no interest shall be charged if the payment of the taxes due is made within the tenth (10) calendar day following the date upon which the same became payable.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Council President East						
Councilmember Jones						
Councilmember Araman						
Councilmember Lawson						
Councilmember Faust						
Councilmember Escalante						
Mayor Talerico, Jr.						

CERTIFICATION

I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025.

Julie Martin, RMC, Borough Clerk

RESOLUTION 16-2025

BOROUGH OF EATONTOWN COUNTY OF MONMOUTH, STATE OF NEW JERSEY

CANCELLING TAX OVERPAYMENTS OR DELINQUENT AMOUNTS UNDER \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the Governing Body of the Borough of Eatontown may authorize a municipal employee chosen by said body to process without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Eatontown hereby authorizes the Tax Collector of the Borough of Eatontown to cancel said tax amounts as deemed necessary.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025. Julie Martin, RMC, Borough Clerk
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico, Jr.							

RESOLUTION 17-2025

BOROUGH OF EATONTOWN COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING APPOINTMENT OF QUALIFIED PURCHASING AGENT

WHEREAS, the Borough of Eatontown desires to take advantage of the bid threshold of \$44,000.00.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Eatontown, County of Monmouth, State of New Jersey appoints Julie Martin, Q-1224, as Qualified Purchasing Agent at an annual salary of \$10,938.04 to exercise the duties of a purchasing agent to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the contracting unit; and increases its bid threshold, the amount of which shall not exceed the statutory maximum bid threshold; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the office of the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Julie Martin's certification to the Director of the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025. Julie Martin, RMC, Borough Clerk
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico, Jr.							

BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

WHEREAS, Section 17:27-3.3 of the New Jersey Administrative Code requires the annual appointment of a Public Agency Compliance Officer to ensure that municipal contracts comply with the policy of the State of New Jersey to promote equal employment opportunity and affirmative action with regard to public contracts; and

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Eatontown, in the County of Monmouth, that DENA AMODEA be and is hereby appointed Public Agency Compliance Officer for the Borough of Eatontown at an annual salary of \$2,100.00 to exercise the duties of a Public Agency Compliance Officer.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	CERTIFICATION I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2025.
Council President East							
Councilmember Jones							
Councilmember Araman							
Councilmember Lawson							
Councilmember Faust							
Councilmember Escalante							
Mayor Talerico, Jr.							

 Julie Martin, RMC, Borough Clerk

BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c. 183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964" *as amended*, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Eatontown, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Council President East						
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Councilmember Araman						
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CERTIFICATION

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Julie Martin, RMC, Borough Clerk

**BOROUGH OF EATONTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

WHEREAS, the Borough of Eatontown, with the Monmouth County Board of Chosen Freeholders, Monmouth County Department of Human Services, Eatontown Police Department and Monmouth County Sheriff's Office, recognize that one in four Americans has experienced mental illness, including substance use, in a given year according to the National Institute of Mental Health; and

WHEREAS, given the serious nature of this public health problems, we must continue to reach the millions who need help; and

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogue about stigma, raise awareness of mental health and substance use disorders and creates a culture wherein residents with mental health and substance use disorders feel supported by their community and neighbors, free to seek treatment without fear of stigma; and

WHEREAS, local resources are available to treat mental health and substance use disorders so no one needs to suffer alone or feel hopeless; and

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Eatontown hereby declare the Borough of Eatontown a Stigma-Free Community and encourages local community groups, including the local and regional Boards of Education, to actively promote stigma free policies.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Council President East						
Councilmember Jones						
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Julie Martin, RMC, Borough Clerk