

DENMARK VILLAGE BOARD
MONDAY, APRIL 8, 2024
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- Present: Deb Kralovetz, Michael Johnson, Jim Steffek, Vince Wertel, Leah Goral, Mary Jo Bielinski, Susan Selner
- Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson via Zoom, Building Inspector Richard Schwarz, DEO JJ Rusk, Finance Consultant Mike Konecny

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

- Milton Bielinski, 531 Diamond Ridge Circle, has concerns about private property not being dedicated to village streets that is being prepped for development, feels the streets should be dedicated first before putting anything into a development. Feels there isn't good communication between the Zoning Administrator and Building Contractors, and this doesn't work for home builders. Would like to know what the ruling on silt fence is. Concerned about the Hager Road Construction and feels the Public Works Committee needs to work with the engineers on designing projects.
- David Larsen, 311 Prospect Street, Construction on Hager Road, South Wall Street and Grand Avenue took way too long, lasted 6-8 months. Larsen blames it on the engineers. Concerned about the no parking signs in the Village Hall parking lot, feels there is very strong language on the signs. Stated if the Denmark Youth Baseball and Softball group would have known there would be limited parking, they would not have done the improvements to the park diamonds. Larsen suggested hours be put on the signs and no holidays or weekends otherwise a bad example is set for the Village. Also, Larsen stated the entrance to the Village where the Viaduct that goes over I-43, the concrete is full of weeds, dirt and gravel. People look at and say what a disgrace. Staff shared that is the responsibility of the County or State, and our County representative, Mr. Dantine should be contacted.

Pamela J. Watzka, 553 Green Bay Road, was here for the March meeting and requested 5 items and didn't hear anything back on her requests. Would like to get some feedback on her on what she is requesting

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Steffek/Johnson moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting March 11, 2024**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Goral/Wertel moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

President Selner shared the zoning administrator, plumbing and electrical inspectors submitted written reports

Schwarz

- Stradale development as of today has 3 buildings that have their Certificate of Occupancy, they plan on having the 4 remaining buildings done by the end of May
- Duplexes planned to go up on Morning Star Lane – the first that is there has a major glitch, it was placed correctly, but one or two family homes, unless owner occupied, have to have two credentials from the state. The contractor did not have credentials but there was a person taking responsibility for those credentials and opted out once the footings and foundation were up. Construction ceased and desisted. Another contractor came forward with the owner and will take responsibility. Any liability will be on him

Thronson

- Gave an update on the Tertiary Treatment project, a pre-construction meeting is being scheduled
- The Water Connection to Central Brown County Water Authority occurred on March 4th
- The water tower painting project is planned to begin in June
- Hydrant flushing will take place from April 29 – May 24
- Working with engineers on North Avenue/Danish Way 2024 reconstruction project
- Waiting to hear if we will receive grant money for North Avenue/Danish Way 2024 reconstruction project
- Will be bidding out snowplowing in the next couple of months for the 2024-2025 and 2025-2026 seasons
- Received 3 statements of qualifications from firms to assist in park projects and funding. Interviews will take place with the Parks Committee April 9th and 11th

Rusk

- There will be a prescription drug take back on April 27th from 8 a.m. to 12 p.m. at the Village Hall

- Coffee With a Cop will be held May 7, 2024 at DeGrand Family Restaurant
- Had a few significant calls, fake 100 dollar bills at Family Dollar, chronic nuisance property was issued a citation, and there was some damage the Stradale development that caused water damage in buildings that are not yet done. Attempting to ID the people involved – they are from Illinois
- Slower month in the Village, call volume down a little
- Electronics recycling will be held in the park on April 27, 2024

Wanish

- Had kick off meeting with Nuvei, should take about a month to get set up and ready to go
- Looking to get a credit card terminal
- Did a brief quarterly budget review and will do full quarterly review in May

Selner

- Thank you to Deb Kralovetz for all the value brought to the Board, enjoyed working with you, you always had great input
- Brandon Ackley is in the audience; he is our new trustee and will start at the May meeting
- Village hall parking signs, as a Board felt it wouldn't be a big deal only during elections would towing be considered
 - Spoke with the Denmark Youth Baseball and Softball and told them it would be only during meetings and events like elections, two meetings a month scheduled and have others that come up
 - If businesses are invited here, it looks bad if we have no place to park
 - Not meant to be unreasonable, we do need space when we have meetings

We are not preventing people from parking there; we want to work with people. It is not meant to be a hinderance to youth sports or businesses. **This will be an agenda item in May**

BOARD DISCUSSION/ACTION ON APPROVAL OF A PARK PLANNING CONSULTANT

Item not needed, have not interviewed yet. Making a decision April 22, 2024

BOARD DISCUSSION/ACTION ON A SPECIAL EVENT PERMIT FOR WIZARD'S KINGDOM INFLATABLES TO HAVE A BOUNCE HOUSE IN DAY BREAK PARK DURING THE RUMMAGE SALES MAY 3 & 4

Konkol explained a Special Events Permit was approved for him last year for the rummage sale, but it rained both days and he wants to try again this year. Bernie LeCaptain (owner of Wizard's Kingdom Inflatables) is also requesting to use the power in the gazebo in Daybreak Park. He brought a generator to use last year, and it is very loud. **Goral/Wertel moved to approve the special events permit for Wizard's Kingdom Inflatables to have a bounce house in Day Break Park with permission to use the power from the gazebo in Day Break Park, and to waive the Temporary Use Permit this year. Motion carried.**

BOARD DISCUSSION/ACTION ON ADOPTING ORDINANCE NUMBER 2024-01, AN ORDINANCE AMENDING SUBSECTION OF SECTION 238-33 OF THE VILLAGE CODE CONCERNING USER CHARGE METHODOLOGY

Konecny explained the sewer user ordinance does not include the village to use Tax Incremental funds to put into the sewer. In conjunction with the Tertiary Treatment Clean Water Fund Loan, does the Village have rates sufficient to pay the loan back? Konecny shared the Village does meet the coverage as they calculated it but

feels there is a need to amend the ordinance to put some tax increments into the sewer ordinance to ease the burden on the residents. The rates will not happen until 2026. **Wertel/Johnson moved to adopt Ordinance Number 2024-01, an Ordinance Amending Subsection of Section 238-33 of the Village Code concerning the User Charge Methodology. Motion carried.**

BOARD DISCUSSION/ACTION ON RESOLUTION 01-2024, A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$3,294,000 WATER SYSTEM MORTGAGE REVENUE BONDS OF THE VILLAGE OF DENMARK, BROWN COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS

Steffek/Bielinski moved to approve Resolution 01-2024m a Resolution Authorizing the Issuance and Sale of \$3,294,000 Water System Mortgage Revenue Bonds of the Village of Denmark, Brown County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 02-2024, A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$4,467,000 SEWERAGE SYSTEM MORTGAGE REVENUE BONDS OF THE VILLAGE OF DENMARK, BROWN COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS

Goral/Johnson moved to approve resolution 02-2024, a Resolution Authorizing the Issuance and Sale of \$4,467,000 Sewerage System Mortgage Revenue Bonds of the Village of Denmark, Brown County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 03-2024, A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$3,506,000 STORM WATER SYSTEM MORTGAGE REVENUE BONDS OF THE VILLAGE OF DENMARK, BROWN COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS

Kralovetz/Bielinski moved to moved to approve resolution 03-2024, a Resolution Authorizing the Issuance and Sale of \$3,506,000 Strom Water System Mortgage Revenue Bonds of the Village of Denmark, Brown County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 2024-04, A RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS WATER FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

Kralovetz/Goral moved to approve Resolution 2024-04, a Resolution Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost Acquiring, Constructing, Enlarging, Improving and/or Extending its Water Facility to Serve an Area Lawfully Within its Jurisdiction to Serve. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 2024-05, A RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS SEWER FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

Wertel/Steffek moved to approve Resolution 2024-05, a Resolution Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending Its Sewer Facility to Serve an Area Lawfully Within Its Jurisdiction to Serve. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 2024-06, A RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS STORM WATER FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

Bielinski/Kralovetz moved to approve Resolution 2024-06, a Resolution Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending Its Storm Water Facility to Serve an Area Lawfully Within Its Jurisdiction to Serve. Motion carried.

BOARD DISCUSSION/ACTION ON THE NEED FOR THE VILLAGE TO GO THROUGH THE SITE PLAN REVIEW PROCESS WITH APPROVAL OF SITE PLAN BY THE PLAN COMMISSION, THIS WOULD BE DONE ON A CASE BY CASE BASIS WITH VILLAGE PROJECTS

Thronson explained a Tertiary Treatment Process is being added to the Wastewater Treatment Plant (WWTP), because the Village needs to add additional phosphorus removal treatment required by the DNR, to meet new permit levels. Thronson stated there is limited space at the plant. The new treatment process is being placed between the clarifiers and lift station and is not violating any of the ordinance setback requirements. Going through the site plan review process seems to be an added cost that is unnecessary for a state required treatment process that is limited to location on an already existing wastewater treatment site. **Wertel/Bielinski moved there is no need for the Village to go through the Site Plan Review Process with approval of Site Plan by the Plan Commission for the Tertiary Treatment Facility. Motion carried.**

BOARD DISCUSSION/ACTION ON ADOPTING ORDINANCE 2024-02, AN ORDINANCE AMENDING SUBSECTION OF SECTION 126-3 OF THE VILLAGE CODE CONCERNING ADOPTION OF CODES

Konkol stated the amendment is required to allow our electrical inspector to do inspection for the state. The current ordinance includes the plumbing inspector, but not the electrical inspector. Attorney Bartels drafted this ordinance and made it all inclusive for inspectors. **Wertel/Johnson moved to adopt ordinance 2024-02, an Ordinance Amending Subsection of Section 126-3 of the Village Code Concerning Adoption of Codes. Motion carried.**

BOARD DISCUSSION/ACTION ON ROOM TAX ORDINANCE

Kralovetz/Bielinski moved to approve the Room Tax Ordinance as presented. Motion carried.

BOARD DISCUSSION/ACTION ON SHORT TERM RENTAL ORDINANCE

Kralovetz/Steffek moved to approve the Short Term Rental Ordinance as presented. Motion carried.

BOARD DISCUSSION/ACTION ON APPROVAL OF PRESIDENT SELNER APPOINTING TIM JOHANEK AND GREG BIELINSKI TO THE ZONING BOARD OF APPEALS

Goral/Johnson moved to approve the appointing of Tim JohaneK and Greg Bielinski by President Selner to the Zoning Board of Appeals. Motion carried

CLOSED SESSION

Kralovetz/Wertel moved to convene into closed session pursuant to: Wis. Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility. Kralovetz – aye, Johnson– aye, Goral– aye, Wertel – aye, Steffek – aye, Bielinski–aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Wertel moved to return to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Kralovetz/Bielinski moved to adjourn at 6:16 p.m. Motion carried.
Minutes submitted by Sherri Konkol, Village Clerk-Treasurer

ADJOURN

Kralovetz/Steffek moved to adjourn at 5:55 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer