

**DENMARK VILLAGE BOARD
MONDAY, OCTOBER 10, 2022
4:45 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Selner called the meeting to order at 4:45 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Deb Kralovetz, Mary Jo Bielinski, Leah Goral, Josh Leiterman, Jim Steffek, Vince Wertel, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Roxanne Olson, Director of Public Works Erika Thronson, DEO Jeremiah Rusk, Attorney Bartels

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Bill Kane, 451 Sunset Court, here regarding his property at 638 DePere Road

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Wertel/Bielinski moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting September 12, 2022**
 - ii. Special Village Board Meeting September 27, 2022**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Leiterman/Goral moved to approve the monthly disbursements as presented. Motion carried.
DISCUSSION REQUESTED BY BILL KANE REGARDING PARCEL VD-97-18

Wertel/Goral moved to suspend the rules of the regular meeting to allow Kane to speak. Motion carried.

Kane is requesting 3 driveways be put in on Parcel VD-97-18, Kane stated he talked with Paul Fontecchio with the County a couple years ago as it is a County Road and would need County approval to add driveways into the roundabout area. Staff was instructed to look into the history of the Kane property.

Wertel/Goral moved to return to the regular rules of the meeting. Motion carried.

BOARD DISCUSSION/ACTION ON CONTRACT FOR SERVI GROUP INC. TO PROVIDE SERVICES FOR OUR REVALUATION IN 2023

Adam Servi, representing Servi Group Inc, stated the contract is for an exterior only valuation revaluation of real and personal property as requested by the Board. Servi explained the exterior revaluation requires more computer work and less in the field, and stated the Village has until 2025 to complete the revaluation but suggests starting as soon as possible. Servi plans to start in October doing vacant land from October to December and then starting with residential and commercial in the spring. **Bielinski/Wertel moved to approve the contract for Servi Group Inc. to provide services for our revaluation in 2023. Motion carried.**

REPORT OF VILLAGE OFFICIALS

Rusk

- New squad car is up and running
- Participated in the Homecoming parade with SRO Dzekute
- Did the last Frogger event of the season
- There are currently 2 chronic nuisance properties in the village continuing to work with landlords and tenants

Thronson

- Lynch Avenue- Peter's has been scheduled to sweep the roadway. Restoration and mailbox replacement was finished last week. The walk through to create a punch list was completed last week.
- Lower diamond rehab is done, Hutchinson is recommending no one goes on the field until June
- Advertisement for bids for the booster station was posted
- A cellular company is interested in leasing a 100' X 100' piece of Village owned land by the water tower to construct a cellular tower. More information will be presented at the next board meeting.
- The DNR reached out to the Village to offer assistance and give a heads-up of the expected federal update requirement which requires the Village to update the Floodplain Ordinance within 6 months of receiving a letter from FEMA. The DNR can draft the Ordinance at no cost to the Village or staff can draft, the Board needs to act on this at the next board meeting.

Sanders

- Zoning Ordinance will be published Wednesday
- Close to completing the sign ordinance
- Attorney Bartels will be updating the Sexually Oriented Adult Entertainment part of the Zoning Ordinance
- Hoping to present the Comprehensive Outdoor Recreation Plan to the Board at the Board meeting in November
- Presentation will be about 45- to an hour or Sanders can do a short version with bullet points, need this for Grants and Funding
- CORP is usually adopted by resolution or ordinance

Olson

- Shared Schwab Bond Proceeds Investment
- Presented 3rd quarter budget to actual report

Selner

- Had some questions about the police car being unmarked
- Rusk will investigate getting identical to what Brown County has, and get quotes for marking one car and/or both cars
- Attended the Brown County Economic Development meeting
- Brown County is doing very well
- Troy Streckenbach presented the budget
- Taxes will go down again this year with the .5% sales tax
- Housing is a significant problem in Brown County
- Encourages all board members to attend one of the open houses the school is holding for referendum information

Kralovetz

- Contacted by Denmark Youth Baseball and Softball asking the Village to pay for dugout benches \$3950
- Parks Committee will look at what is in the park budget for the rest of the year

BOARD DISCUSSION/ACTION ON CLASS B LIQUOR AND CLASS B FERMENTED MALT BEVERAGE LICENSE FOR TOTALLY AWESOME LLC, OWNER, BRIAN QUICK

Wertel/Bielinski moved to suspend the regular rules of the meeting and open it up for discussion with the owner. Motion carried.

Quick stated the building will have a bar, restaurant, and toy store. Quick also shared eventually when they get the upstairs finished there will be a party room on the second floor for holding parties.

Bielinski/Kralovetz moved to return to the regular rules of the meeting. Motion carried.

Wertel/Leiterman moved to approve the Class B Liquor and Class B Fermented Malt Beverage licenses for Totally Awesome, LLC, Owner, Brian Quick. Motion carried.

BOARD DISCUSSION/ACTION ON ASSESSOR ADAM SERVI'S DRAFT LETTER TO GO OUT TO RESIDENTS PRIOR TO THE REVALUATION

Selner turned the floor over to Servi.

Servi stated he wanted to share the information that was going out to the residents about the revaluation, so they are able to answer residents' questions that may be presented to them.

BOARD DISCUSSION/ACTION ON ORDINANCE NUMBER 2022-02, AN ORDINANCE AMENDING VILLAGE CODE CHAPTER 14 CONCERNING MUNICIPAL COURT

Selner shared she reviewed the ordinances of multiple surrounding municipalities, and this ordinance correlates with each of those surrounding municipalities ordinances. **Leiterman/Wertel moved to approve Ordinance number 2022-02, and ordinance amending Village Code, Chapter 14, concerning Municipal Court. Motion carried.**

BOARD DISCUSSION/ACTION ON ORDINANCE NUMBER 2022-03, A WATER CONSERVATION ORDINANCE

Thronson explained this ordinance is a requirement for joining the Central Brown County Water Authority. **Wertel/Goral moved to approve Ordinance Number 2022-03; a Water Conservation Ordinance as presented. Motion carried.**

BOARD DISCUSSION/ACTION ON ORDINANCE NUMBER 2022-04, WATER CAPACITY CHARGE ORDINANCE

Thronson again explained this ordinance is a requirement for joining the Central Brown County Water Authority. **Kralovetz/Bielinski moved to approve Ordinance Number 2022-04, a Water Capacity Charge Ordinance as presented. Motion carried.**

BOARD DISCUSSION/ACTION ON UPDATED OFFICIAL STREET VILLAGE MAP

Thronson explained when the Zoning Map was done, it was noticed that Main Street wasn't listed on the Village Street Map, so the map was updated, and Main Street was added. **Leiterman/Bielinski moved to approve the updated Official Village Street Map as presented. Motion carried.**

BOARD DISCUSSION/ACTION ON MOVING THE VILLAGE BOARD MEETING DATE IN NOVEMBER DUE TO THE GENERAL ELECTION DATE OF NOVEMBER 8, 2022

After board discussion, it was decided that the November 7, regularly scheduled Board meeting will be moved to November 14 to avoid conflict with the election process.

BOARD DISCUSSION/ACTION ON PERCENT OF WAGE INCREASES FOR 2023 BUDGET PREPARATION

No action taken. This will be discussed more at the Budget meeting.

BOARD DISCUSSION/ACTION ON REQUESTING THE PLAN COMMISSION REVISIT THE ZONING CODE FOR CHANGES TO PARKING LOT REQUIREMENTS SPECIFICALLY IN THE INDUSTRIAL ZONE

Steffek/Wertel moved to have the Plan Commission revisit the Zoning Code for changes to parking lot requirements specifically in the Industrial Zone. Motion carried.

CLOSED SESSION

Wertel/Bielinski moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

Kralovetz- aye, Bielinski – aye, Goral – aye, Leiterman – aye, Steffek – aye, Wertel – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Wertel/Bielinski moved to reconvene into open session under Wis. Statute 19-85(2) to take possible action on item(s) in closed session. Motion carried.

Wertel/Bielinski moved to seek liquidated damages of \$10,500 on the Lynch Avenue project. Motion carried

ADJOURN

Bielinski/Kralovetz moved to adjourn at 6:44 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer