

DENMARK VILLAGE BOARD
MONDAY, JUNE 10, 2024
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Brandon Ackley, Leah Goral, Jim Steffek, Vince Wertel, Mary Jo Bielinski, Michael Johnson, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, Zoning Administrator Jeff Sanders via Zoom, Building Inspector Rick Schwarz, Deputy Rusk

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Jacob Heiser, 559 A Green Bay Road, questioning why nothing has been heard about the old Village Hall and the offer to purchase received from The Denmark News. Heiser is also concerned about cars parked in the bike lanes in Daybreak Estates.

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

- Wertel/Johnson moved to approve as presented.**
- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting May 13, 2024**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Goral/Bielinski moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Schwarz

- There is a new house going up at 461 Fox Path Trail
- All seven of the buildings at Stradale are finished, all that is left is the landscaping
- The remaining buildings that do not have their Certificate of Occupancy, will be getting it very soon
- O'Reilly is up and it won't be long before they open
- There is a property on North Avenue where the yard is not in good condition, has junk vehicles, Schwarz gave resident details about what has to be taken care of

President Selner shared the plumbing and electrical inspectors submitted written reports

Rusk

- Coffee with a cop will be held tomorrow at DeGrand Family Restaurant, and the first Tuesday of each month
- May court was pushed back to May 10th
- There is potential for a movie in the park coming up
- Plans to have the Bearcat and K-9 for Lions Day in the park

Thronson

- Thronson stated everything is in the written report
- Still doing landscaping on Hager Road/South Wall Street/West Grand Avenue
- North Avenue/Danish Way project is started
- Snow removal bid will be out this month
- Had a park meeting by phone with the new consultants, they will be meeting with several different groups that are stakeholders in the park
- Ethan Bergelin started as the pool attendant today
- The pool opened today
- Working on SCADA and landscaping at the new booster station
- Water tower will be painted in August
- Cellcom will be putting up a temporary tower during painting

Sanders

- Has nothing new other than what is in report

Konkol

- There will be a vendor at the Farmers Market that states she doesn't need to have anything from the Health Department as she sells under the Cottage Law, Konkol brought an explanation of the Cottage Law to the meeting and shared it with the Board
- Also shared information about the Pickle Bill related to the Farmers Market

Selner

- Met with the Brown County Sheriff's Department, contract with them needs to be renewed this year
 - Cost will go up
 - Officers deserve fair competitive rates
 - Getting people is a challenge, and the County will not lower their standards
- Attended a chamber meeting, there are a lot of funds for Broadband Internet available
 - New North represents the municipalities in the County and there will be vendors coming to the Village and asking to serve our area
 - Funds are based on a point system – if we give a letter of recommendation that is 5 points, for a county recommendation they get more points, referrals give more points, etc.
 - Federal Government mapping isn't accurate in areas in the City of Green Bay due to the Niagara Escarpment
 - There was no one in attendance from a township at the meeting
- Received information on compost bins the Village can purchase and sell them for \$55-\$60, shared to see if the Board was interested
- There is a webinar series of sessions by UW-Stevens Point there is a \$20 fee for all sessions if we register for one, whoever wants to watch we can do it at the Village Hall on the smartboard

BOARD DISCUSSION/ACTION ON RESOLUTION 07-2024 WISCONSIN DEPARTMENT OF NATURAL RESOURCES NR 208 COMPLIANCE MAINTENANCE ANNUAL REPORT FOR 2023

Thronson explained this is a Compliance Report that has to be done every year for the Wastewater Treatment Plant and has a copy of the report if anyone wants to review it. **Steffek/Wertel moved to accept Resolution 07-2024, Wisconsin Department of Natural Resources NR 208 Compliance Maintenance Annual Report for 2023. Motion carried.**

BOARD DISCUSSION/ACTION ON ORDINANCE 2024-07, AN ORDINANCE AMENDING SECTION 238, ARTICLE V, SEWER USER CHARGE SYSTEM OF THE CODE OF ORDINANCES OF THE VILLAGE OF DENMARK

Selner explained this ordinance includes the TID, due to the significant capital expansion of sewer infrastructure, and significant capital investment in the wastewater treatment plant, the Village has incurred additional borrowing through sewer revenue bonds and requires increases in funds to finance annual principal and interest payments. **Wertel/Bielinski moved to approve Ordinance Number 2024-07, an Ordinance amending Section 238, Article V, Sewer User Charge System of the Code of Ordinances of the Village of Denmark. Motion carried.**

BOARD DISCUSSION/ACTION ON AMENDMENTS TO ORDINANCE 2024-03, SHORT TERM RENTALS

Selner went over the amendments to the Ordinance. Selner stated the additions to the ordinance are in green ink and the deletions are in yellow ink. **Ackley/Johnson moved to approve the amendments to Ordinance 2024-03, Short Term Rentals. Motion carried.**

BOARD DISCUSSION/ACTION ON PROPOSAL FOR GARBAGE AND RECYCLING CARTS

Thronson shared that she contacted references for Otto

- Of all the municipalities Thronson contacted, no one had any problems with their Otto's carts
- Contacted Minneapolis (they have 150,000 carts) and have had no problems with Otto's carts
- Otto tests their carts when they are frozen
- The carts are shorter and wider
- Freight costs less as they are shipping from Indiana

Steffek/Wertel moved to accept the low bid on carts from Otto providing the Deyo truck is able to lift the cart. Motion carried.

BOARD DISCUSSION/ACTION ON ABANDONING WELL 2

Thronson stated Well 2 cannot meet the needs of the Village:

- If operational must collect quarterly bacti samples for DNR as well as annual nitrate samples. Every 6 years samples must be collected for inorganics, volatile organic chemicals, synthetic organic chemicals and radionuclides. Every 15 years the well needs to be inspected by video to demonstrate the well is not a potential contamination source. The generator needs to be operated regularly.
- Valves leak, every valve is shut off except the one in the road
- The Village is wasting a few hundred to 1000 gallons per week
- Has a proposal for abandoning from CTW, and they are giving a deduct for some of the salvageable materials
- There is a resident is potentially interested in purchasing it, so it could go back on the tax roll
- Could abandon it by the end of June
- Could sell the generator to offset costs

Steffek/Ackley moved to go ahead with the abandoning of Well 2. Motion carried.

BOARD DISCUSSION/ACTION ON CONSTANT CONTACT EMAILS

Selner stated Constant Contact is a tool for communication via email marketing, sending messages to maximize your marketing efforts and achieve your goals. Selner stated you can send newsletters, promotional emails, surveys, seasonal emails and more to residents. **Wertel/Goral moved to purchase Constant Contact emails as a tool for communication. Motion carried.**

BOARD DISCUSSION/ACTION ON THE STATUS OF UNITED COOPERATIVE MITIGATION AND REMEDIATION PLAN

Sanders stated the last communication from United Cooperative regarding the plan was October 9, 2023, that was sent to the Village Board and the Board has not approved that plan. A response and report timeline were requested for providing findings to the Village Board and the response was 90 days. Sanders opinion is that 90 days is way too long. Sanders stated there are many options for enforcement actions, could do fines and penalties, or do the mitigation and remediation plan where the Co-op needs to clean up and compensate the property owner having the corn dust issues. The Board would like Attorney Bartels to draft a letter, as the Co-op

isn't going to do anything until we put the pressure on them, there needs to be a quicker response time for the property owner and the Village. The Board instructed Sanders to draft and send the letter.

BOARD DISCUSSION/ACTION ON SETTING A PUBLIC HEARING FOR THE DRAFT OF SEXUALLY ORIENTED BUSINESSES, ARTICLE V, OF THE VILLAGE OF DENMARK ZONING CODE, CHAPTER 315

Sanders explained it used to be in the Zoning code but should be in with the General Codes. Attorney Bartels re-wrote the ordinance on the general ordinances. **Goral/Johnson moved to set up a Public Hearing for the draft of Sexually Oriented Businesses, Article V, of the Village of Denmark Zoning Code, Chapter 315. Motion carried.**

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO APPROVE THE PROPOSED AMENDMENTS TO THE VILLAGE ZONING CODE, CHAPTER 315 OF THE VILLAGE OF DENMARK MUNICIPAL CODE

Sanders explained replacing the Sexually Oriented Businesses is the main change in the ordinance other than some housekeeping. **Wertel/Goral moved to accept the Plan Commissions recommendation to approve the proposed amendments to the Village Zoning Code, Chapter 315 of the Village of Denmark Municipal Code. Motion carried.**

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO AMEND THE PROPOSED REWRITE OF THE VILLAGE SUBDIVISION OF LAND ORDINANCE, CHAPTER 265 OF THE VILLAGE OF DENMARK MUNICIPAL CODE TO DECREASE THE REQUIREMENT FOR THE DEVELOPER TO FINANCE 1 ½ TIMES THE ESTIMATED COST OF REQUIRED IMPROVEMENTS TO 1 TIME THE COST OF REQUIRED IMPROVEMENTS

Wertel/Bielinski moved to accept the Plan Commissions recommendation to amend the proposed rewrite of the Village Subdivision of Land Ordinance, Chapter 265 of the Village of Denmark Municipal Code to decrease the requirement for the developer to finance 1 ½ times the estimated cost of required improvements to 1 time the cost of required improvements. Motion carried.

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO LEAVE THE AMOUNT OF LAND FOR PARK DEDICATION AS IS IN THE PROPOSED REWRITE OF THE SUBDIVISION ORDINANCE, CHAPTER 265 OF THE VILLAGE OF DENMARK MUNICIPAL CODE

No vote needed/no action taken.

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO AMEND THE PROPOSED REWRITE OF THE VILLAGE OF DENMARK SUBIVISION OF LAND ORDINANCE, CHAPTER 265, OF THE VILLAGE OF DENMARK MUNICIPAL CODE REGARDING SIDEWALKS TO BE CONSISTENT WITH THE RECOMMENDATION OF THE BROWN COUNTY HOME BUILDERS ASSOCIATION TO HAVE A DEADLINE FOR WHEN SIDEWALKS ARE TO BE PUT IN AFTR THE CERTIFICATE OF OCCUPANCY IS GRANTED

This item is tabled for the July meeting.

BOARD DISCUSSION/ACTION ON COMMITTEE ASSIGNMENTS AND A PROPOSAL TO ADD AN ADDITIONAL COMMITTEE FOR COMMUNITY AND BUSINESS RELATIONS

Ackley suggested the addition of the new committee to be more proactive working with businesses and community groups. The committee would put together newsletters, chair would compile information to for newsletters, this committee would act as a liaison between other groups such as One Denmark and the Denmark School District. The Economic Development Committee does not work with businesses after the fact of them coming to the Village, and this is where the new committee would come in. One concept idea would be the Parks Committee will be working with Parkitecture, this committee can share the load with the Parks Committee by meeting with community members and businesses sharing information. **The Village will establish a new committee for Community and Business Relations.**

BOARD DISCUSSION/ACTION ON REVISING THE EMPLOYEE HANDBOOK FOR MEAL DISBURSEMENT

Wertel/Johnson moved to revise the employee handbook to comply with the Federal GSH updates for meal disbursements. Motion carried.

BOARD DISCUSSION/ACTION ON APPLICATIONS FOR LICENSES TO SELL FERMENTED MALT BEVERAGES, INTOXICATING LIQUORS AND WINE FROM JULY 1, 2024 TO JUNE 30, 2025

Wertel/Bielinski moved to approve all Class “B” licenses to sell Fermented Malt Beverages and Intoxicating Liquors as presented. Motion carried.

Bielinski/Ackley moved to approve all Class “C” licenses to sell wine as presented. Motion carried

Bielinski/Steffek moved to approve all Class “A” licenses to sell Fermented Malt Beverages and Intoxicating Liquors as presented. Motion carried.

BOARD DISCUSSION/ACTION ON OPERATOR’S LICENSE APPLICATION TO SERVE ALCOHOL FROM JULY 1, 2024 TO JUNE 30, 2025

Wertel/Goral moved to approve all Operator’s License applications to serve alcohol from July 1, 2024 to June 30, 2025. Motion carried.

BOARD DISCUSSION/ACTION ON TOBACCO, CIGARETTE, E-VAPING DEVICE LICENSE TO SELL CIGARETTES, TOBACCO AND E-VAPING DEVICES FROM JULY 1, 2024 TO JUNE 30, 2025

Goral/Ackley moved to approve all Tobacco, Cigarette, and E-Vaping Device licenses to sell Cigarettes, Tobacco, and E-Vaping Devices from July 1, 2024 to June 30, 2025 as presented. Motion carried.

BOARD DISCUSSION/ACTION ON MOBILE HOME LICENSE APPLICATION TO OPERATE A MOBILE HOME PARK FROM JULY1, 2024 TO JUNE 30, 2025

(Village Board Meeting, June 10, 2024)

Wertel/Johnson moved to approve the Mobile Home license application to operate a mobile home park from July 1, 2024 to June 30, 2025 as presented. Motion carried.

BOARD DISCUSSION/ACTION ON FIREWORKS SELLERS PERMIT APPLICATION FROM DENISE KARL, TO SELL FIREWORKS AT 658 DEPERE ROAD

Steffek/Wertel moved to approve the Fireworks Sellers permit application from Denise Karl, to sell fireworks at 658 DePere Road as presented. Motion carried.

ADJOURN

Wertel/Bielinski moved to adjourn at 6:23 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer