

**DENMARK VILLAGE BOARD
MONDAY, MAY 12 2025
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET**

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- Present: Tim Schroeder, Leah Goral, Jim Steffek, Vince Wertel, Michael Johnson, Brandon Ackley, Susan Selner
- Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, Zoning Administrator Jeff Sanders via Zoom, Deputy Jeremiah Rusk

Approval of Agenda

Wertel/Johnson moved to approve the agenda as presented. Motion carried.

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Kelley DeGrand, 623 DePere Road, here to share her concerns regarding a Food Truck in the Village.

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

- Steffek/Wertel moved to approve as presented.**
- a. **Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. **Village Board Meeting April 7, 2025**
 - b. **Approve miscellaneous licenses and permits Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Goral/Johnson moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Selner stated the Building Inspector, Electrical Inspector, and Plumbing Inspector submitted written reports

Sanders

- Not much to report
- There are some Zoning Administrator approvals for residential site plans listed on the report for sheds

Thronson

- Submitted requests for equipment for stormwater and were approved by USDA Rural Development for items listed
 - One (1) Ford Super Duty F-550 4WD: Low Bid: \$57,128.00
 - One (1) Dump Box for Ford F-550: Low Bid: \$19,965.00
 - One (1) Equipment Trailer: Low Bid: \$6,251.50
 - One (1) Bobcat Mini Excavator: Low Bid: \$57,205.71
 - One (1) Bobcat Skidsteer: Low Bid: \$81,194.22
 - Bobcat Attachments:
 - 68" Angle Broom: Low Bid: \$6,392.44
 - 98" Bucket: Low Bid: \$2,937.08
 - Snow Blower: Low Bid: \$6,587.76
 - 80" Root Grapple: Low Bid: \$4,970.12
 - Total Bobcat Attachment Cost: \$20,887.40
 - One (1) Mini Camera: Low Bid: \$7,853.03

Total Project Cost: \$57,128.00 + \$19,965.00 + \$6,251.50 + \$57,205.71 + \$81,194.22 + \$20,887.40 + \$7,853.03
= \$250,484.86

Reimbursement will be provided for each piece of equipment after the Village has received the equipment, submits the invoice, a copy of the cleared check and takes pictures of the equipment.

- Tertiary Treatment sand filter project is scheduled for startup this week
- The heat exchanger for the anaerobically digested sludge is leaking. The 2" pipe that was leaking was cut and patched with a welded plate. The steel is pitted very badly. The heat exchanger will need to be replaced soon.
- Working on replacement and have informed the DNR of the situation.

Rusk

- The new squad car has arrived and is currently at the Sheriff's Department where they are changing the car over getting it all set to go on the road. Should be ready in a couple weeks
- Rummage sale May 2nd and 3rd no real issues – did have one gas drive off
- Reminder there should be no sale of alcohol at rummage sales
- Need to get the Ordinance for golf carts signed and adopted, registration fees will need to be set, and a registration form should be approved, will also need a public hearing once fees are set
- There has been some fraud at bars in the Village, trying to get money from fake tickets from the slot

machines – keeping an eye on this – it is the same group of 3 people committing the fraud – 1 is on probation

- For the crossing guards the school Administrator is suggesting to increase the wage for the crossing guards to \$25.00 per hour instead of contracting them out
- Would like to get some signs for scooters and bicycles to keep off the ball diamonds

Wanish

- Shared information on the new printer that arrived early this month

Konkol

- Going to check with FP Mailing solutions to see if we can get a bulk rate for mailing our water bills

Selner

- Fire Department contract – will be seeing it again next month on the agenda-numbers for the contract amount were different on the contract than on the sheet we were given with the increase in assessed value after our revaluation
- Attended a meeting with the Brown County Highway Commissioner, was impressed with the way the meeting was managed. Will be sending Thronson in the future (meetings are held 2 times per year)
- Shared with the Board, the League will be holding Regional Round Tables, the closest one is in Neenah on June 25, offering Local Government Basics from 5 p.m. to 7 p.m. Selner feels this would be good for all Board members especially the newest members
- There will be a Public Information Meeting for all parks in the Village at 6:00 p.m. on Wednesday, May 21st

Ackley

- Thanked everyone for completing the Lifevac training
- Shared there is training available done by FEMA available for trustees
- Being the Emergency Information Manager for the Village, Ackley stated he came to the Village Hall to monitor the severe weather we recently had
- Still need a Public Information Officer

Steffek

- Shared he is a member of the Brown County Plan Commission and at the regular meeting they announced Cole Runge, who was there for 29 years, was leaving and his replacement is Dan Teaters
- The Brown County Planning Department owns 2 drones and has 2 licensed pilots for doing topography mapping and quarry inventory – sharing if we would need it for our parks

BOARD DISCUSSION/ACTION ON HIRING A CONSULTANT FOR ECONOMIC DEVELOPMENT

Selner stated she interviewed this person and is recommending going ahead with the contract. Start date would be June 1, and the contract price is up to 62 hours at the rate of \$160/hour not to exceed \$9,920 per year. Selner shared the consultant could help with park improvements, the TID and road construction, and was recommended by Caleb Morey. Also, the contract can be terminated at any time with thirty-day notice. **Steffek/Wertel moved to approve the contract to hire a consultant for economic development for an amount of no more than \$10,000.00 per year. Motion carried.**

BOARD DISCUSSION/ACTION ON CITIZEN AND VILLAGE TRUSTEE COMMITTEE APPOINTMENTS

Selner went over the list of Citizen and Village Trustee Committee Appointments

BOARD DISCUSSION/ACTION ON APPOINTMENT OF NEW PERSON TO THE PLAN COMMISSION

Selner shared Jeff Leiterman was appointed to the Plan Commission as he was an alternate on the Board of Appeals, and voiced interest in joining a committee or commission if anything opened up.

BOARD DISCUSSION/ACTION ON TRAINING SESSIONS FOR THE VILLAGE BOARD, PLAN COMMISSION AND BOARD OF APPEALS

Staff will create a Doodle Poll to set up a date for these meetings. The Village Board will be separate from the Plan Commission and Board of Appeals.

BOARD DISCUSSION/ACTION ON LANDSCAPE AT THE VILLAGE HALL

Selner stated this is not an immediate need and wanted the board to think about it. Will budget for it in fall.

BOARD DISCUSSION/ACTION ON AN ORDINANCE FOR FALSE ALARM BURGLAR ALARMS

Deputy Pigeon suggested an ordinance on billing for false burglar alarms. Pigeon shared there have been instances where the alarms happen at 5 a.m. and if one of our officers isn't in the Village an officer has to come from another area to clear the false alarm. Staff will do research on other municipalities existing ordinances for false alarms. **Ackley/Wertel moved to draft an ordinance for false alarm burglar alarms. Motion carried.**

Wertel/Johnson moved to go into closed session. Steffek – aye, Goral – aye, Schroeder – aye, Wertel – aye, Johnson – aye, Ackley– aye, Selner – aye. Motion carried.

CLOSED SESSION

Convene into closed session pursuant to:

WIS. Statute 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to Park activity and discussion of potential land sale whenever competitive bargaining reasons require a closed session

RECONVENE INTO OPEN SESSION UNDER WIS STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Wertel moved to go into open session. Motion carried.

Wertel/Johnson moved to authorize Selner to continue with negotiations. Motion carried. Selner abstained.

ADJOURN

Steffek/Wertel moved to adjourn at 6:10 p.m. Motion carried.

(Village Board Meeting, May 12, 2025)

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer