

DENMARK VILLAGE BOARD
MONDAY, MAY 13, 2024
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Michael Johnson, Leah Goral, Jim Steffek, Brandon Ackley, Mary Jo Bielinski, Vince Wertel, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, DEO John Pigeon

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Paul Ebeling, 350 Woodrow Street, here regarding a sign and trying to get a permit for it, but it “seems like one road block after another”. Dennis Fabian is also here representing Christ Lutheran Church stated they wanted to put a sign on the back of the church property, but the old zoning ordinance didn’t allow it, so they were told to wait as the ordinance was being revised. And now they are having difficulty getting a site plan approved due to the landscaping around the sign.

Jeanette Dufleck, 306 Oak Street, here regarding concerns on the short term rental ordinance that was passed in April.

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

- Goral/Bielinski moved to approve as presented.**
- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting April 8, 2024**

- b. **Approve miscellaneous licenses and permits**
Motion carried.

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Wertel/Johnson moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

President Selner shared the zoning administrator, building, plumbing and electrical inspectors submitted written reports

Thronson

- Charlie Winnekens stopped in and asked to remove a small half dead tree in the park where the Veterans hold their Memorial Day ceremony. The Veterans agreed that it should be removed. Thronson would like to know if there are any issues with this, otherwise the tree will be removed before Memorial Day
- It sounds like we may have an applicant for the pool position. If everything works out with the potential new hire, we will be opening the pool like normal
- Jordan from McMahon and I will be walking through the 2023 Hager Road, S. Wall Street, W. Grand Avenue and N. Schultz Way project this week to review the current growth from last year. If there are any repairs or reseeded that needs to take place, it will get added to the punch list
- The Village Hall lawn will be serviced for weed control as soon as possible. The site was missed in the proposal

Wanish

- Received a letter from Brown County Circuit Court regarding restitution for the back door
- Went over quarterly budget to actual
- Interest income from LGIP is higher than expected

Selner

- Working on committee appointments, not making a whole lot of changes – this will be on the June agenda
- It has been a struggle getting someone to work for the pool this year

Pigeon

- There are ongoing parking problems on Woodrow Street
- Do not have any stats on the speed board – will get stats and decide if they want to move it
- There was a petty theft at the rummage sales-but no other problems
- There has been an uptick in drug complaints
- Prescription Drug Take back was held on April 27th

BOARD DISCUSSION/ACTION ON APPROVAL OF A PARK PLANNING CONSULTANT

President Selner shared the Parks Committee interviewed 3 firms and they chose to go with the McMahon and Parkitecture team - Brad Werner and Blake Theisen to develop alternative designs for the three existing municipal parks The design alternatives will include items such as All-Abilities Playground, Splash Pad, Trails

and Bridges, Pickle Ball Courts and a Community Gathering Space. Improvements to the parks will take place in a phased approach over 5 to 10 years depending on funding

- They want to get the park planning solidified for all 3 parks
- Blown away by what was shown to the Park Committee
- There are no defined areas and no good routes to get people from one area to the next
- This is exciting news for the Village
- Werner and Theisen thanked the Committee for choosing them

Steffek/Ackley moved to accept the proposal from Parkitecture and McMahon as the engineering designer for the Park Planning Consultants. Motion carried.

BOARD DISCUSSION/ACTION ON ORDINANCE 2024-03, AND ORDINANCE AMENDING SECTION 238, ARTICLE V, SEWER USER CHARGE SYSTEM OF THE ORDINANCES OF THE VILLAGE OF DENMARK

Selner stated this item will be tabled until June as we are waiting for some new numbers to come out.

BOARD DISCUSSION/ACTION ON PROPOSAL FOR GARBAGE AND RECYCLING CARTS

Thronson explained the Village inventory currently has 41 garbage carts and 14 recycling carts, with the addition of the manufactured mobile home park, we will need more carts. Thronson presented pricing from 3 different companies and did have a breakdown (there is not anything budgeted for the additional carts), but we know what is coming so would like to get the carts and be prepared.

Thronson was asked by the Board to get references on the low bid proposal and bring them back to the Board and once the manufactured mobile home park site plan is approved, the carts can be ordered.

BOARD DISCUSSION/ACTION ON FINANCING FOR NORTH AVENUE

Selner shared she was going to run by the Board some options from drafts of the unapproved audit reports

- How are we going to finance North Avenue
- We have money from land sales that is not dedicated for anything – currently roughly \$900,000.00
- Could pay off some loans with this money or reinvest it
- Quality of Kvitek Road – the Village is responsible for half of the cost of the construction
- Kvitek Road and Hwy 96 intersection should not remain where it is – it should be moved 175-180 feet to the west
- There is potential for development on the west side of I-43, if we borrow for the North Avenue project, we could borrow an additional \$500,000.00 for Kvitek Road redesign and relocation
- We have money, but how do we want to use it
- North Avenue project is starting at the beginning of June – we need to borrow for that
- The grant we received will not pay for the lighting – light poles will be in in November

Wertel/Bielinski moved to finance the full cost of North Avenue and borrow an additional \$500,000.00 for engineering work on Kvitek Road. Motion carried.

BOARD DISCUSSION/ACTION ON PARKING LOT SIGNS

Selner stated a discussion needs to be had regarding the no parking signs that were put in north of the Village Hall as there has been a lot of push back and comments about the wording on the sign

- Signs should indicate no parking during office hours Monday thru Thursday 8-5 and Friday 8-noon
- Could we make one big sign with office hours and keep what we have there
- Need to do away with the wording on the current signs.
- Did not go over as only during business hours
- Move the current signs to the back of the building
- Designate 1 space for Police parking in the back of the building
- The 2 handicap parking spaces to the north of the Village Hall will stay as is
- Leave the 2 handicap spaces behind the building
- Need to have the spaces to the north of the Village Hall available all day on election days
- Order new signs for the spots on the north side of the Village Hall: Municipal parking 8 a.m.-5 p.m. Monday thru Thursday and Friday 8 a.m.-noon and all day on election days

Wertell/Ackley moved to proceed with the changes to the parking signs for the Village Hall including the words Municipal Parking and indicating the hours of operation and all day on election day. Motion carried.

BOARD DISCUSSION/ACTION ON SANITARY SEWER MAIN EXTENSION ON DANISH WAY

Thronson shared with the Board what requirements are necessary for the sanitary sewer main extension

- A Village main has to be designed and stamped by a professional engineer
- Has to go to the DNR for approval and permitting
- Will there be any curb and gutter added
- Have to clarify who is doing what
- Need review time for the DNR
- What makes sense overall and where do we stop

Thronson stated the road was constructed in 2004. At that time there were three parcels on each side of the road. In 2009 there were two additional parcels created on Danish Way, one on the east side of the road and one on the west. The road was not designed or built for those parcels. Thronson stated the cost for 106 linear feet of 8" sanitary sewer, manhole, lateral and road extension was roughly estimated at \$32,525.00 plus \$500.00 for the DNR review. **Steffek/Goral moved to rescind the 50/50 split between the property owner and Village for a gravity sewer installation in the motion made on April 25th, 2024. Motion carried.**

CLOSED SESSION

Steffek/Johnson moved to convene into closed session pursuant to:

Wis. Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility

and

Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

Johnson– aye, Goral– aye, Steffek– aye, Ackley – aye, Wertel – aye, Bielinski–aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Johnson/Ackley moved to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Wertel/Goral moved to adjourn at 7:36 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer