

**DENMARK VILLAGE BOARD
MONDAY, APRIL 10, 2023
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Vince Wertel, Jim Steffek, Leah Goral, Josh Leiterman, Deb Kralovetz, Mary Jo Bielinski, Susan Selner

Officials Present: Deputy Clerk-Treasurer Roxanne Olson, Director of Public Works Erika Thronson, DEO JJ Rusk, DEO JR Pigeon, Attorney Mark Bartels, Zoning Administrator Jeffrey Sanders via Zoom

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Karla Kelly, 427 Lynch Avenue, here to share with the Board the problems she is facing putting in a fence on her property having a two-foot gap between her 2 parcels.

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Steffek/Bielinski moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting March 13, 2023**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Wertel/Kralovetz moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Rusk

- New Axon Squad Cameras were installed in both police vehicles.
- Drug Take Back Event will be held April 22, 2023, from 8 a.m. to noon.
- Overnight parking has ended as of April 1, 2023
- Theft from a business resulting in significant loss
- Took a report of significant fraud involving a local business
- Planning ahead for parking problems for the upcoming Rummage Sale
- HALO sensors were activated at the school due to vaping.

Thronson

- Spring Curbside pick-up of leaves, and grass clippings started April 10, and will run for five weeks.
- With the heavy rain a bypass occurred at the Wastewater treatment plant on March 31st Thronson will be preparing a report about the problem to be published in the paper.
- The Grand Ave project for the sanitary/sewer is coming along. The Village website will be used for weekly updates on the projects for residents and businesses.

Sanders

- Working on draft of Ch.265 subdivision of Land Ordinance
- Drafted a response to Mr. Pecora on the most recent United Co-Op dust control plan. Will be sending a letter out in May 2023
- Dufek Wood Products site plan for parking lot did not meet the deadline of April 4, 2023
- Shared Zoning related legislation/court ruling on pedestrian ways and outdoor billboards.

Olson

- Submitted report for SAM.gov to apply for grants.
- Submitted Project and Expenditure Report for Coronavirus State and Local Fiscal Recovery Fund (SLFRF)
- The Election had a nice turnout

Selner

- Extended a "Thank You" to everyone for voting.
- Waiting for the new security system and cameras to be installed before moving over to New Village Hall. A possible move over could be the first week in July.
- Voting booths were taken down and are able to be reused. Casters could be mounted on the bottom for better mobility.
- Future meetings will be held at Village Hall at 100 Wisconsin Ave starting April 11th.

- Working on moving cable for phones and internet use. Preparing the Drive-up window to be functional again.
- Need to install carpet tiles where the teller counter was standing.

LUKE GORAL, DENMARK SCHOOL DISTRICT ADMINISTRATOR HERE TO GIVE AN UPDATE ON THE SCHOOL'S CURRENT PLANS AND PROGRESS

Luke Goral, District Administrator, Kyle Kapinos, Assistant Principal/Activities Director, Nate Considine, Bray Architects, Jeremy Ginter, Director of Grounds and Maintenance. Goral gave updates on the school's progress, and Considine had a video presentation to show the updates. Twelve new classrooms to be added, a cafeteria, a parking lot for bus parking only and a safe walking area to the school for the children.

BOARD DISCUSSION/ACTION ON TOBACCO/CIGARETTE LICENSE FOR JACK ATTACK LLC-ROOKIES BAR AND GRILL

Wertel/Bielinski moved to approve Tobacco/Cigarette License for Jack Attack LLC-Rookies Bar and Grill. Motion carried.

BOARD DISCUSSION/ACTION ON REPLACEMENT OF EMERGENCY SIREN

Thronson reported that the emergency siren on the roof of the Village Hall would need to be removed and moved over to New Village Hall. The building isn't high enough to place on the roof to project the sound effectively. The siren is over 50 years old and doesn't work when there is a power outage. Federal Signal can give us a sound plan in a week at no charge and orders are 8 weeks out to order.

Kralovetz/Leiterman moved to place the order for Model2001-130 and Equinox High Power, Directional Rotating Siren. Motion carried.

BOARD DISCUSSION/ACTION REGARDING AMENDMENTS TO THE FINAL RESOLUTION LEVYING SPECIAL ASSESSMENTS FOR THE 2021 BOHEMIA DRIVE, HAGER ROAD, SCHLEIS LANE AND WATERMAIN PLACED IN EASEMENT CONNECTING TO WATER TOWER

Thronson reported that after review McMahon found that there were two parcels in which wetland/ESA credits did not calculate properly in the 2021 assessment role spreadsheet. The two parcels were VD-138 and VD-135-6. The Board discussed extending the payback period for the 2021 assessments. Attorney Bartels will include board recommendations and draft the amendment for the resolution. A Public Hearing to amend resolution will need to be scheduled.

DISCUSSION

Thronson read the village policy

Need to view each property on a case-by-case basis

Take some time to review the larger assessed amounts and offer to extend their payments for a longer term to make the payments manageable.

BOARD DISCUSSION/ACTION ON ADDING A STREETLIGHT ON RED CLOVER WAY BETWEEN HARVEST HILL DRIVE AND FOX PATH TRAIL

DISCUSSION

- Adding more streetlights
- Parking only on one side of the street on Harvest Hill in Daybreak Estates
- Possible streetlight on the corner of North Ave and Red Clover Way
- Review Woodrow Street for possible streetlights
- WPS would look at the placement of streetlights.
- Morning Star should have a sign “no parking by the corner”.

Wertel/Bielinsk approved adding a Streetlight on Red Clover Way between Harvest Hill Drive and Fox Path Trail. Motion carried.

BOARD DISCUSSION/ACTION ON PARKS COMPREHENSIVE OUTDOOR RECREATION PLAN

DISCUSSION

- Defining picnic area – could include a pavilion.

Steffek/Kralovetz moved to approve Parks Comprehensive Outdoor Recreation Plan. Motion carried. Ayes – 7 Nays – 0

BOARD DISCUSSION/ACTION ON RESOLUTION 06-2023, A RESOLUTION SUPPORTING THE NORTH AVENUE MULTI-MODAL IMPROVEMENTS PROJECT SUBMITTED TO WISCONSIN DEPARTMENT OF TRANSPORTATION SAFE TRANSPORTATION ALTERNATIVES FOR RURAL SCHOOLS, A BIPARTISAN INFRASTRUCTURE LAW SUPPLEMENTAL TRANSPORTATION ALTERNATIVES PROGRAM INITIATIVE

Leiterman/Bielinski moved to approve Resolution 06-2023, A Resolution Supporting the North Avenue Multi-Modal Improvements Project Submitted to Wisconsin Department of Transportation Safe Transportation Alternatives for Rural Schools, a Bipartisan Infrastructure Law Supplemental Transportation Alternative Program Initiative. Motion carried.

CLOSED SESSION

Leiterman/Wertel moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

Kralovetz – aye, Bielinski – aye, Goral – aye, Leiterman – aye, Steffek – aye, Wertel – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Bielinski moved to return to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

Wertel/Goral moved to authorize Attorney Mark Bartels to draw up a Bid Package for the sale of the Village Hall. Motion carried.

Steffek/Leiterman moved to schedule a meeting with neighboring parties of the Central Business District Parking Lot. Motion carried.

ADJOURN

Leiterman/Bielinski moved to adjourn at 7:35 p.m. Motion carried.

Minutes submitted by Roxanne Olson Village Deputy Clerk/Treasurer