

**DENMARK VILLAGE BOARD
MONDAY, MARCH 13, 2023
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Vince Wertel, Jim Steffek, Leah Goral, Josh Leiterman, Deb Kralovetz, Mary Jo Bielinski, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk-Treasurer Roxanne Olson, Director of Public Works Erika Thronson, DEO JJ Rusk

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Wertel/Leiterman moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting February 13, 2023**
 - ii. Special Village Board Meeting March 1, 2023**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Leiterman/Wertel moved to approve the monthly disbursements as presented. Motion carried.

President Selner stated it was requested that Item number 12 be moved up on the agenda. Item #12 will be discussed after item number 7 on the agenda.

REPORT OF VILLAGE OFFICIALS

Rusk

- Toughbook computers installed in squad cars and are up and running
- There were a few substantial thefts in February
- New computer is needed in the police office, may need to budget for it

President Selner stated written reports are included in the board packets from Grube, Schwarz and Sanders

Thronson

- Do not put garbage bins on snowbanks message was put on Facebook and the webpage. Carts should be placed in the driveway or in a shoveled area. Garbage and recycling carts cannot be collected from snowbanks since the mechanical arms on the trucks cannot reach to grab them properly. If the arm grasps the container too low on the body, damage to the wheels may occur. Setting the emptied container back on top of the bank will likely result in the container tipping over onto the sidewalk or street
- Electronics recycling event is being held in Memorial Park on Saturday, March 18th from 9 a.m. to noon
- The pre-construction meeting for the 2023 road projects took place today. The contractor, DeGroot, provided a preliminary schedule with a starting date of March 27th. Depending on weather and permitting they might have 2 crews. One crew will start at the intersection of Wisconsin Avenue and Grand Avenue and the other on North Schultz Way. The Village website will be used for weekly updates on the projects for residents and businesses

Konecny

- Provided a summary of the 2022 financial results of the General Fund and shared the numbers as to why the Village went over budget
- Gave an update on the new water rates, the PSC came in too high after the rate case study, so Konecny stated he appealed the rates for a 4.9% rate of return, as the PSC came back with a 6.1% rate of return. Had a hearing with the PSC and went through the appeal with additions, the appeal was put in place and lowered by approximately \$100,000.00

Selner

- Asked that trustees keep track of all committee meetings they attend as they will be getting paid for these meetings
- Letters will be going out to all current and former employees of the Village regarding the Ransomware breach in June making them aware of the incident may have affected their personal information
- Attended a Greater Green Bay Chamber of Commerce meeting and found out there are municipalities that have eliminated a minimum lot size for residential lots

- Totally Awesome applied for the Bounce Back Grant offered through Bay Lakes Regional Planning and received \$10,000 to help with renovation costs

BOARD DISCUSSION/ACTION ON TERTIARY TREATMENT DESIGN SERVICES FOR PHOSPHORUS COMPLIANCE

Anthony Kappell here representing McMahon Engineers, explained the current Wisconsin Pollution Discharge Elimination System (WPDES) was issued October 1, 2018, contains an interim effluent Total Phosphorus (TP) limit of 1.0 mg/L (monthly average), which will be followed by final effluent limits of 0.225 mg/L (monthly average), and 0.075 mg/L (6-month average) during the next permit term. The Village is currently required to achieve compliance with phosphorus Water Quality Based Effluent Limits by October 1, 2025. The interim effluent TP limit is currently being met though addition of a chemical coagulant alone without tertiary treatment. **Leiterman/Wertel moved to approve McMahon Engineers for the Tertiary Treatment design services for phosphorus compliance. Motion carried.**

BOARD DISCUSSION/ACTION ON ADDING A STREETLIGHT

This item was postponed and will be discussed at the April meeting.

BOARD DISCUSSION/ACTION ON FINANCIAL ASSISTANCE AGREEMENT AND ASSOCIATED BOND DOCUMENTS

Thronson stated the agreement and bond documents need to be approved for the Safe Drinking Water Loan program. **Steffek/Goral moved to approve the Financial Assistance Agreement and Associated Bond documents. Motion carried.**

BOARD DISCUSSION/ACTION ON RESOLUTION 05-2023, A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$2,315,932 WATER SYSTEM REVENUE BONDS, SERIES 2023, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO, AND APPROVAL OF RELATED \$2,724,627 FINANCIAL ASSISTANCE AGREEMENT

Leiterman/Wertel moved to approve Resolution 05-2023, a Resolution Authorizing the Issuance and Sale of Up to \$2,315,932 Water System Revenue Bonds, Series 2023, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$2,724,627 Financial Assistance Agreement. Motion carried.

BOARD DISCUSSION/ACTION ON CLASS "B" LIQUOR AND CLASS "B" FERMENTED MALT BEVERAGE LICENSE FOR ROOKIES BAR, OWNER, JACK ST. PETER

Wertel/Bielinski moved to approve Class "B" Liquor and Class "B" Fermented Malt Beverage License for Rookies Bar, Owner, Jack St. Peter. Motion carried.

BOARD DISCUSSION/ACTION ON REVIEW OF THE SPECIAL ASSESSMENT POLICY

Selner stated if we follow the policy, property owners will be able to increase the sale price of the land, and that lessens the chance of a sale and causes a lesser field of buyers

- We have 18 years to produce more tax generating properties
- If the TID pays for all improvements and the owner sells, owner is the sole beneficiary of increased value with no contribution
- Realtor stated the village could get \$30,000 per acre for improved property
- Tax rate will not increase if land remains agricultural, there is a 10 year deferral and the interest doesn't apply until the 11th year
- Can extend length of payments
- Board members are in favor of extending the length of payments- good with 20 years
- Could there be a per acre cap on assessments
- Assessments include laterals
- Do not want to set a precedence, already set a precedence and do not want to go back

The Board would like more feedback, so staff will reach out to other municipalities to see what their policies are.

CLOSED SESSION

Leiterman/Wertel moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

Kralovetz – aye, Bielinski – aye, Goral – aye, Leiterman – aye, Steffek – aye, Wertel – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Leiterman moved to return to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Kralovetz/Leiterman moved to adjourn at 6:04 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer