

DENMARK VILLAGE BOARD
MONDAY, JULY 8, 2024
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Vince Wertel, Michael Johnson, Brandon Ackley, Leah Goral, Jim Steffek, Susan Selner

Absent: Mary Jo Bielinski

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson via Zoom, Zoning Administrator Jeff Sanders via Zoom, Building Inspector Rick Schwarz, Deputy Rusk

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Pam Watzka, 553 Green Bay Road, shared with the Board the Court Clerk gave her resignation notice, and Judge Watzka has four potential candidates, and stated the District Judge did not know we moved from the old building, so he will come in July to recertify the court.

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Selner would like to amend the agenda and add an item for discussion/action on committee assignments. It was on the agenda in June but was never acted on. **Goral/Ackley moved to approve amending the agenda and add an item for discussion/action on committee assignments. Motion carried.**

Steffek/Goral moved to approve as presented.

- a. **Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. **Village Board Meeting June 10, 2024**

- b. **Approve miscellaneous licenses and permits**
Motion carried.

Bielinski arrived to the meeting at 4:34 p.m.

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Johnson/Bielinski moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

President Selner shared the plumbing and electrical inspectors submitted written reports

Schwarz

- On June 5, 2024, Inspection done at 141 Highridge Avenue and called the maintenance person Josh, he didn't have voicemail, so texted him that the Village required information regarding the time factor and plan of correction and code compliance – also stated that upon allowing tenants back in after clean up from the fire, Josh told Schwarz that work to make the building code compliant was to start immediately- Schwarz told Josh citations would commence if there is no cooperation from the owner
- On July 1, 2024 there was no work started yet at 141 Highridge Avenue – Josh informed Schwarz that they hired a contractor for this project will hopefully start this week
- The staircase in the building at 141 Highridge Avenue is not supported properly
- Cobblestone final inspection is July 24th

Rusk

- June was a busy month
- Movie in the park will be held at dark on July 11
- Coffee with a Cop will be pushed back to August 13
- Recently had a Frogger event in the Village, no citations issued
- Had a request to put up a 4-way stop at Oak Street and Woodrow Street, will get data off the speed board and bring it back to the Board for a decision on the 4-way stop
- A few significant calls this month
 - Suspicious person living on the Devil's River Trail
- Deputy Pigeon's car had some electrical issues
- Crystal Meth was found at the Family Dollar
- No issues with July 4th fireworks
- Having issues with kids tomfoolery overnight- flipping picnic tables in the park, had some damage at Devil's River Trailshead building-damaged the mirror, a watch was stolen off a porch

Sanders

- Nothing to report other than what is in the written report

Thronson

- At last month's board meeting a motion was made to approve the OTTO garbage and recycling carts contingent on Deyo Disposal being able to lift the carts. Deyo Disposal driver tested the cart with the truck and reported that the cart will not work well due to how square the back of the cart is. He said they

would puncture the cart or break it due to the shape. Additional cart proposals have been received and will be brought to the Board at the next meeting

- The water tower painting project may get started the 4th week of July
- The Well 2 abandonment is complete, and paperwork has been sent to the DNR. Still working on additional items to sell, remove and demolish
- The CWF loan for the tertiary treatment project will close soon. The project has started and the contractor has submitted the first payment application
- The Town of New Denmark has a bid for North Avenue chip sealing east of our project, they asked if the Village wanted their portion of the road chip sealed, but it wasn't planned, so the Town was told the Village would not be doing it with their quote

Wanish

- Getting information on Constant Contact and researched pricing

Konkol

- Shared the mailing options from Brown County for Tax Bill Preparation and asked if it was ok to go with Option A – County mails tax bills for Municipality and is billed for actual postage costs incurred due to mailing tax bills as we have for the past several years. The board agreed to go with Option A, under Option B the Municipality would mail its own tax bills

Selner

- Big Brothers Big Sisters approached the Village regarding a community event being held on Monday September 9 at Our Savior's Lutheran Church to spread the word about the need we have for mentors in the Village-Selner stated this would be a good example of using Constant Contact
- Approached about renting the old Village Hall out for use as a Community Closet – we would only be able to do it temporarily until we sell – will bring back to Board in August
- Bay Area Room Tax meeting on July 18, 2024

PRESENTATION OF BUDGET COMPARISON QUARTERLY REPORT

Wanish stated the interest income is higher than expected, and went over some talking points of the budget comparison

BOARD DISCUSSION/ACTION ON RESOLUTION 08-2024, A RESOLUTION APPROVING AND ACCEPTING IMPROVEMENTS MADE BY THE DENMARK YOUTH BASEBALL AND SOFTBALL CLUB TO THE UPPER BASEBALL DIAMOND AT MEMORIAL PARK PURSUANT TO AGREEMENT DATED SEPTEMBER 1, 2022

Thronson stated the Waivers of Construction Lien document and Bill of Sale are needed to finish up the project.

Ackley/Steffek moved to approve Resolution 08-2024, a Resolution Approving and Accepting Improvements made by the Denmark Youth Baseball and Softball Club to the Upper Baseball Diamond at Memorial Park Pursuant to Agreement Date September 1, 2022. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 09-2024, A RESOLUTION APPROVING THE JOINING OF THE BAY AREA ROOM TAX COMMISSION

Wertel/Johnson moved to approve Resolution 09-2024, a Resolution Approving the Joining of the Bay Area Room Tax Commission. Motion carried. *Selner volunteered to be the voting commissioner for the Village*

BOARD DISCUSSION/ACTION ON COMMITTEE ASSIGNMENTS

Selner stated Ackley would be replacing Bielinski on the new Community and Business Relations Committee.

Selner went over standing committees and citizen committees with the Board. **Johnson/Bielinski moved to approve the standing committee and citizen committee appointments. Motion carried.**

CLOSED SESSION

Wertel/Bielinski moved to convene into closed session pursuant to:
Wis. Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
and

Wis Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session
Steffek – aye, Goral – aye, Ackley – aye, Wertel – aye, Bielinski – aye, Johnson – aye, Selner – aye.
Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Ackley/Wertel moved to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

Steffek/Wertel moved to extend the offer agreement from Innovative Holdings for approximately 5 acres of parcel VD-135-1, until December 31, 2024. Motion carried.

ADJOURN

Wertel/Johnson moved to adjourn at 7:28 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer