

DENMARK VILLAGE BOARD
MONDAY, OCTOBER 7, 2024
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Brandon Ackley, Leah Goral, Jim Steffek, Vince Wertel, Mary Jo Bielinski, Michael Johnson, Susan Selner

Officials Present: Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, Zoning Administrator Jeff Sanders via Zoom, Village Attorney Mark Bartels, Deputy Rusk

APPROVAL OF THE MEETING AGENDA

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

- Steffek/Johnson moved to approve as presented.**
- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting September 9, 2024**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Johnson/Wertel moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Sanders

- Bank First has submitted documents for land boundary changes

Rusk

- Speed Board graph on Woodrow St. shows that most cars are in compliance with 24k cars from 7-25-24 to 10-4-24
- Meeting with Denmark Connects to move coffee with a cop from DeGrands to the BP
- Met with Martin Security about installing Verkada Cameras
- Homeless male was given a ride to Manitowoc and had been offered some gift cards
- House fire on Elm St. they are displaced and staying at the hotel
- Frogger had 40 cars go through but was stopped because of the fire
- There were some Mail thefts but went around the area and after a while the packages were returned
- Gas pumps at the CO-OP weren't working. A Village Credit Card for gas at Kwik Trip was substituted.

Thronson

- Water tower painting is complete
- North Avenue contractor is just finishing punch list items
- Waiting to hear from WPS about the lighting installation

Goral

- Community Business Relations committee is working with the Denmark High School for a Christmas Tree lighting on November 30th. Getting 25 trees that will be sponsored by different groups to decorate. Will be at Trails Head and at the Legion building.

Bartels

- Parking lot contract is started and needing a site plan of the parking lot boundaries. Should be completed in a week

Selner

- The County Executive presented the proposed County Budget at a meeting in Denmark. The county's debt is the lowest it has been in decades.
- Communication from Brown Co about obtaining banners on our light poles to promote the NFL draft

Wanish

- Quarterly report and we are right where we should be at the end of the 3rd quarter

BOARD DISCUSSION/ACTION ON POLICY FOR INCENTIVES FOR NON TID DEVELOPMENTS

Selner asks if the board is interested in looking into ways to help developers with some of the costs of starting a development. After discussion it was decided to send to Economic Development Committee and will be put on a future agenda. **Ackley/Johnson motion to send to Economic Development Committee Motion Carried**

BOARD DISCUSSION/ACTION ON TRICK OR TREATING TIME

Selner asked what time should trick or treating be held. After discussing decided from 4-7pm on 10-31-24. **Goral/Ackley moved to approve the time motion carried.**

BOARD DISCUSSION/ACTION ON WAGE INCREASES FOR STAFF

Johnson/Ackley moved to increase staff wages by 4%, Motion carried.

BOARD DISCUSSION/ACTION ON BOARD MEMBER'S SALARIES

Wertel/Goral moved to increase board salaries by 4%, Motion carried

BOARD DISCUSSION/ACTION ON SURPLUS PARTS FOR WELL 2

Thronson stated that there are 3 items that can be used and we know that they are in good working condition but would only get maybe 1/3 of the cost if we sell them. The parts can be used in the lift station that would be built for the mobile home park that would be given to the village once completed. **Wertel/Bielinski moved to use our parts in the lift station, Motion carried**

BOARD DISCUSSION/ACTION ON PARK IMPACT FEES

Sanders stated we don't have a schedule for park impact fees yet. Recommends that the fees set to be lower in the beginning and can increase over time. Fees suggested \$300.00 for single family dwelling, \$250.00 per unit for two-family and \$200.00 for multi-family dwelling. These fees have a sunset of 7 years to be used for parks or be returned to the home owner. **Wertel/Bielinski moved to use Sanders recommendation of the park impact fees Motion Carried.**

BOARD DISCUSSION/ACTION ON CRITERIA FOR WAIVING FEES

Sanders says that state law is going to prevent us from waiving any types of fees. **Tabling for next meeting to have time to discuss with Attorney Bartels**

BOARD DISCUSSION/ACTION ON RESOLUTION 18-2024, A RESOLUTION LEVYING SPECIAL ASSESSMENTS FOR UNPAID UTILITY ACCOUNTS AND ASSESSMENTS FOR SPECIAL SERVICES ON THE 2024 TAX ROLL

Goral/Steffek moved to approve resolution 18-2024, a Resolution levying special assessments for unpaid utility accounts and assessments for special services on the 2024 tax roll. Motion carried

BOARD DISCUSSION/ACTION ON ORDINANCE 2024-13, AN ORDINANCE AMENDING CHAPTER 208 SECTION 18, OFF-THE-ROAD VEHICLES, ADDING GOLF CARTS PERMITTED AND CREATING SECTION 208-18(a), REGULATION OF GOLF CARTS OF THE VILLAGE CODE REGARDING THE OPERATION OF GOLF CARTS ON PERMITTED OR DESIGNATED VILLAGE STREETS

Rusk stated that there would be stipulations for the golf cart registration and the form would be online. You would have to have insurance on the golf cart and wouldn't be able to drive on county roads.

Ackley/Wertel moved to open to public discussion, Motion Carried

Kathy Stein 530 De Pere Rd asked why can't we drive on county roads when they can in other villages/cities?

Johnson/Bielinski moved to close public discussion Motion carried

Change to be able to take the safest way if you live on the prohibited streets

Schedule formal public hearing with changes made for next VB Meeting

BOARD DISCUSSION/ACTION ON ORDINANCE 2024-14, AN ORDINANCE AMENDING CHAPTER 208 SECTION 18, OFF-THE-ROAD VEHICLES, CREATING SECTION 208-18(B) REGULATION OF ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES AND PLAY VEHICLES OF THE VILLAGE CODE REGARDING OPERATION OF THESE OFF ROAD VEHICLES IN THE VILLAGE

Rusk cited statute states what regulations can be done with these types of vehicles. Rusk drafted amendments to the current ordinances and added 2 lines to those ordinances. Board approval is pending to see if there needs to be a public hearing for the amendments. **Steffek/Ackley moved to approve Ordinance 2024-14, an ordinance amending Chapter 208 Section 18, Off-The-Road Vehicles, creating Section 208-18(B) Regulation of Electric Personal Assistive Mobility Devices and Play Vehicles of the Village Code regarding Operation of these off-road vehicles in the Village. Motion carried**

CLOSED SESSION

Wertel/Bielinski moved to convene into closed session pursuant to:

Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

And

Wis. Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility

Johnson– aye, Goral– aye, Steffek– aye, Ackley – aye, Wertel – aye, Bielinski–aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Wertel moved to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

(Village Board Meeting, October 7, 2024)

No action taken.

ADJOURN

Wertel/Johnson moved to adjourn at 6:54 p.m. Motion carried.

Minutes submitted by Charles Wanish, Village Deputy Clerk/Treasurer