

(Village Board Meeting, November 13, 2025)

DENMARK VILLAGE BOARD MEETING

MONDAY, NOVEMBER 10, 2025

4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

Call to Order

President Selner called the meeting to order at 4:30 p.m.

Pledge of Allegiance

Roll call

Present: Michael Johnson, Leah Goarl, Jim Steffek, Brandon Ackley, Vince Wertel, Susan Selner, Tim Schroeder via Zoom

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, Zoning Administrator Jeff Sanders, Building Inspector Chelsea Myers, Deputy Jeremiah Rusk

President Selner introduced and welcomed the Village's new Building Inspector, Chelsea Myers

Approval of Agenda

Steffek/Wertel moved to approve the agenda as presented. Motion carried.

Remarks/comments from the village president

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

Preregistered citizens to be heard

Jim Bielinski, 410 Woodrow Court, shared his concerns as to why, when leaves are picked up, can't they pick up the leaves along the curb and gutter to prevent drainage issues. When will the fire hydrants be painted – ***postponed to spring due to scheduling conflicts*** – and concerned about reckless use of electric scooters especially at night near the high school and questioned accountability in the event of an accident.

Approve consent agenda, all items under the consent agenda are considered routine and will be enacted upon by one (1) motion. there will be no separate discussion of these items unless a trustee so requests, in which event the item will be removed and put on the regular agenda by the Village President

Johnson/Ackley moved to approve as presented.

- a. **Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. **Village Board Meeting October 13, 2025**
- b. **Approve miscellaneous licenses and permits Motion carried.**

Board approval of monthly disbursements

Goral/Johnson moved to approve the monthly disbursements as presented. Motion carried.

Report of Village Officials

Rusk

- Drug take back on October 25th and took in 50 pounds of prescription and non-prescription meds (last take back was in April)
- Attended Trunk or Treat, had the Bearcat and a couple police vehicles there
- Reminder overnight parking started November 1, no parking on Village streets from 2 a.m. to 6 a.m.
- There is one residence in the Village that is a potential nuisance property, and we are working with the landlord
- Typical traffic stops, did have 1 OWI and a couple warrants

Thronson

- Getting close to the end of the Tertiary Treatment Project for low-limit phosphorus requirements

Thronson explained the continuous backwash up flow sand filter system is in place and running with chemical addition as of September 8, 2025. After installation corrections were made to the filters they are now running as they should. The chemical addition has been adjusted, and we are working on the performance testing and have been meeting limits more regularly and believe the most recent chemical adjustment will provide consistent results.

- We still have one issue at the Booster Station with a chlorine analyzer, but have a \$2,000 warranty bond and the contractor is responsible for getting it to function properly
- Everything else is in the report, just wanted to touch on these two items

Sanders

- There are some projects that are coming up in the near future, one is a new building at United Co-op and the other is a potential single family, multi-family residential development
- Had a complaint about corn dust being everywhere, asked the resident to send him some digital images of the corn dust and has not yet heard back
- Sanders asked that anyone experiencing corn dust to take pictures immediately and send them to him as it sounds like the corn dust is no longer contained in a small neighborhood as it was in the past handful of years, and seems to be moving farther into the Village
- Sanders would like anything that comes in regarding United Co-op, to ask for digital images and send them to Chelsea and himself and the United Co-op and they will contact them

Myers

- Not much to report as just started here
- Reviewed website
- Have been doing some documentation
- Working with staff on streamlining a few things
- Working with Wanish to get access to the new software
- Haven't received any requests for inspection, but there was a roofing contractor putting on a roof on DePere Road without a permit, so I gave them notice to get a permit

Selner stated she did talk to Rick Schwarz, previous Building Inspector, and he will be covering a transition period here and has also offered that in the future if Chelsea's calendar doesn't allow her to do some inspections that he would be willing to do them.

Wanish

- Held all our committee meetings for the Budget

(Village Board Meeting, November 13, 2025)

- Worked with Thronson and updated the budget numbers for Public Works
- Have a Special Village Board meeting on Monday, November 24 at 4:30 p.m. for budget approval

Selner

- A big thank you to our Public Works Department, great job on the landscaping around the Village Hall and cleanup of the building. It looks great and I think we got excellent work here at a lower price than if we had contracted out
- Attended the annual Fire Department meeting and one of the things that came out from another municipality is they were concerned about increases. The rate is currently based on equalized value, and their proposal would be to freeze the current amount owing and raise it by 5% regardless of what your equalized value is and then, annually there will be a 5% increase. Selner stated we are the biggest municipality and the one suggesting the change is the smallest municipality, Selner pointed out three years from now, that is a jump, and we are going to be looking at nearly a 25% increase, which will be hard to budget for.
- The police car was sold, we ended up clearing \$14,400 which was below what we expected, but also the cost for purchasing the new vehicle was less than expected
- We did receive written reports from the electrical and plumbing inspectors
- Christmas hours for staff – employees get off December 24 and 25 which is Wednesday and Thursday which means they would have to come to work for a half day on Friday. I have given my OK to say we will close on Friday, and staff will have to take vacation. So, unless the Board members feel different, the office will be closed December 24 until December 29. It may have some inconvenience for people that want to pay their property taxes, but we will put a notice in the paper and on the door and we do have the night deposit box that can be used.

Board discussion/action on Resolution 05-2025, a Resolution updating the fee schedule

Ackley/Goral moved to approve Resolution 05-2025, a Resolution updating the fee schedule. Motion carried.

Board discussion/action on Emotional Support Animal permitting

No action was taken on this matter as we are waiting for additional input from Attorney Bartels. This will be an item on the December agenda.

Wertel/Johnson moved to go into closed session. Steffek – aye; Goral – aye; Johnson – aye; Ackley – aye; Wertel – aye; Schroeder – aye; Selner – aye. Motion carried.

Closed Session

Convene into closed session pursuant to:

WIS. Statute 19.85 (1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

RECONVENE INTO OPEN SESSION UNDER WIS STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Ackley/Johnson moved to go into open session. Motion carried.

(Village Board Meeting, November 13, 2025)

Selner/Ackley moved to increase the wages of Thronson and Konkol by 7% instead of the 4% that was approved for staff by the Board in October. Motion carried.

Adjourn

Stefek/Wertel moved to adjourn at 5:31 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer