

**DENMARK VILLAGE BOARD  
MONDAY, MAY 9, 2022  
5:00 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Selner called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mary Jo Bielinski, Leah Goral, Deb Kralovetz, Vince Wertel, Jim Steffek, Susan Selner

Excused: Josh Leiterman

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Roxanne Olson, Director of Public Works Erika Thronson, Zoning Administrator Jeffrey Sanders via Zoom

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA. ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

**Kralovetz/Wertel moved to approve as presented.**

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
    - i. Village Board Meeting minutes April 11, 2022**
    - ii. Special Village Board Meeting minutes April 18, 2022**
  - b. Approve miscellaneous licenses and permits.**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

**Bielinski/Goral moved to approve the monthly disbursements as presented. Motion carried.**

REPORT OF VILLAGE OFFICIALS

**Schwarz**

- Selner reported for Schwarz and passed along that the file drawers are full, and he may need another filing cabinet soon

**Grube**

- Selner reported for Grube and stated there was nothing else to report other than what was on Grube's report that was presented

**Thronson**

- Lynch Avenue Project is moving along quickly, a few residents want to add to their driveways
- Prepping the parks for summer
- Matt's service repaired a failing culvert on North Avenue
- S.W.A.T. used the property on DePere Road for training
- Fire Department is interested in using the Village owned house on DePere Road for training
- DEYO Disposal was awarded the bid as the Village's new Solid Waste and Recycling hauler
- Attorney Bartels is preparing the contract for DEYO

**Sanders**

- Community-wide and Denmark High School Visual Preference Surveys concluded
- Will begin preparing first draft CORP in May
- The first draft of the Zoning Code Audit will be presented to the Plan Commission in June
- Shared Zoning related legislation/court rulings on off premises signs

**Konecny**

- Audit is favorable
- Did a review of Court transactions, feels a best practices study could be done as there are not enough checks and balances

**Police:**

- Refer to the printed report. Police excused due to being at a call

**Selner**

- Salm Partners will be holding an open house on Friday, May 13 from noon to 4 p.m.
- Wednesday, May 18 is the signing for membership in the Central Brown County Water Authority, and encouraged Board members to attend
- The Daybreak Estates subdivision sign at North Avenue and Woodrow Street was damaged by a semi. One of the pillars was knocked down. The pillar was removed by public works staff.
- The Fire Department is interested in burning the Village-owned house on DePere for training purposes. The house needs to be inspected for asbestos and removal would need to take place before they train.
- There will be no change in committee-citizen assignments other than putting Jim Steffek as the chair of the Finance Committee

BOARD DISCUSSION/ACTION ON RESOLUTION 05-2022, A RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING

Selner stated the Village will be applying for a Safe Drinking Water loan through the Central Brown County Water Authority and this resolution is required for the application. **Steffek/Bielinski moved to approve Resolution 05-2022, a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried.**

BOARD DISCUSSION/ACTION ON RESOLUTION 06-2022 A RESOLUTION FOR AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM THE STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND

Selner stated this is also part of the Safe Drinking Water Loan. **Wertel/ Kralovetz moved to approve Resolution 06-2022, a Resolution for Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund. Motion carried.**

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSION'S RECOMMENDATION TO APPROVE THE PETITION FOR REZONING FOR TAX PARCEL NUMBER VD-164-D-26 LOCATED AT THE END OF SCANDINAVIAN COURT PROPOSING A ZONING CHANGE FROM R-4 MULTI-FAMILY TO R-3 VARIED DENSITY RESIDENTIAL DISTRICT

Sanders recapped his report and stated the proposed use is compliant with the zoning ordinance and he recommends approval of the zoning change. **Wertel/Goral moved to approve the Plan Commission's recommendation to approve the petition for rezoning for tax parcel number VD-164-D-26 located at the end of Scandinavian Court proposing a zoning change from R-4 Multi-family to R-3 Varied Density Residential District. Motion carried.**

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSIONS RECOMMENDATION TO APPROVE THE CONDITIONAL USE APPLICATION WITH CONDITIONS LISTED IN THE ZONING ADMINISTRATOR'S STAFF REPORT FOR TAX PARCEL NUMBER VD-97-41 LOCATED AT 615 CTH R PROPOSING TO UTILIZE VD-97-41 FOR REPAIR GARAGES AND SERVICE STATIONS FOR VEHICLES

Sanders stated he recommends approval of the proposed Conditional Use with conditions listed in staff report. **Goral/Wertel moved to approve the Plan Commission's recommendation to approve the Conditional Use Application with conditions listed in the Zoning Administrator's staff report for Tax Parcel number VD-97-41 located at 615 CTH R proposing to utilize VD-97-41 for repair garages and service stations for vehicles. Motion carried.**

BOARD DISCUSSION/ACTION ON THE PARK AND RECREATION COMMITTEE'S RECOMMENDATION TO THE VILLAGE BOARD TO APPROVE THE UPPER AND LOWER DIAMOND RENOVATIONS CONTINGENT ON THE QUOTES THAT COME BACK FOR THE RESTORATIONS

This item was tabled until discussion can be had at an Economic Development Committee meeting to prioritize proceeds from potential land sales.

BOARD DISCUSSION/ACTION ON OFFICIAL STREET MAP

**Wertel/Bielinski moved to approve the Official Street Map. Motion carried.**

BOARD DISCUSSION/ACTION ON AMENDMENT SOLID WASTE ORDINANCE CHAPTER 248 OF THE VILLAGE CODE

Thronson present the Board with a staff report containing suggested amendments to the Solid Waste Ordinance. **Goral/Bielinski moved to approve the suggested amendments to the Solid Waste Ordinance, Chapter 248 of the Village Code. Motion carried.**

BOARD DISCUSSION/ACTION ON HIRING A PART TIME CODE ENFORCEMENT OFFICER

Staff will do further investigation on Code Enforcement Officer's in other communities and **get** job descriptions.

BOARD DISCUSSION/ACTION ON THE ECONOMIC DEVELOPMENT COMMITTEE'S RECOMMENDATION TO THE VILLAGE BOARD TO PRIORITIZE PROCEEDS FROM POTENTIAL LAND SALES

Selner shared with the Board the Economic Development Committees the top four potential investments from possible land sales.

1. Cleaning up DePere Road Property
2. Economic Development West of I-43
3. Finance Village Hall/Library
4. Park Improvements

**Goral was excused at 7:10 p.m.**

ADJOURN

**Steffek/Bielinski moved to adjourn at 7:10 p.m. Motion carried.**

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer