

**DENMARK VILLAGE BOARD
MONDAY, FEBRUARY 13, 2023
5:00 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Selner called the meeting to order at 6:00 p.m. the meeting was called an hour later than scheduled as the Public Hearings ran long.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Deb Kralovetz, Leah Goral, Josh Leiterman, Jim Steffek, Vince Wertel, Susan Selner

Excused: Mary Jo Bielinski

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk-Treasurer Roxanne Olson, Director of Public Works Erika Thronson, DEO JJ Rusk, Zoning Administrator Jeffrey Sanders via Zoom

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Milton Bielinski, 531 Diamond Ridge Circle, here to share his thoughts on the Hager Road construction project

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Kralovetz/Wertel moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - Village Board Meeting January 9, 2023**

b. Approve miscellaneous licenses and permits

Motion carried.

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Leiterman/Bielinski moved to approve the monthly disbursements as presented. Motion carried.

President Selner it was requested that Item number 11 be moved up on the agenda. Item #11 will be discussed after item number 8 on the agenda.

REPORT OF VILLAGE OFFICIALS

Thronson

- Working with engineers on the 2023 & 2024 projects – Booster Station, Hager Road, South Wall, W Grand Avenue, North Schultz Way, North Ave/Danish Way reconstruct
- Began work on the BMO building – removed parts of the teller line, removed smaller safes and wall in the big safe, set up table for meeting room. Will be doing a walk-through with the security consultant tomorrow
- Repaired water break in front of 230 Dworak Street on January 12
- Obtained bids for leak detection services in combination with DePere and Allouez
- Updating the data entry system for the wastewater plant and lift stations
- Working on WPDES permit application

Rusk

- Helped with active shooter training at All Saints
- Updated the sex offender list
- Overnight parking enforcement
- Sexual assault investigation that resulted in an arrest
- Complaint of locks being cut on storage units
- A car was broken into by smashing the window and a purse was taken
- Went to the call for blown transformer
- Decals for the car are ordered – will call to check on an estimated delivery date
- Toughbooks for squad cars have not arrived yet

Sanders

- Public Hearing scheduled for March 1, 2023 regarding Phase 2 of the Zoning Ordinance Update
- Awaiting submittal of amended plans for the Verheyen multi-family development
- Awaiting submittal of amended plans for Hotel
- Working on mitigation remediation plan for United Cooperative
- Working on compliance order for parking lot at Dufeck's

Olson

- Completed property tax collection

- The auditor's will be here the week of February 20th

Selner

- Received a letter regarding the Brown County Plan Commission membership stating one of the member's term is expiring and requesting an appointment from the Village. The meetings are held 1 week a month on a Tuesday, Wednesday or Thursday. Steffek was unanimously nominated by board members. Steffek stated he is willing to take the appointment as representative for the Village of Denmark
- Received an email from Brown County that Ayers was selected as the contractor for the 2023 aerial photo Brown County flyover. Selner asking the board if they think we should get a quote. The Village of Bellevue contacted Ayres and shared via email the photo could cost \$23,000+. The board suggested investigating other local outlets for an aerial photo
- Received a letter from Foundations Health and Wholeness – asking if it is ok to put up flyers for foster care. The board agreed it was fine to put up flyers
- Public Service Commission of Wisconsin Hearing on February 24th at 10:00 a.m. hearing is for lowering fees on the water system

BOARD DISCUSSION/ACTION ON BID AWARD FOR CONTRACT 1-2023; 2023 STREET & UTILITY IMPROVEMENTS HAGER ROAD, SOUTH WALL STREET, GRAND AVENUE AND NORTH SCHULTZ WAY

Bids were received via Quest, the engineers review and recommend awarding the contract to DeGroot, who was the low bidder at \$3.1M. We do have funds from Rural Development for this project.

Goral/Wertel moved to award the bid for Contract 1-2023; 2023 Street and Utility improvements Hager Road, South Wall Street, Grand Avenue and North Schultz Way to DeGroot, the low bidder at \$3.1M. Motion carried.

UPDATE ON BROWN COUNTY LIBRARY

Selner gave an update on the Brown County Library:

- Former BMO Building purchased July 9, 2020
- April 2021. Brown County was approved for an improvement fund of \$38 million
- Denmark is in Phase 2 of the improvements, and there is \$750,000 for the Denmark Library
- After working with the Library for a year, and not hearing much regarding the architectural designing by the County the Village brought in their engineering firm for a design
- Current Village Hall is too small, when having to hold meetings at the hall during the day with developers or anyone else, it is very distracting for staff and meeting attendees
- Notified the Brown County Library Board the Village Hall will be moving to the building at 100 Wisconsin Avenue, as there is not room for the Building Inspector, Zoning Administrator, etc. in our current building
- The library is still trying to raise more money
- The amount of money allocated to the Village of Denmark went from \$750,000 to \$500,000
- The library was looking for donations from families for Naming Rights
- The Village will continue to move forward to get a library in Denmark

BOARD DISCUSSION/ACTION ON PLAN COMMISSIONS RECOMMENDATION TO APPROVE OR DENY THE REQUEST BY THE VILLAGE TO REZONE PARCEL VD-134-29 LOCATED AT COUNTY HIGHWAY R, FROM RD-1, RURAL RESIDENTIAL, TO B-2 GENERAL COMMERCIAL

Wertel/Steffek moved to approve the Plan Commission's recommendation to approve the request by the Village to rezone Parcel VD-134-29, located at County Highway R, from RD-1, Rural Residential to B-2 General Commercial. Motion carried.

BOARD DISCUSSION/ACTION ON CONSTRUCTING MONUMENTS IN MEMORIAL PARK

Selner/Leiterman moved to suspend the rules of the regular meeting to allow the public to speak. Motion carried.

Todd O'Brien here representing Denmark Youth Baseball and Softball stated they would like to have the windscreen wrap in the outfield fence and windscreen wrap on the dugouts in place by March 30 for the first High School softball game. Would like to place the signs on the scorer's booth as they come in and the memorial will no longer be a monument, it will be a memorial sign on the scorer's booth. O'Brien stated the memorial fund gave a significant donation to the improvements being made.

Leiterman/Wertel moved to return to the regular rules of the meeting. Motion carried.

Sanders stated the review of the signs submitted by DYBS is not complete, he is waiting on the Building Inspector review.

Selner shared she has some policies on monuments if anyone is interested.

BOARD DISCUSSION/ACTION ON RENAMING SCHLEIS LANE NORTH OF HAGER ROAD

Thronson explained there are currently 2 Schleis Lanes that may never connect, and there is a concern for emergency services to find the correct address if we leave it as is or even change it to North Schleis Lane. **Wertel/Kralovetz moved to rename Schleis Lane off of Schultz Way to Stradale Way. Motion carried.**

BOARD DISCUSSION/ACTION ON RESOLUTION 02-2023, A RESOLUTION TO RENAME THE SOUTH SECTION ON THE ROUNDABOUT SOUTH SCHULTZ WAY AND THE NAME THE NORTH SECTION OF THE ROUNDABOUT NORTH SCHULTZ WAY

Steffek/Leiterman moved to approve Resolution 02-2023, a Resolution to Rename Schultz Way, the road south of the roundabout to South Schultz Way and name the road north of the roundabout North Schultz Way. Motion carried.

BOARD DISCUSSION/ACTION ON ADDING A STREETLIGHT ON RED CLOVER WAY BETWEEN HARVEST HILL DRIVE AND FOX PATH TRIAL

Thronson explained Trustee Mary Jo Bielinski asked her about adding a streetlight mid-block, on Red Clover Way, between Harvest Hill Drive and Fox Path Trail. Thronson received installation prices of \$1023 for winter installation and \$970.90 for summer installation.

Deputy Rusk stated there are bright lights on the front of many of the homes in that area, but it is dark unless the resident lights are on. Trustee Goral feels maybe you should ask how the residents feel about a streetlight. Goral will ask if the residents on the Daybreak Facebook page are in favor of adding a streetlight on Red Clover.

This item was postponed for the next meeting.

BOARD DISCUSSION/ACTION ON ORDINANCE AMENDMENTS TO ORDINANCE NUMBER 111-5 KEEPING OF CATS

Selner stated the Village has been getting comments about feral cats and wants to be clear:

- There was never a desire to treat the cats in an inhumane way
- The person that was feeding the cats is being responsible
- She is trapping the cats and relocating them
- The Village was never going to harm or shoot any cats

Selner/Leiterman moved to suspend the rules of the regular meeting to allow the public to speak. Motion carried.

Katie Wilson, 345 Lee Street:

- Has \$30,000 in medical bills from her child falling in cat feces
- Whole family was sick
- Could die from this
- Compliance makes the Village an accomplice
- There should be citations issued

Mary Pietsch

- Person responsible is trapping them and someone will be taking them to a cat colony
- Will put in foster homes if can tame the cat
- No longer feeding them
- Organization has been trapping and taking to cat colony since September 2022

Selner stated she knows this is personally felt on both sides, and we will be enforcing our current ordinance allowing only 3 cats per residence. The traps are there and the cats will be picked up as they are trapped. Selner would like a status report from Deputy Rusk in two weeks.

Dr. Rick Mleziva in the audience and stated cats are personal property in the state of Wisconsin.

Selner/Wertel moved to return to the regular rules of the meeting. Motion carried.

Selner stated staff will do an investigation on updating the cat ordinance.

BOARD DISCUSSION/ACTION ON UPDATED FUGITIVE DUST PLAN FOR UNITED COOPERATIVE

Sanders stated he received the Mitigation and Remediation Plan from United Cooperative at 4:16 p.m. today, 14 minutes prior to the meeting.

Sanders feels when it comes down to it, how do we enforce it? Sanders will respond to United Cooperative with input from Thronson and ask for something for the March meeting and act on it then.

Leiterman/Goral moved to suspend the rules of the regular meeting for the public to speak. Motion carried.

Rick Mleziva, owner of 135 Broadway, stated there is way too much going on at this plant. Mleziva stated it is seasonal, and when corn drying is happening, you can literally shovel it off the ground. Mleziva asked that the Village contact CP Feeds in Wrightstown to see how they control the fugitive dust, as there doesn't seem to be a problem there and they do similar business there.

Selner/Leiterman moved to return to the regular rules of the meeting. Motion carried.

CLOSED SESSION

Leiterman/Wertel moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

Kralovetz – aye, Goral – aye, Leiterman – aye, Steffek – aye, Wertel – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

No action taken.

ADJOURN

Leiterman/Wertel moved to adjourn at 8:46 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer

(Village Board Meeting, February 13, 2023)