

DENMARK VILLAGE BOARD
MONDAY, MARCH 11, 2024
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- Present: Mary Jo Bielinski, Vince Wertel, Leah Goral, Michael Johnson, Deb Kralovetz, Jim Steffek, Susan Selner
- Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, Zoning Administrator Jeffrey Sanders via Zoom, DEO JJ Rusk

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Pamela J. Watzka, 553 Green Bay Road, here to see about starting the process of appointing a Court Clerk, getting the petty cash increased for Court, an additional key for her office, and make sure Pamela J. Watzka (her legal name) is on her name plate as Municipal Judge as she is the only candidate for Judge on the ballot

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

- Steffek/Wertel moved to approve as presented.**
- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting February 12, 2024**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Goral/Bielinski moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

President Selner shared the building, plumbing, electrical inspectors and financial consultant submitted written reports

Sanders

- Waiting on submissions, landscape plan for Vercon development, site plan for expansion of mobile home park, and site plan for Tertiary Treatment Facility
- Had some potential violations, but they have been resolved

Thronson

- Made the connection to the CBCWA on March 4, 2024
- Received 41 applications for the Public Works Technician position
- A request for statement of qualifications was sent out to 10 firms for park improvement design services and funding/grant assistance

Rusk

- Did a presentation for the Boy Scouts
- Coffee with a Cop is scheduled for the first Tuesday of each month
- One weapons call in the Village in February
- Had a missing children call, all was fine
- Flock cameras are installed

Selner

- Thanked Ken Calewerts for his years of service to the Village of Denmark
- Has been attending meetings on short term rentals and getting some good information

Wanish

- Purchased a scanner, and have been scanning documents as appropriate

Steffek

- Shared with the Board some information on the Brown County Plan Commission meeting
 - Brown County will be sending the complete contract for them to start assigning addresses to new residential and commercial developments in the Village
 - An E-Bus has been ordered for Green Bay Transit

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSION'S RECOMMENDATION TO THE VILLAGE BOARD TO APPROVE A REQUEST TO AMEND THE COMPREHENSIVE PLAN FUTURE LAND USE MAP FOR TAX PARCEL NUMBER VD-141-1, LOCATED AT 487 WISCONSIN AVENUE, CHANGING THE LAND USE FROM MULTI-FAMILY TO MANUFACTURED HOME PARK IN ORDER TO ACCOMMODATE THE EXPANSION OF AN EXISTING ABUTTING MOBILE HOME PARK

Wertel/Johnson moved to approve the Plan Commission's recommendation to the Village Board to approve a request to amend the Comprehensive Plan Future Land Use Map for Tax Parcel Number VD-141-1, located at 487 Wisconsin Avenue, changing the land use from Multi-Family to Manufactured Home Park in order to accommodate the expansion of an existing abutting mobile home park. Motion carried.

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSION’S RECOMMENDATION TO THE VILLAGE BOARD TO APPROVE A CONDITIONAL USE PERMIT FOR VD-77-K-9, LOCATED AT 400 MAHLIK LANE TO UTILIZE IT FOR THE PURPOSES OF A TERTIARY TREATMENT FACILITY

Wertel/Bielinski moved to approve the Plan Commission’s recommendation to the Village Board to approve a Conditional Use Permit for VD-77-K-9, located at 400 Mahlik Lane to utilize it for the purposes of a Tertiary Treatment Facility. Motion carried.

There will be an agenda item on the agenda next month for whether or not the Village needs to go through with the Site Plan Review Process with approval of Site Plan by the Plan Commission, this would be done on a case by case basis

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSION’S RECOMMENDATION TO THE VILLAGE BOARD ON DECISION FROM THE DISCUSSION ON THE VILLAGE SIGN ORDINANCE

No action required. No recommendation from the Plan Commission

BOARD DISCUSSION/ACTION ON BID AWARD FOR THE NORTH AVENUE AND DANISH WAY PROJECT

The eight bids were presented by Thronson

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|-------------------------------|----------------|
| • Kruczek Construction Inc. | \$1,355,000.00 |
| • Vinton Construction Company | \$1,382,562.77 |
| • Advance Construction, Inc. | \$1,397,366.50 |
| • Jossart Brothers, Inc. | \$1,420,490.75 |
| • Peters Concrete Company | \$1,423,973.90 |
| • PTS Contractors, Inc. | \$1,428,000.00 |
| • De Groot, Inc. | \$1,436,095.87 |
| • Dorner, Inc. | \$1,467,937.40 |

Thronson stated upon the bids received, McMahon recommends awarding Contract 2-2024 to the low bidder, Kruczek Construction, Inc., in the amount of \$1,355,000.00. **Steffek/Wertel moved to award Contract 2-2024, to Kruczek Construction, Inc., the low bidder in the amount of \$1,355,000.00. Motion carried.**

BOARD DISCUSSION/ACTION ON BID AWARD FOR VILLAGE LAWN MOWING

The 3 bids were presented by Thronson

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|-----------------------------|-------------|
| • Wisconsin Landcare | \$56,360.80 |
| • Maximum Property Services | \$64,141.00 |
| • Pro 1 Property services | \$86,226.80 |

Thronson stated she called the references for Wisconsin Landcare, and had great feedback, she recommends going with the lowest bidder, Wisconsin Landcare for the Village Lawn Mowing. **Wertel/Johnson moved to accept Wisconsin Landcare, the low bidder for the Village Lawn Mowing. Motion carried.**

BOARD DISCUSSION/ACTION ON BID AWARD FOR TERTIARY TREATMENT PROJECT

The 3 bids were presented by Thronson

- Miron Construction Co., INC. \$3,771,116.00
- Howard Immel, INC \$3,996,900.00
- C.D. Smith Construction, Inc. \$3,998,000.00

Wertel/Johnson moved to award the bid for the Tertiary Treatment Facility project to the low bidder, Miron construction in the amount of 3,771,116.00. Motion carried.

BOARD DISCUSSION/ACTION ON A NEW ORDINANCE FOR SHORT TERM RENTALS

The board would like to get more information and make a decision on approving this item at the next meeting

BOARD DISCUSSION/ACTION ON A NEW ORDINANCE FOR ROOM TAX

The board would like to get more information and make a decision on approving this item at the next meeting

BOARD DISCUSSION/ACTION ON TRANSFER OF DEVELOPMENT AGREEMENT FOR TAX PARCEL NUMBER VD-97-22

Johnson/Wertel moved to authorize Selner to sign the transfer of the Development Agreement for Tax Parcel Number VD-97-22. Motion carried.

BOARD DISCUSSION/ACTION ON DESIGN AND COLOR OF ELEVATED WATER TANK

Discussion was had and with the color swatches we have it cannot be determined if the Board is in agreement with the colors for the Elevated Water Tank. Thronson will ask for bigger swatches and the Board will then take a vote on the color of the Elevated Water tank the colors selected are Purple Haze, or Old Glory Blue with Spearmint or School Zone Yellow

ADJOURN

Kralovetz/Steffek moved to adjourn at 5:55 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer