

**DENMARK VILLAGE BOARD
MONDAY, FEBRUARY 10, 2025
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET**

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- Present: Vince Wertel, Michael Johnson, Jim Steffek, Mary Jo Bielinski, Susan Selner, Leah Goral via Zoom
- Excused: Brandon Ackley
- Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, Zoning Administrator Jeff Sanders, Deputy John Pigeon

Approval of Agenda

Wertel/Bielinski moved to approve the agenda as presented

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

- Molly Arneson 408 Tivoli Trail, works for Denmark Connects and they received a grant for Neighbor Education and are doing free programs and classes at the Community Center located in the old Senior Center – One of the things they are offering is crocheting, and is wondering if they can do some yarn bombing which is putting the crochet art on poles within the Village
- Bill Kane 638 De Pere Road, inquired about extending TIF District No. 2 from 20 years to 27 years

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

- Johnson/Steffek moved to approve as presented.**
- a. Approval of Village Board minutes and other committee minutes for preceding meetings**

- i. **Village Board Meeting January 13, 2025**
- b. **Approve miscellaneous licenses and permits Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Wertel/Bielinski moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Selner stated the Building Inspector, Electrical Inspector, and Plumbing Inspector submitted written reports

Thronson

- Working with Jacobs Engineering, a free technical support firm through WI DNR to obtain assistance with the Lead and Copper Rule Revision Requirements (LCRR) for the Village's Service Line Material Inventory.
- The DNR/EPA required Public Water Systems to prepare an inventory of all water service lines (laterals) that includes the property address or parcel number, the type of material the lateral is made from on the utility side and the property side of the curb stop (copper, plastic, galvanized, lead). The inventory was required to be submitted by October 16, 2024 and posted on the Village's website.
- We submitted the inventory to DNR by October 16th and posted it on the Village's website. The EPA reviewed the spreadsheet and determined that the inventory did not meet all federal requirements. The checklist that indicated the Village did not meet the federal requirements included the need to add two additional columns to the inventory to explain the basis of material classification, which is either through installation records or inspections. The inventory did not match the number of laterals reported to the PSC in 2023.
- The DNR has partnered with Jacobs Engineering to provide free service line inventory technical assistance to water systems, who have received a federal violation under the LCRR to help them update their inventories and return to compliance. There are no contracts or obligations when receiving technical assistance through this program.
- The Village enrolled in the free technical assistance program to make sure we meet the LCRR requirements.
- The Village is required to send a Public Notice letter to water system customers regarding the violation. We misunderstood when the letter was to be sent, but it was supposed to be sent within 30 days of the warning letter from DNR, which would have been around December 25th. We thought it was to be sent after the inventory was corrected and met the requirements, but those instructions are for a letter that will be sent to the properties that have galvanized laterals on the property side. There are 2 properties in the Village with galvanized laterals on the property side that EPA considers Galvanized Requiring Replacement (GRR). GRR is defined by EPA as a galvanized service lateral that was either connected to lead in the past or not known if it was connected to lead in the past. In 1994 and 1997 the Village replaced the utility side of these 2 laterals with copper, but we have not found a record indicating what material was being replaced, so those 2 laterals are considered GRR because it is unknown if there was ever lead connected to them.
- There are no known lead laterals in the Village.
- Otherwise, everything else is in the written report

- **Pigeon**

- Rusk is at Recon School
- WACOP was completed in LaCrosse by both deputies
- Had an increase in calls this month
- Coffee with a Cop will be held Thursday February 20 at the new Community Center (formerly the Senior Center 141 Highridge Avenue)
- Verkada cameras installed at the Village Hall and Denmark Memorial Park
- Pigeon's squad car requires a new catalytic converter
- Denmark Schools have a new SRO – kids are reporting more stuff
- There have been some fights in the Middle School
- Two OWI arrests/citations in the Village
- Able to locate stolen vehicle license plates utilizing the Flock cameras

Sanders

- Awaiting a complete Application for Conditional Use Permit to operate a Mobile Food Establishment at 619 DePere Road (Family Dollar) Will go to Plan Commission in March and Village Board in April

Wanish

- Provided quarterly budget to actual report we ended up a little over on the expenses for the year and stated why it looked like we had less revenues for the Utilities with moving the loan amounts to the payables

Konkol

- Reminder there is an election on February 18, 2025 – There is only one race for the State Superintendent of Public Instruction on the ballot

Selner

- Shared information on the League of Wisconsin Municipalities upcoming Regional Roundtables they will be holding
- 2024 Village of Denmark Accomplishments
 - Connected to Central Brown County Water Authority
 - Welcomed new businesses that opened in the Village
 - Cobblestone Hotel
 - O'Reilly Auto Parts
 - Completed Rebuild on North Avenue
 - Approved expansion of Mobile Home Park
 - Began Park Design Improvement Project
 - Began Construction of Tertiary Treatment Plant
 - Created a Room Tax Ordinance
 - Installed Flock Cameras

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSION'S RECOMMENDATION TO APPROVE AN APPLICATION FOR MINOR LAND DIVISION TO COMBINE TAX PARCEL NUMBERS VD-75, VD-75-2, VD-141-1, AND VD-142-1, UNDER COMMON OWNERSHIP LOCATED AT OR ABUTTING 450 S WALL STREET IN THE VILLAGE OF DENMARK

Sanders stated there was no action needed on this item it was just informational.

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO APPROVE AN APPLICATION FOR ZONING CHANGE FOR TAX PARCEL NUMBERS VD-141-1, AND VD-142-1, LOCATED AT 487 WISCONSIN AVENUE AND ALONG CTH R, RESPECTIVELY IN THE VILLAGE OF DENMARK

Steffek/Bielinski moved to approve the Plan Commissions recommendation to approve an application for Zoning Change for Tax Parcel Numbers VD-141-1 and VD-142-1, located at 487 Wisconsin Avenue and along County Highway R, respectively in the Village of Denmark. Motion carried.

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO APPROVE AN APPLICATION FOR CONDITIONAL USE PERMIT FOR TAX PARCEL NUMBER VD-ND697 LOCATED AT 6163 KVITEK ROAD IN THE VILLAGE OF DENMARK FOR A WELDING SHOP

Wertel/Johnson moved to approve the Plan Commissions recommendation to approve an application for Conditional Use Permit for Tax Parcel Number VD-ND697 including the conditions listed on the Zoning Administrators staff report, located at 6163 Kvitek Road in the Village of Denmark for a welding shop. Motion carried.

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO AMEND CHAPTER 315, BY REVISING SECTION 315-123.E WHICH READS AS FOLLOWS: 'PARKING AREAS FOR LOTS ZONED R-4, B-1, I-1 AND I-2 SHALL BE LOCATED IN THE SIDE OR REAR YARD' TO REMOVE THE I-1 AND I-2 ZONING CLASSIFICATIONS FROM SECTION 315-123.E

This item will be acted upon at a future date due to lack of the requirement of a Public Hearing by the Plan Commission

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO AMEND CHAPTER 315 SECTION 300.C BY REVISING THE DEFINITIONS OF NONCONFORMING STRUCTURE AND NONCONFORMING USE TO READ AS FOLLOWS:

'NONCONFORMING STRUCTURE, A DWELLING, BUILDING OR STRUCTURE THAT EXISTED LAWFULLY AT THE TIME OF THE EFFECTIVE DATE OF THIS CHAPTER OR AMENDMENTS THERE TO WHICH DOES NOT CONFORM WITH ONE OR MORE OF THE DEVELOPMENT REGULATIONS OF THIS CHAPTER FOR THE DISTRICT IN WHICH IT IS LOCATED'

'NONCONFORMING USE. A USE OF LAND, WATER, OR OF A DWELLING OR OTHER STRUCTURE THAT EXISTED LAWFULLY AT THE TIME OF THE EFFECTIVE DATE OF THIS CHAPTER OR AMENDMENTS THERETO WHICH DOES NOT CONFORM TO THE USE RESTRICTIONS OF THIS CHAPTER

This item will be acted upon at a future date due to lack of the requirement of a Public Hearing by the Plan

Commission

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO CORRECT A SCRIVNENERS ERROR BY AMENDING SECTION 315-52.C(3) REMOVING THE FOLLOWING USES AS CONDITIONAL USES IN THE IN INSTITUTIONAL DISTRICT

'SALES, SERVICE, AND REPAIR: 'CATEGORY N HEAVY DUTY VEHICLES (TRUCKS BUSES, COACHES, TRACTOR TRAILER UNITS AND THE LIKE)'

'SALES, SERVICE, AND REPAIR: 'CATEGORY T' IMPLEMENTS OF HUSBANDRY'

'SALES, SERVICE, AND REPAIR: 'CONSTRUCTION EQUIPMENT AND SIMILAR HEAVY EQUIPMENT'

This item will be acted upon at a future date due to lack of the requirement of a Public Hearing by the Plan Commission

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO APPROVE A CSM TO COMBINE LOTS VD-216 AND VD-217, AND CREATE OUT LOTS ON VD-228 TO ALLOW FUTURE QUIT CLAIMS TO CORRECT BUILDING ENCROACHMENTS AS DRAWN

Steffek/Wertel moved to accept the Plan Commissions recommendation to approve a CSM to combine lots VD-216 and VD-217, and create out lots on VD-228 to allow future quit claims to correct building encroachments as drawn. Motion carried.

BOARD DISCUSSION/ACTION ON TRAILSHEAD PARK PLANNING PROPOSAL

Johnson/Wertel moved to approve the Trailhead Park Planning Proposal. Motion carried.

BOARD DISCUSSION/ACTION ON 2025 BUDGET FOR WATER UTILITY, SEWER UTILITY AND STORM WATER UTILITY

Wanish and Thronson went over talking points of the budgets and answered any questions the Board had.

Goral/Wertel moved to approve the 2025 Budgets for Water Utility, Sewer Utility, and Storm Water Utility. Motion carried.

CLOSED SESSION

Ackley arrived at 5:37 p.m.

Selner/Steffek moved to convene into closed session pursuant to:

Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

and

Wis. Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Wertel – aye, Bielinski – aye, Johnson – aye, Steffek – aye, Ackley – aye, Goral – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Wertel/Johnson moved to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

Wertel/Ackley moved to continue negotiating for a possible property sale. Motion carried.

ADJOURN

Steffek/Johnson moved to adjourn at 6:47 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer