
Delaware Water Gap Borough Council Reorganization and Regular Meeting Agenda January 5, 2026

Call to Order (The Honorable Larry Freshcorn, Mayor)

Pledge of Allegiance

Re-elected/newly elected borough officials need to submit sworn/signed copy of residency affidavit and provide the borough with a copy of the oath of office.

PUBLIC COMMENTS (AGENDA)

Election of Officers of the Delaware Water Gap Borough Council

- Mayor Freshcorn accepts nominations and calls for vote for the office of Council President.
- Mayor Freshcorn accepts nominations and calls for vote for the office of Vice President.
- Mayor Freshcorn accepts nominations and calls for vote for the office of President Pro Tem (to preside in absence of both the council President & Vice President)
- Mayor Freshcorn turns gavel over to the newly elected president.

Other Appointments

Motion to appoint/reappoint the following:

1. Weitzmann, Weitzmann, & Huffman, LLC Borough Solicitor
2. T & M Associates, Borough Engineer
3. Kirk, Suma & Co., LLP Auditor
4. Michael Manter, Zoning Officer, Building Inspector and Code Enforcement Officer. PA Municipal Codes Solutions
5. James Ferrari - Building Hearing Board Solicitor
6. Michael Kaspszyk - Zoning Hearing Board Solicitor
7. Sewage Enforcement Officer: David Scholtz (Municipal Authority)
8. Borough Superintendent: tabled
9. Allisen Trotter – Borough Manager and Right to Know Officer
10. Monroe County Tax Collection Committee (MCTCC): *TBD*
11. Wayne MacWilliams, Pocono Mountain Council of Government
12. Walter Conway, Flood Plain Administrator
13. Municipal Authority Appointment (5-year term). Appoint Martin Wilson of the Municipal Authority (Exp 12/31/2030)

TREASURERS REPORT

- Motion to approve the Treasurer's Report and pay the bills.
- Motion to approve the Regular Meeting Minutes: December 8, 2025.

MAYOR'S REPORT (Larry Freshcorn)

POLICE REPORT (Chief James Fisher)

FIRE DEPARTMENT REPORT (Chief Tim Mauceri)

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

SUPERINTENDENTS REPORT

ENGINEERS REPORT (Melissa E. Hutchison P.E., T & M Associates)

ZONING OFFICER'S REPORT (Michael Manter)

SOLICITOR'S REPORT (Deborah Huffman, Esq.)

NEW BUSINESS

- Discuss/Motion to approve Council Meeting and Work Session dates and times for 2026.
- Motion to approve Signatories on Checks for ESSA and PLGIT bank accounts. Allisen Trotter, Charles Bickart, Wayne MacWilliams and Bruno Hennings.

OLD BUSINESS

- Storm Water Management Ordinance (Act 167)
- Firehouse Renovations
- Parking Ticket Increase
- Dutot
- Borough Hall Generator
- Building Modernization Project
- National Park Service Permit Application to repair the leak at Lake Lenape

COMMITTEE REPORTS

Water: *D. Anspach will discuss back flow preventor requirements.*

Budget/Finance, Personnel, Sanitation, Roads/Building/Maintenance

Parks/Recreation, Special Projects, Economic Development/Marketing, Friends of DWG, Shade Tree, Open Space & Trails, Planning Commission, Zoning Hearing, COG

PUBLIC COMMENTS

EXECUTIVE SESSION

Personnel

ADJOURNMENT