

**DENMARK VILLAGE BOARD
MONDAY, JULY 11, 2022
5:00 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Josh Leiterman, Leah Goral, Mary Jo Bielinski, Debra Kralovetz, Jim Steffek, Vince Wertel, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Roxanne Olson, Director of Public Works Erika Thronson, DEO Hayden Estano, DEO Jeremiah Rusk, Zoning Administrator Jeffrey Sanders via Zoom

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Kralovetz/Bielinski moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Special Village Board Meeting June 7, 2022**
 - ii. Village Board Meeting June 13, 2022**
 - iii. Special Village Board Meeting June 27, 2022**

b. Approve miscellaneous licenses and permits

Motion carried.

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Wertel/Goral moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Estano

- Lower diamond concession stand was hit by a vehicle, suspect located, and citations issued
- No issues on July 4th
- There are currently three nuisance properties

Sanders

- Nothing to report

Thronson

- Lynch is going well, Feaker finished utilities and Peter's Concrete was onsite today to start road and driveway excavation
- Garbage & recycling carts are being used by residents, we are having some issues with wheels falling off

Schwarz

- Busy with inspections at Salm's and other miscellaneous inspections

Konecny

- Explained where the Village is at with TID Number 2
- TID Annual Report will be discussed with the Joint Board of Review later this year
- Amber Drewieske from CLA filed the water rate increase projection to the PSC, rate increase projection is 68-70%, PSC will be asking more questions of staff now that the report is filed, Konecny recommends doing a two-step increase one in February of 2023 and one in September or October of 2023. The Village applied for a 20-year safe water drinking loan, and has a potential for principal forgiveness

Selner

- Contacted by Denmark State Bank, and they are only requiring one signature on checks, but the Village will continue to have two signatures

BRYAN GRUNEWALD OF CLIFTONLARSONALLEN HERE TO PERSENT THE ANNUAL FINANCIAL STATEMENT AND ENGAGEMENT LETTER

Bryan Grunewald, CPA from CliftonLarsonAllen presented the audit report and engagement letter to the Village Board.

ALICE BERGELIN OF JUNQUE IN THE TRUNK HERE TO REQUEST TO HOLD PUMPKIN PALOOZA AS A SPECIAL EVENT IN THE VILLAGE

This item is no longer needed.

BOARD DISCUSSION/ACTION ON DRAFT RESOLUTION FOR TEMPORARY PARKING PERMIT

Kralovetz/Goral moved to approve Resolution 2022-07, a Resolution for a Temporary Parking Permit. Motion carried. Leiterman abstained.

BOARD DISCUSSION/ACTION ON DISPOSITION OF OLD POLICE VEHICLE

Selner explained there are a few different things the Village can do with the old police vehicle, and stated the power steering is not working on the vehicle, and would not feel comfortable selling it to anyone, we could donate it to Rawhide, Public Works could use it for off site meetings, or the Brown County Sheriff's Office stated they could buy it for training using a rough estimate of \$4,000-\$8,000. **Steffek/Wertel moved to sell the old police vehicle to the Brown County Sheriff's Office. Motion carried.**

BOARD DISCUSSION/ACTION ON FEE SCHEDULE FOR BUILDING INSPECTION

Discussion was had and it was decided to put this item on hold for a future meeting, and the Board would like to see a spreadsheet showing several years of previous permits and the fees that were charged.

BOARD DISCUSSION/ACTION ON REVONVATOIN AND RESTORATION OF BASEBALL FIELDS

Thronson explained a Request for Proposal was advertised in the Denmark News. Two companies requested bid documents, but only Hutchinson Property Services submitted a proposal. **Wertel/Leiterman moved to accept the bid for \$51,560.00 from Hutchinson Property Services for restoration and renovation of the upper and lower ball diamonds in Memorial Park. Motion carried.**

BOARD DISCUSSION/ACTION ON GETTING REQUEST FOR PROPOSALS FOR PROPERTY REVALUATION

Selner explained there are three levels of assessment, which are inside inspection, external inspection or a market study for inspections. **Wertel/Leiterman moved to have staff create an RFP for revaluation services based on an external review of current structures. Motion carried.**

CLOSED SESSION

Wertel/Goral moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

Leiterman- aye, Goral – aye, Bielinski – aye, Kralovetz – aye, Steffek – aye, Wertel – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Bielinski moved to reconvene into open session under Wis. Statute 19-85(2) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Bielinski/Goral moved to adjourn at 7:44 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer