
Delaware Water Gap Borough

Council Meeting Minutes

December 8, 2025

Call to order

The Regular Meeting of the Borough Council of Delaware Water Gap was hosted at the Borough Hall via Zoom on Monday, December 8, 2025. The following officials were present: Vice President Charlie Bickart, Mayor Larry Freshcorn, Council Members Bill Buzzard, Derek Anspach, Wayne MacWilliams, Ian Foster, Jeff Plotnick and Bruno Hennings. Solicitor Deborah Huffman, Engineer Melissa Hutchison and Borough Manager Allisen Trotter were present.

Vice President Charlie Bickart opened the meeting at 7:00 pm with the Pledge of Allegiance.

PUBLIC COMMENTS (Agenda)

TREASURER'S REPORT (Allisen Trotter)

- B. Buzzard made a ***motion*** to approve the Treasurer's Report and pay the bills. Seconded by B. Hennings. Motion passed unanimously.
- D. Anspach made a ***motion*** to approve the Regular Meeting Minutes for November 3, 2025. Seconded by W. MacWilliams. Motion passed unanimously.
- W. MacWilliams made a ***motion*** to approve the Special Meeting Minutes for November 17, 2025. Seconded by D. Anspach. Motion passed unanimously.

MAYOR'S REPORT (Larry Freshcorn)

- Mayor Freshcorn met with Wind Gap Electric (CoStar Vendor) to look at the old borough hall generator. They also went to the DWG Fire Department.
- Wreaths Across America – sold 160 wreaths. There are 146 Veteran's in the cemetery. Thanked everyone for the support.
- Thank you Tim Snow, Marty Bartholomew, Bruno Hennings and Tammy Cornelius. Along with the Mayor, they put the holiday lights on the lamp posts.
- The DWG Firehouse looks great! Any support is appreciated.
- The Town Hall Food Bank will be available until 12.23.25. Not accepting any more donations.

POLICE REPORT (Chief James Fisher)

SUPERINTENDENT REPORT

- C. Bickart reported that the stop sign down on Cherry Valley Rd and Kimberly has been re-installed.

FIRE DEPARTMENT REPORT

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

ENGINEERS REPORT (Melissa E. Hutchison P.E., T and M Associates)

- The State LSA Grant (Water Tower) was not awarded in 2025. No date set for the next meeting.
- The T-Mobile Hometown Grant was not awarded to the Borough. The Borough can reapply for the grant in the amount of \$50,000.00. Application deadline is December 31, 2025.
- Mountain Road Pedestrian Safety Project will be discussed at the February 2026 meeting. Work to be started in the Spring.

SOLICITOR'S REPORT (Deborah Huffman, Esq.)

ZONING OFFICER'S/BULDING INSPECTOR'S REPORT (Michael Manter)

NEW BUSINESS

- I. Foster made a ***motion*** to ratify the vote to hire Bob Marki to remove all millings, grade areas install dirt, seed and mulch in the areas needed at wellhouse 6. Cost is \$8560.00. Secnded by D. Anspach. Motion passed unanimously.
- B. Buzzard made a ***motion*** to adopt the 2026 Budget. Secnded by W. MacWilliams. Motion passed unanimously.
- B. Hennings made a ***motion*** to adopt a Resolution to set tax rates for 2026. No changes from 2025. Secnded by D. Anspach. Motion passed unanimously.
- B. Buzzard made a ***motion*** to set the time for the Reorganization Meeting/Regular Council Meeting on January 5, 2026 at 6pm. Secnded by B. Hennings. Motion passed unanimously.
- B. Hennings made a ***motion*** to authorize the Borough Solicitor to advertise for the Reorganization Meeting/Regular Council Meeting on January 5, 2026 at 6pm. Secnded by I. Foster. Motion passed unanimously.
- I. Foster made a ***motion*** to accept Superintendent Solomon McEaddy's letter of resignation dated November 16, 2025. His last day of employment was November 28, 2025. Secnded by W. MacWilliams. Motion passed unanimously.
- D. Anspach made a ***motion*** to approve Critical Systems Generator Maintenance and Inspections for wellhouses 4 and 6 in the amount of \$2050.00. Secnded by I. Foster. Motion passed unanimously.
- Vice President C. Bickart appointed Bruno Hennings to the Shade Tree Committee (Charlie)
- *ACT 65: Agenda Amendment on December 8, 2025. I. Foster made a motion to amend the agenda to reapply for the T-Mobile Hometown Grant. Secnded by B. Hennings. Motion passed unanimously.*
- B. Hennings made a ***motion*** to reapply for the T-Mobile Hometown Grant. Secnded by I. Foster. Motion passed unanimously.

- *ACT 65: Agenda Amendment on December 8, 2025. W. MacWilliams made a motion to amend the agenda to authorize Charlie Bickart to sign the title transfer for the F-550 sold on Municibid. Seconded by I. Foster. Motion passed unanimously.*
- W. MacWilliams made a **motion** to authorize Charlie Bickart to sign the title transfer for the F-550 sold on Municibid. Seconded by I. Foster. Motion passed unanimously. Zack Booth will remove the Borough of DWG from the doors and is contact with the buyer. The plow needs to be installed on the F-550 prior to the buyer picking it up.

OLD BUSINESS

- Storm Water Management Ordinance (Act 167)
- Firehouse Renovations: Mayor Freshcorn has been getting quotes for siding
- Parking Ticket Increase
- Dutot
- Generator: Working on getting information for COSTAR electricians
- Building Modernization Project
- Lake Lenape NPS permit (repair leak). Discussed drainage and dredging Caldeno Dam. Engineer Hutchison will check old files.

COMMITTEE REPORTS

- Roads/Building Committee: Tim Snow removed a damaged pedestrian sign from the road. The new signs will be ready soon. Discussed keeping the signs in the garage during winter months to prevent damage.
- Water Committee: D. Anspach reported that the new hydrants will be installed soon on Oak St, Maple Ave and Parkway Drive. National Park Service permit application to repair the leak at Lake Lenape is complete and Derek will follow up. Solicitor Huffman explained that the Cherry Valley Waterline Project can move forward. Engineer Hutchison will work on a plan for Spring 2026.
- Planning Commission, Budget/Finance Committee, Personnel Committee Sanitation Committee
- Economic Development Committee: Terry Fagan worked with Eileen Noelle on the event "Holiday in the Gap" December 13 and 14, 2025. Heavily advertised and Adams Outdoor advertised on the billboard. Dutot Museum having a Maker's Market from 10am to 4pm. Tree Lighting Ceremony (Friends of DWG) at the Castle Inn on December 13.
- Recreation/Parks & Special Projects Committees: I. Foster discussed Department of Conservation and Natural Resources grant funds available for Parks & Recreation. Open Space/Trail Committee.
- Shade Tree Committee: I. Foster announced on November 15 they had 22 volunteers help with Tree Planting. Submitting the January Application for Spring and declare it Arbor Day. The Tree City application has been submitted.
- Friends of DWG, COGS

PUBLIC COMMENTS

- Michelle Bisbing from Pocono Mountains Economic Development Corporation was in attendance. They provide resources for small business loan programs, small business counseling. J. Plotnick discussed the Building Modernization Project and requested that they let the borough know if there are any grants available.
- Terry Fagan reported that the Dutot was broken into a few weeks ago. Nothing was stolen. Broken windows are repaired. Added motion lights around the building. Dutot Lease. Solicitor Huffman will email it.
- Tim Snow mentioned the work at the firehouse and it looks amazing.
- Tim Snow and Charlie Bickart thanked Bill Buzzard and Derek Anspach for their many years of service on Council. Bill Buzzard commented on how proud he is of Borough of Delaware Water Gap. He talked about the no net debit motto. He served for 52 years on council.

ADJOURNMENT

Derek Anspach **made** a motion to adjourn the meeting at 7:52pm. Seconded by Bill Buzzard. Motion passed unanimously.

The next Work Session is on Monday, December 15 is canceled. The next Council Meeting is on Monday, January 5, 2026 at 6pm.

Respectfully Submitted,

Allisen Trotter

Borough Manager

Date of approval