

(Village Board Meeting, September 8, 2025)

DENMARK VILLAGE BOARD MEETING

MONDAY, SEPTEMBER 8, 2025

4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

Call to Order

President Selner called the meeting to order at 4:31 p.m.

Pledge of Allegiance

Roll call

Present: Vince Wertel, Leah Goral, Tim Schroeder, Michael Johnson, Jim Steffek, Brandon Ackley via Zoom, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, Zoning Administrator Jeff Sanders via Zoom, Deputy Jeremiah Rusk, Deputy John Pigeon

Approval of Agenda

Wertel/Steffek moved to approve the agenda as presented. Motion carried.

Remarks/comments from the village president

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

Preregistered citizens to be heard

Dallan Lax, 621 Woodrow Street, Lax went over a list of items regarding issues his neighborhood has with Salm Partners that he would like the Village Board to consider

Approve consent agenda, all items under the consent agenda are considered routine and will be enacted upon by one (1) motion. there will be no separate discussion of these items unless a trustee so requests, in which event the item will be removed and put on the regular agenda by the Village President

Steffek/Johnson moved to approve as presented.

- a. **Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. **Village Board Meeting August 11, 2025**
 - ii. **Special Village Board Meeting September 18, 2025**
- b. **Approve miscellaneous licenses and permits Motion carried.**

Board approval of monthly disbursements

Johnson/Wertel moved to approve the monthly disbursements as presented. Motion carried.

Report of Village Officials

Rusk

- Talked with the mechanic and the new car should be ready by the end of the week
- August was a fairly busy month
- A truck doing a delivery to Melotte Distributing on Mahlik Lane crashed into the Waste Water Treatment Plant fence
- There was an accident on Green Bay Road with no injuries. Driver hit a pole and ran into a house on Green Bay Road – driver was arrested for OWI
- Two big warrants were executed with no issues in the Village
- Chronic nuisance property on DePere road issued citations for dilapidated buildings
- We have a new crossing guard hired and received 2 more applications today
- Had one sex offender residence inquire, but have not heard anything beyond that

Thronson

- Received a proposal for over \$20,000 (electrical will be separate) for the gate replacement that was damaged by a delivery truck. The driver's company would like to take care of the cost to fix it and asked if the Village would not file a claim
- The manufacturer, Nexom, of the sand filters for the Tertiary Treatment Project is currently on site. They are removing the sand from each of the 5 filters and doing a complete inspection. At this time 2 of the 5 filters were found to have installation defects. Corrections are being made and the DNR is aware of the situation
- Was contacted by the Village of Maribel engineers regarding the potential for Maribel to send their wastewater to Denmark Wastewater Treatment Plant. Flows were sent and now we need to find loadings. Could consider when budgeting

Selner stated there are written reports from the Plumbing, Electrical and Building inspectors.

Sanders

- Everything is in the written report

Konkol

- Already getting questions regarding trick or treat hours – hours in 2024 were 4 p.m. to 7 p.m.

Wanish

- Nothing to report

Selner

- Nothing to report

Board acceptance of the Audit, Financial Statement and Annual TID Report presented by Bryan Grunwald of CliftonLarsonAllen (CLA)

Grunwald went over the Governance Letter, Financial Statement and Annual TID Report and stated there are no unusual statements, no disagreements and no difficulties with management. **Goral/Wertel moved to accept the Audit, Financial Statement and Annual TID Report presented by Bryan Grunwald of CliftonLarsonAllen (CLA). Motion carried.**

Board discussion/action on Ordinance 08-2025, an Ordinance amending Chapter 144, Section 1 Fee Schedules, creating section 144-1(D) False Alarm Fees

Selner stated we previously adopted a False Alarm Ordinance, but did not adopt the Fees for False Alarms. **Schroeder/Goral moved to approve Ordinance 08-2025, an Ordinance amending Chapter**

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144, Section 1 Fee Schedules, creating Section 144-1(D) False Alarm Fees. Motion carried.

Board discussion/action on scheduling budget committee meetings

Will schedule budget committee meetings through Doodle Meet for mid-October

Board discussion/action on need for a Special Board Meeting regarding Minor Land Division extraterritorial CSM

Selner/Wertel moved to open the meeting to the public for more information on creating a new parcel in the Town of New Denmark. Motion carried.

Dawn Kaster is the person purchasing the home at 5016 Shirley Road, on the parcel they want split off from the business parcel and stated they were supposed to close weeks ago, but there were some delays in getting the CSM to this point. Kaster would appreciate anything the Board can do to help get the sale of the home closed.

Selner stated there is an option to have a Special Village Board meeting if the requestor pays for the meeting. Brian Peot, the surveyor, asked how much a Special Village Board meeting costs and Selner stated the fee is \$900.

Ackley arrived at 5:45 p.m.

Selner/Johnson moved to return to the regular rules of the meeting. Motion carried.

Ackley/ Wertel moved to approve a Special Village Board meeting regarding Minor Land Division extraterritorial CSM at the cost of the requestor. Motion carried.

Board discussion/action on easement on One Denmark property

Wertel/Ackley moved to leave existing easement as is. Motion carried.

Board discussion/action on crossing guard coverage

Selner stated that she spoke with Mr. Goral at the school and he would still like to see flashing lights and crossing guards and will bring it up at the school board meeting tonight. We will look at budget to see if there is existing money in the budget to purchase lights this year

Board discussion/action on getting plans developed for the Village's storm sewer in the easement area south of Bank First

Thronson stated the Village's storm sewer in the easement area south of Bank First has been found to be in bad condition. Thronson shared Village did not know this prior to the Bank First project, and earlier in spring the contractor contacted her and said the storm sewer was full of debris. Thronson stated the manhole Bank First connects into is also in very bad condition. Thronson is asking if this could be bid with the Central Business District parking lot project to save in overall costs, and to get plans developed for the Village's storm sewer in the easement area. **Ackley/Wertel moved to combine the Village's storm sewer in the easement area south of Bank First with the Central Business Parking Lot project and approve engineering fees of \$36,600 for design of storm sewer project. Motion carried.**

Board discussion/action on installing a stop sign on Woodrow and Oak Street

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Selner/Ackley moved to open the meeting to the public for discussion. Motion carried

Jim Bielinski, 410 West Woodrow Court, Bielinski stated it isn't just Salm Partners traffic, it is Dufek's too, and it gets nuts at shift change. Bielinski feels a 4-way stop will not help at the intersection. Bielinski suggested putting a speed sign there.

Selner/Johnson moved to return to the regular rules of the meeting. Motion carried.

Ackley/Wertel moved to approve putting stop signs with white lines at Woodrow and Oak Streets. Motion carried.

Board discussion/action on Resolution 03-2025, an Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar year 2026

Wertel/Johnson moved to approve Resolution 03-2025, an Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for calendar year 2026. Motion carried.

Update on issues with noise at Salm Partners

Selner stated Salm's installed more insulation and are also bringing in another engineering firm to look into more ways to reduce the sound.

Board discussion/action on ESA animal

Selner explained there is a resident requesting to keep a Nigerian Dwarf goat as an Emotional Support Animal.

Sanders explained the distinction between service animals and emotional support animals under HUD policy and state law.

Questions the Board had for the requestor

- Are you a full time resident – Yes
- Could a smaller, domesticated animal (dog or cat) provide similar emotional support without a zoning conflict – had 2 dogs, but goats have therapeutic benefits for those with autism
- Has the requestor provided proof of vaccinations, deworming and regular veterinary care – did not provide but have the information at home and can provide
- Is there a sanitation plan for disposal of waste – Yes
- Has the animal shown aggressive behavior – No, she is very loving
- Where is the animal kept and is it escape proof – She is kept in the house and yes it is escape proof
- Can the animal obstruct fire, EMS, or police access – No have had her for 1 ½ years and have used those services without any problem
- Does the goat's vocalization disrupt neighbors – No
- Are there complaints about offensive odors – No
- Has the goat damaged fences, gardens, or landscaping – No – she is not outside much mostly in the house
- House is well maintained and cleaned daily
- Feces is bagged – composting is recommended

Selner stated she would recommend to have an outdoor area of 200 feet, housing area of 20-25 square feet for resting area. Selner also shared goats are active and like to explore

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The requestor shared Lucy (the goat) had a sister that lived with them too, but she bullied Lucy and sat in a corner scared. The requestor also shared they have a mineral block, loose mineral pellets, hay in her room and a litter box for her. Requestor also shared they do have 2 dogs and 1 cat.

Discussion

- Amend the zoning ordinance to allow emotional support animals with a focus on creating a permit system for specific animals
- Develop a permit process that would require veterinary records, site visits and compliance with conditions such as leash laws and proper food storage

The board decided to research criteria for the permit and continue discussions on implementation details.

Selner/Schroeder moved to amend the ordinance to allow for ESA to be reviewed per instance by the Village Board. Once reviewed and cleared, a permit will be issued.

Adjourn

Stefek/Ackley moved to adjourn at 6:23 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer