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# **Delaware Water Gap Borough Council**

## **Reorganization and Regular Meeting Agenda**

### **January 5, 2026**

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**Call to Order** (The Honorable Larry Freshcorn, Mayor)

Pledge of Allegiance

Re-elected/newly elected borough officials need to submit sworn/signed copy of residency affidavit and provide the borough with a copy of the oath of office.

#### **PUBLIC COMMENTS (AGENDA)**

#### **Election of Officers of the Delaware Water Gap Borough Council**

- Mayor Freshcorn accepts nominations and calls for vote for the office of Council President.
- Mayor Freshcorn accepts nominations and calls for vote for the office of Vice President.
- Mayor Freshcorn accepts nominations and calls for vote for the office of President Pro Tem (to preside in absence of both the council President & Vice President)
- Mayor Freshcorn turns gavel over to the newly elected president.

#### **Other Appointments**

Motion to appoint/reappoint the following:

1. Weitzmann, Weitzmann, & Huffman, LLC Borough Solicitor
2. T & M Associates, Borough Engineer
3. Kirk, Suma & Co., LLP Auditor
4. Michael Manter, Zoning Officer, Building Inspector and Code Enforcement Officer. PA Municipal Codes Solutions
5. James Ferrari - Building Hearing Board Solicitor
6. Michael Kapszyk - Zoning Hearing Board Solicitor
7. Sewage Enforcement Officer: David Scholtz (Municipal Authority)
8. Borough Superintendent: tabled
9. Allisen Trotter – Borough Manager and Right to Know Officer
10. Monroe County Tax Collection Committee (MCTCC): *TBD*
11. Wayne MacWilliams, Pocono Mountain Council of Government
12. Walter Conway, Flood Plain Administrator
13. Municipal Authority Appointment (5-year term). Appoint Martin Wilson of the Municipal Authority (Exp 12/31/2030)

#### **TREASURERS REPORT**

- Motion to approve the Treasurer's Report and pay the bills.
- Motion to approve the Regular Meeting Minutes: December 8, 2025.

**MAYOR'S REPORT (Larry Freshcorn)**

**POLICE REPORT (Chief James Fisher)**

**FIRE DEPARTMENT REPORT (Chief Tim Mauceri)**

**EMERGENCY MANAGEMENT COORDINATOR'S REPORT**

**SUPERINTENDENTS REPORT**

**ENGINEERS REPORT (Melissa E. Hutchison P.E., T & M Associates)**

**ZONING OFFICER'S REPORT (Michael Manter)**

**SOLICITOR'S REPORT (Deborah Huffman, Esq.)**

**NEW BUSINESS**

- Discuss/Motion to approve Council Meeting and Work Session dates and times for 2026.
- Motion to approve Signatories on Checks for ESSA and PLGIT bank accounts. Allisen Trotter, Charles Bickart, Wayne MacWilliams and Bruno Hennings.

**OLD BUSINESS**

- Storm Water Management Ordinance (Act 167)
- Firehouse Renovations
- Parking Ticket Increase
- Dutot
- Borough Hall Generator
- Building Modernization Project
- National Park Service Permit Application to repair the leak at Lake Lenape

**COMMITTEE REPORTS**

Water: *D. Anspach will discuss back flow preventor requirements.*

Budget/Finance, Personnel, Sanitation, Roads/Building/Maintenance  
Parks/Recreation, Special Projects, Economic Development/Marketing, Friends of DWG, Shade Tree, Open Space & Trails, Planning Commission, Zoning Hearing, COG

**PUBLIC COMMENTS**

**EXECUTIVE SESSION**

Personnel

**ADJOURNMENT**