

**DENMARK VILLAGE BOARD
MONDAY, August 8, 2022
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Josh Leiterman, Leah Goral, Debra Kralovetz, Jim Steffek, Vince Wertel, Susan Selner

Excused: Mary Jo Bielinski

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Roxanne Olson, Director of Public Works Erika Thronson, DEO Hayden Estano, DEO Jeremiah Rusk

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Wertel/Leiterman moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting July 11, 2022**
 - ii. Speical Village Board Meeting July 27, 2022**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Goral/Wertel moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Thronson

- Lynch Avenue construction, Peter's was on site last week and finished all the sidewalk excavation and grading. Fischer was scheduled to start forming the walk and ramps on Monday, August 8th
- Received an update this morning from Feaker that Fischer wasn't going to be onsite until middle or late this week
- In the contract for the Lynch construction, it states there is a maximum of 21 calendar days property owners can be out of their driveways. With the schedule update, 21 days may be exceeded
- Fischer explained in a letter to Feaker that in mid-July they were put on notice from their concrete producer of the impending inventory problems with cement. They were also notified of cement driver shortages. As a result, some of their projects may be delayed. They are making every effort to meet deadlines and avoid liquidated damages

Rusk

- Still waiting for new squad car
- 84 calls the month of July
- Will be doing another Frogger Event at the end of August
- A window peeper was taken into custody in the month of July
- There was a rare coin stolen from the antique store
- There is one nuisance property in the Village
- Still looking for Crossing Guards

Olson

- Gave a Schwab Account update

Selner

- Farewell to Lew Miller – the Village will miss Lew after 30 years of service, as he went above and beyond for the Village to accommodate weekends and nights

BOARD DISCUSSION/ACTION ON ATTORNEY BARTELS RECOMMENDATION TO UPDATE THE SEXUALLY ORIENTED ADULT ENTERTAINMENT ORDINANCE (CHAPTER 315, ARTICLE V), IN CONJUNCTION WITH THE ZONING CODE AUDIT

Selner shared after our Zoning Administrator started auditing the Zoning Ordinance, he thought it wasn't appropriate for the Sexually Oriented Adult Entertainment section to be in the Zoning Ordinance.

Attorney Bartels agreed with Sanders and recommended an update. **Steffek/Wertel moved to accept Attorney Bartels recommendation and instruct him to update the Sexually Oriented Adult Entertainment Ordinance (Chapter 315, Article V). Motion carried**

BOARD DISCUSSION/ACTION ON LETTER TO VILLAGE PRESIDENT FROM OWNER OF PARCEL VD-97-18, 638 DE PERE ROAD

Kralovetz/Leiterman moved to deny payment for snow removal and lawn care in the right-of way of the property located at 638 DePere Road. Motion carried.

BOARD DISCUSSION/ACTION ON ADOPTING A POLICY FOR SPECIAL ASSESSMENTS WITHIN THE TID

The Board directed staff to reach out to surrounding municipalities to see if they have a policy for Special Assessments within a TID.

BOARD DISCUSSION/ACTION ON AGREEMENT WITH DENMARK YOUTH BASEBALL AND SOFTBALL FOR MEMORIAL PARK BALL DIAMOND UPGRADE

This item is not ready to be acted on and will be on a future agenda when the agreement is complete.

UPDATE FROM THE VILLAGE PRESIDENT ON ECONOMIC DEVELOPMENT

Selner shared the closing date of September 16, 2022, for the two parcels the Village owns on the round-about.

PRESENTATION OF PHOSPHORUS COMPLIANCE BY TONY KAPPELL OF MC MAHON ASSOCIATES

Tony Kappell of McMahon Associates explained to the Board the different methods they could use for phosphorus compliance.

BOARD DISCUSSION/ACTION ON WHAT METHOD THE VILLAGE WILL USE FOR PHOSPHORUS COMPLIANCE

Leiterman/Wertel moved to complete Wastewater Treatment facility improvements as the selected alternative for compliance with future stringent phosphorus discharge limit. Motion carried.

BOARD DISCUSSION/ACTION ON CONNECTION OF SCHLEIS LANE

This item will be tabled until September, as Board directed staff to check if we will lose any money from Rural Development loans.

BOARD DISCUSSION/ACTION ON HIGHRIDGE BALL DIAMOND PARKING LOT OPINION OF PROBABLE COST

This item was tabled until the September meeting.

BOARD DISCUSSION/ACTION ON FINALIZATION OF PROPERTY REVALUATION PROPOSAL

Kralovetz/Wertel moved that based on information that an RFP is not needed for a revaluation; the Village will hire Servi Group to do an exterior evaluation at the cost of \$45,000.00. Motion carried.

CLOSED SESSION

Wertel/Goral moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

**Kralovetz- aye, Goral – aye, Leiterman – aye, Steffek – aye, Wertel – aye, Selner – aye.
Motion carried.**

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Wertel moved to reconvene into open session under Wis. Statute 19-85(2) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Leiterman/Kralovetz moved to adjourn at 7:23 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer