

DENMARK VILLAGE BOARD

MONDAY, JUNE 12, 2023

4:30 P.M., DENMARK VILLAGE HALL, 100 WISCONSIN AVENUE

CALL TO ORDER

President Selner called the meeting to order at 4:45 p.m. meeting started late due to Sex Offender Board of Appeals meeting held prior to Village Board Meeting

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mary Jo Bielinski, Leah Goral, Josh Leiterman, Vince Wertel, Jim Steffek, Susan Selner

Excused: Deb Kralovetz

Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk-Treasurer Roxanne Olson, Director of Public Works Erika Thronson, Jeff Sanders, Zoning Administrator via Zoom, DEO JJ Rusk, DEO JR Pigeon

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS. IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Wertel/Goral moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting May 8, 2023**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Leiterman/Bielinski moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Thronson

- Feaker has not completed the Lynch Avenue punch list items and restoration remains incomplete. We are going to give them until the end of the month before sending them a letter to close out the contract
- There is a \$51,807.84 LRIP grant that the Village will receive when the Lynch Avenue project is closed out and all required documents are turned in and processed by DOT
- The village applied two times for grants for the North Avenue reconstruction project. Last year in June and in March this year. The Village was not awarded funds last year and it appears that the TAP (Transportation Alternative Program) grant through DOT will not be obligating funds until March 2024. Unsure of the impact on the project schedule
- Thank you to Natural Beauty once again for donating flowers for the beautification of the Village

Olson

- Received funds from Schwab T-Bill investments
- Moved funds from Bank First into the LGIP General Account because of better interest rates

Selner stated there are written reports from the Building Inspector and Plumbing Inspector

Sanders

- Subdivision ordinance will not be complete for the Plan Commission meeting on June 20th
- Will make note of Schwarz's comments regarding elevations for storm water drainage for possible subdivision south of North Avenue/East of the railroad tracks
- Still waiting on submittal of site plan for Verheyen Development and Hotel design, parking, signs, and landscaping
- Sent a code enforcement letter to a property on Pine Street regarding Notice of Potential Violation of Nuisance Ordinance
- Haven't heard back from United Co-op on offsite deposition of fugitive dust. Reply was requested by May 8th Village Board meeting, but have gotten no word back as of yet
- Stradale submitted a CSM for division of their property on Stradale Way

Selner

- Not available for Board meeting on July 10. July meeting will be held on Thursday, July 13, 2023 at 4:30 p.m.
- Received a mailing from Lamers regarding a Norsk Hostfest in Minot, North Dakota will send this information to the Senior Center
- Was approached by someone stating there is a 21U fastpitch tournament in Denmark the week before the World Tournament, and a Czech team will be participating, and are looking for host families

- State budget-an agreement has been reached on the largest increase in shared revenue, villages will see an increase of at least 20% along with annual increases tied to the rate increase of the state sales tax, 1 cent of every sales tax payment will go to local government
- Shared the Village of Howard is working on a plan for the Howard Commons Activity Complex to include apartment buildings, a pavilion, an ice skating rink, an open air shelter area, a beer garden and an amphitheater stated we could potentially get some ideas from them when we are working on our parks plan

BOARD DISCUSSION/ACTION ON RECOMMENDATION FROM THE PUBLIC SAFETY COMMITTEE FOR STAFF TO GET BIDS/QUOTES ON A SIGN FOR THE VILLAGE HALL AT 100 WISCONSIN AVENUE

- Planters are very expensive
- Will use Big Fat Rocks less expensive than planters – Could etch Village name in a rock
- The village needs to come up with a concept and the designers will take it from there
- Will be a lighted sign
- The sign will be a vehicle barrier and be V or L shaped for visibility from different roads

Wertel/Goral moved to accept the proposal from McMahon to do a sign and building design for the Village Hall at 100 Wisconsin Avenue. Motion carried.

BOARD DISCUSSION/ACTION ON NEW VILLAGE HALL REMODEL

Public Safety Committee recommendations:

- The new Village Hall should only have one entrance and that should be the front door
- A wall with quarter-inch steel plate will be constructed from the east wall to the west wall where the teller line was previously located. The top of the wall will be open for air circulation
- Both sides of the wall will have dry wall with a 6 inch wide kickboard
- Electrical outlets will be installed on both sides of wall
- There will be two bullet proof windows in the wall and one door on the east end of the wall
- The counter will be depressed for transactions
- The windows between the conference room and Clerk of Court office will be removed and filled in to match the existing wall
- There will be 2 to 4 electrical circuits added outside under the second drive through lane
- Will use what is left of the ARPA funds, and the money from the sale of land to Lexington for the wall project at the new Village Hall

BOARD DISCUSSION/ACTION ON PROPOSED PURCHASES USING ARPA FUNDS

Selner presented a list of purchases using part of the remaining balance of \$36,739.57 ARPA Funds we received to the board asking for approval to go ahead with the following purchases:

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| ➤ Laptops for the Deputy Clerk and Water Plant | \$2150.84 |
| ➤ Desktop computer for the Building Inspector | \$1058.06 |
| ➤ Second white board for the conference room | \$6070.32 |
| ➤ I-Pads for the Board members (7) | \$6770.54 |
| ➤ Flat File Cabinet for Building Inspector for plans | \$ 900.00 |

- | | |
|------------------------------|-----------|
| ➤ Used 5 drawer lateral file | \$ 120.00 |
| ➤ Folding machine | \$4999.00 |

The total of these purchases is \$22,068.78 and amount remaining in ARPA funds is \$14,670.81.

Steffek/Bielinski moved to approve the proposed purchases using ARPA Funds. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 09-2023, WISCONSIN DEPARTMENT OF NATURAL RESOURCES NR 208 COMPLIANCE MAINTENANCE ANNUAL REPORT FOR 2022

Thronson stated it is an annual report that requires an adopted resolution every year.

Leiterman/Wertel moved to approve Resolution 09-2023, Wisconsin Department of Natural Resources NR 208 Compliance Maintenance Annual Report for 2022. Motion carried.

BOARD DISCUSSION/ACTION ON DENMARK YOUTH BASEBALL AND SOFTBALL HIRING SOMEONE TO SPRAY FOR BUGS FOR THE WORLD TOURNAMENT

This item postponed until the July meeting

BOARD DISCUSSION/ACTION ON REVISIONS TO THE SPECIAL ASSESSMENT POLICY

This item postponed until the July meeting

BOARD DISCUSSION/ACTION ON RESOLUTION 08-2023, A RESOLUTION REGARDING FINAL ASSESSMENTS LEVIED UNDER RESOLUTION 02-2022, DATED FEBRUARY 7, 2022, AND MAY AFTER PUBLIC HEARING, AMEND THE PRIOR ASSESSMENT PURSUANT TO WIS. STAT. 66.73(10)

This item was tabled, as the revisions to the Special Assessment Policy needs revising before action can be taken on this Resolution

BOARD DISCUSSION/ACTION ON STREET PARKING IN DAYBREAK ESTATES

- Would be in favor of putting a four-way stop at North Avenue and Woodrow Street to slow traffic on North Avenue
- Train comes through 3 times a week, not at peak traffic times
- Could put flashing pedestrian signs up in Daybreak Estates
- Sidewalks throughout the subdivision
- Grand Avenue has parking on only one side of the street
- Reduced speed through the subdivision 15-20 MPH with speed limit signs at entrances
- There is a safety issue on Harvest Hill would be in favor of no parking on either side of the hill
- Staff will check in to putting a sidewalk on the North side of North Avenue

Wertel/Goral moved to reduce speed to 15 MPH throughout the subdivision to see if issues are resolved. Motion carried.

Steffek/Bielinski moved to have staff investigate potential improvements to safety for pedestrians and different ways to enhance safety at North Avenue and Woodrow Street. Motion carried.

BOARD DISCUSSION/ACTION ON APPLICATIONS FOR LICENSES TO SELL FERMENTED MALT BEVERAGES, INTOXICATING LIQUORS AND WINE FROM JULY1, 2023 TO JUNE 30, 2024

Wertel/Leiterman moved to approve all applications for licenses to sell fermented malt beverages, intoxicating liquors, and wine from July 1, 2023 to June 30, 2024. Motion carried.

BOARD DISCUSSION/ACTION ON OPERATOR'S LICENSE APPLICATIONS TO SERVE ALCOHOL FROM JULY 1, 2023 TO JUNE 30, 2024

Leiterman/Wertel moved to approve all operator's license applications to serve alcohol from July 1, 2023 to June 30, 2024. Motion carried.

BOARD DISCUSSION/ACTION ON TOBACCO/CIGARETTE LICENSE APPLICATIONS TO SELL CIGARETTES/TOBACCO PRODUCTS FROM JULY1, 2023 TO JUNE 30, 2024

Steffek/Bielinski moved to approve all tobacco/cigarette license applications to sell cigarettes/tobacco products from July 1, 2023 to June 30, 2024. Motion carried.

BOARD DISCUSSION/ACTION ON POOL TABLE LICENSE APPLICATION FOR OPERATION/MAINTENANCE OF A POOL TABLE FROM JULY1, 2023 TO JUNE 30, 2024

Konkol asked the Board if they would consider removing the requirement for a pool table permit. Talking with other clerk's Konkol learned no other municipality charges a fee for a pool table permit.
Wertel/Leiterman moved to remove the requirement for a pool table permit. Motion carried.

BOARD DISCUSSION/ACTION ON MOBILE HOME LICENSE APPLICATION TO OPERATE A MOBILE HOME PARK FROM JULY 1, 2023 TO JUNE 30, 2024

Wertel/Goral moved to approve the application to operate a mobile home park from July 1, 2023 to June 30, 2024. Motion carried.

BOARD DISCUSSION/ACTION ON FIREWORKS SELLERS PERMIT APPLICATION FROM DENISE KARL TO SELL FIREWORKS AT 658 DE PERE ROAD

Leiterman/Wertel moved to approve the fireworks sellers permit-a temporary use permit is required per Zoning Administrator, Sanders. Motion carried.

CLOSED SESSION

Leiterman/Bielinski moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

(Village Board Meeting, June 12, 2023)

Bielinski – aye, Goral – aye, Leiterman – aye, Steffek – aye, Wertel – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Wertel moved to return to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Leiterman/Wertel moved to adjourn at 7:30 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer