Delaware Water Gap Borough
Council Meeting Minutes
October 5, 2026

Call to order

The Regular Meeting of the Borough Council of Delaware Water Gap was hosted at the Borough Hall on Monday, October 5, 2026. The following officials were present: President Charles Bickart, Vice President Bruno Hennings, Mayor Larry Freshcorn and Council Members Wayne MacWilliams, Jeff Poltnick, Desiree Siena and Robert Palmer. Also present, Solicitor Deb Huffman, Superintendent Tim Snow, Engineer Melissa Hutchison. Borough Manager Allisen Trotter and Police Officer Austin Jackson were absent.

President Charlie Bickart opened the meeting at 6:00pm with the Pledge of Allegiance.

PUBLIC COMMENTS (Agenda)

- Tim Snow: Skate structure compromise
- Jessie Clayton: Helped build structure but did not know it wasn't approved
- Eileen Noelle: Park not used
- Pat: No permission. Insurance
- Dimitri Snyitkine: Permanent changes
- Edward Harrison: Wanted a place to skate
- Sabrina: Permission should have been asked
- Jake Baldeni: Scale is small
- Eileen Noelle: Fines
- Bob Rezny: Council meetings in other boroughs/townships

TREASURER'S REPORT (Allisen Trotter)

- B. Hennings made a ***motion*** to approve the Treasurer's Report and pay the bills. Seconded by R. Palmer. Motion passed unanimously.
- R. Palmer made a ***motion*** to approve the Regular Meeting Minutes for September 8, 2026. Seconded by B. Hennings. Discussion: Ian Foster was present at the meeting on 9/8/2026. W. MacWilliams made a ***motion*** to correct the meeting minutes for September 8, 2026. Seconded by I. Foster. Motion passed unanimously.

MAYOR'S REPORT (Larry Freshcorn)

- The train is coming to the Borough on October 24, 2026
  Thank you Tammy and Jim Cornelius for decorating with cornstalks throughout town. Wreaths for sale for Wreaths Across America on December 19, 2026 at noon. Lantern Walk at the cemetery on October 24.
  Letter of appreciation from COTA for police presence during the event.

POLICE REPORT (Chief James Fisher)

SUPERINTENDENT REPORT (Tim Snow)

FIRE DEPARTMENT REPORT (Fire Chief Tim Mauceri)

- Roster next month with certifications will be provided

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

ENGINEERS REPORT (Melissa E. Hutchison P.E., T and M Associates)

- Engineer Hutchison submitted the LSA Grant application for engineering for Phase 2 on the Mountain Road Pedestrian Safety Project.

SOLICITOR'S REPORT (Deb Huffman, Esq.)

- Notice for attorney for Dutot. Need an answer filed or default judgement.

ZONING OFFICER'S/BULDING INSPECTOR'S REPORT (Michael Manter)

- Letter provided in regards to Shull Park unauthorized structures

NEW BUSINESS

- W. MacWilliams made a ***motion*** to ratify council's vote to replace the fire hydrant on Main Street near the entrance to Water Gap Village. The approximate cost for the new hydrant and installation is $12,000.00. Seconded by B. Hennings. Motion passed unanimously.
- J. Plotnick Made a ***motion*** to approve Signal Control Products updated quote to $16,000 (+$1,250) to provide a system with larger storage capacity for the winter months (November through February). Seconded by R. Palmer. Motion passed unanimously.
- D. Siena made a ***motion*** to perform a survey and apply for permitting for crossings at Main Street and Shepard Ave. Seconded by B. Hennings. Motion passed unanimously.

OLD BUSINESS

- Storm Water Management Ordinance (Act 167)
- Cherry Valley Waterline Project
- Firehouse Renovations: Mayor Freshcorn 2nd LSA Grant.
- Parking Ticket Increase
- Dutot:
- Borough Generator: PO will be signed so order can be placed
- Building Modernization Project. National Park Service Permit Application to repair the leak at Lake Lenape.

COMMITTEE REPORTS

- Roads/Building Committee
- Water Committee: Hydrants replaced, Well house 4 new meter installed. Water Tank coating project in process
- Planning Commission, Budget/Finance Committee
- Personnel Committee, Sanitation Committee, Economic Development Committee

- Shade Tree Committee: Planting trees second Saturday in November
- Friends of DWG, COG

PUBLIC COMMENTS

- Bob Rezny: Outside dining permits

- I. Foster made a ***motion*** to go into Executive Session at 7:40pm. Seconded by B. Hennings.

EXECUTIVE SESSION

- D. Siena made a ***motion*** to exit Executive Session ay 7:56pm. Seconded by B. Hennings. Motion passed unanimously.

- W. MacWilliams made a ***motion*** to authorize Solicitor Huffman to send a letter to builders of unauthorized skate structures notifying them they have 30 days to remove and repair the area. Seconded by R. Palmer. Motion passed unanimously.

ADJOURNMENT

- Desiree Siena made a motion to adjourn the meeting at 8:00pm. Seconded by W. MacWilliams. Motion passed unanimously.

The next Work Session is on October 19, 2026, at 6pm. The next Council Meeting is on Monday, November 2, 2026, at 6pm.

Meeting Notes taken by Council Member Desiree Siena.

Respectfully Submitted,

Allisen Trotter

Borough Manager

Date of approval