

(Village Board Meeting, January 12, 2026)

DENMARK VILLAGE BOARD MEETING

MONDAY, JANUARY 12, 2026

4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

Call to Order

President Selner called the meeting to order at 4:30

Pledge of Allegiance

Roll call

Present: Jim Steffek, Leah Goarl, Michael Johnson, Tim Schroeder, Brandon Ackley, Vince Wertel, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charles Wanish, Director of Public Works Erika Thronson, Building Inspector Chelsea Myers, Zoning Administrator Jeff Sanders via Zoom, Deputy Jeremiah Rusk

Approval of Agenda

Steffek/Johnson moved to approve the agenda as presented. Motion carried.

Remarks/comments from the village president

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

Preregistered citizens to be heard

None

Approve consent agenda, all items under the consent agenda are considered routine and will be enacted upon by one (1) motion. there will be no separate discussion of these items unless a trustee so requests, in which event the item will be removed and put on the regular agenda by the Village President

Johnson/Schroeder moved to approve as presented.

- a. **Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. **Village Board Meeting December 8, 2025**
- b. **Approve miscellaneous licenses and permits Motion carried.**

Board approval of monthly disbursements

Wertel/Goral moved to approve the monthly disbursements as presented. Motion carried.

Report of Village Officials

Rusk

- A new radar unit has been ordered for the white Durango – The current RADAR quit working and is very out of date, so a new one was required

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- Did bar compliance checks, there was a report of a suspicious person making patrons uncomfortable at several bars around the Village. The subject was located in a local bar and was subsequently arrested for a probation violation, possession with intent to deliver THC, carrying a concealed knife and felony bail jumping
- There were several reports of packages being stolen from a local apartment complex
- Included the end of year statistics in the report and last year the report stated zero OWI arrests and this year it shows 16, Deputy Rusk feels the 2024 report was not accurate for OWI arrests
- Had 70 more calls this year
- A sex offender submitted an appeal form it will be on the agenda in February.

Myers

- Got the state approved plans for the sprinkler system in the Community Center
- There were 2 new homes built in 2025 and a couple of razings
- 550 Woodrow received their occupancy permit for their addition
- Have a permit for a basement remodel
- Did not receive a report from 120 Wisconsin Avenue from an architect engineer that was requested to be received by December 31 – recommendation would be to issue citations after a 48 hour warning issued by police

Thronson

- Most of it is in the written report
- We will not be putting letters on doors this year for notice of snow removal, as we are not required, we will take pictures with a date stamp, remove the snow if not removed 24 hours after the snow fall, bill the owner, and if not paid it will go on the property taxes
- Received comments from DOT for Pleasant Avenue and Church Street reconstruction to move the project to 2030
- Working with engineers and DYBS on relocation of Upper Diamond batting cages in coordination with the Parks Concept Plan. The new batting cages will be placed behind left field
- Storm sewer on corner of Maple and Broadway needs repair and will be added to the 2026 storm sewer reconstruction work

Selner stated we have written reports from the electrical and plumbing inspectors

Wanish

- Went over end of year budget to actual
- Need to complete and enter all necessary journal entries for TIF district, principal payments, and other pending financial updates within the next couple of weeks
- Would like to suggest the board keep track of their meetings monthly and send it to him, Wanish will send a template for Board members to complete monthly and send to him

Selner

- Got a letter from County Rescue, and we need to revise our Emergency Services contract as it expires on June 30
- The Green Bay Chamber will be holding a round table discussion here at the Village Hall starting at 8:30 a.m. and Selner encourages anyone from the board that able to attend should be there
- Had a discussion with Nic Sparacio and Thronson about water capacity charges, the Central Brown County Water Authority is currently charging the village for the new meters, and the village does not charge for them, so the charge will be put on the building permit application

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Board discussion/action on revisiting the decision at the October 13, 2025 Village Board meeting per the request of Trustee Steffek and Trustee Ackley on dispute of ordinance violation on parcel VD-ND592

Peter Hermans would like to know if he can put a 6 foot privacy fence across the property.

Sanders stated that even if you put a fence up, the property is still non-compliant, so the property would still have to be compliant with the ordinances. **No motion was made, there are no changes in the current status of decision made at the October 13, 2025 Village Board meeting.**

Board discussion/action on responsibilities and salary for Emergency Management representative, and review of current plans for expansion

Selner stated Trustee Ackley is currently the Emergency Manager for the Village. Ackley stated he put in 500-600 hours and attended 67 National Weather briefings in 2025. Ackley shared there are issues finding funding and bodies to write a plan and do research. Ackley shared we also do not have a Public Information Officer to communicate information to our residents; he is basically doing all of it. We need to form an Emergency Management Committee to get a plan and procedures together. Ackley stated the Village is supposed to be a model for other municipalities, and we have not done anything as far as a plan yet. Initial committee members Trustees Steffek, Johnson, Wertel, President Selner, Deputy Rusk and Konkol. Ackley will contact Superintendent Luke Goral to see if he would be a committee member. The Emergency Management Committee will schedule regular monthly meetings and begin development of village emergency management plans and procedures, including identifying additional committee members as needed. Selner stated with all the work Ackley is putting into this, we should research a salary for this position. **Selner/Schroeder moved to form an Emergency Management Committee with the above stated members and to reimburse Ackley \$5,000 for the meeting attended in 2025 and research a salary for the Village Emergency Manager. Motion carried.**

Board discussion/action on proposed amendments to Chapter 126, Section 126 A Sub 1 Building Construction 'to allow for both UDC delegation and Commercial construction delegation' and 126-3 Adoption of Codes; plumbing and drainage, by adding 'Uniform State Dwelling Codes, Commercial building codes' sections A subs 1-9 of the Village of Denmark Municipal Code

Myers stated she went to recertify her UDC certification and could not certify because the village code was not compliant. We are required to add a camping code. Myers stated this amendment will allow residential and commercial to be inspected. **Wertel/Ackley moved to approve proposed amendments to Chapter 126 A, Sub 1 Building Construction 'to allow for both UDC delegation and Commercial construction delegation' and Commercial construction delegation' and adoption of Codes, plumbing and drainage, by adding 'Uniform State Dwelling Codes, Commercial building codes' Section A Subs 1-9 of the Village of Denmark Code. Motion carried.**

Board discussion/action on proposed amendments to Chapter 224, Duties and responsibilities of owners and operators, Section 224-8-A by adding to Sub A, adding Sections 1-7 of the Village of Denmark Municipal Code.

Goral/Johnson moved to approve the proposed amendments to chapter 224, Duties and responsibilities of owners and operators, Section 224-8 by adding Sub A, Sections 1-7 of the Village of Denmark Municipal Code. Motion carried.

Board discussion/action on Emotional Support Animal permitting

Ackley/Wertel moved to approve the Emotional Support Animal Policy as presented. Motion Carried.

Adjourn

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Wertel/Johnson moved to adjourn at 6:21 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer