

DENMARK VILLAGE BOARD

MONDAY, JULY 13, 2023

4:30 P.M., DENMARK VILLAGE HALL, 100 WISCONSIN AVENUE

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Deb Kralovetz, Mary Jo Bielinski, Leah Goral, Josh Leiterman, Jim Steffek,
Vince Wertel, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Director of Public Works Erika Thronson, Finance
Consultant Mike Konecny DEO JJ Rusk, DEO JR Pigeon

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Bill Kane, 451 Sunset Court, here about concerns with his property at 638 DePere Road.

Katie Mincheski, 502 DePere Road, here to ask the Village Board to consider allowing chickens in the Village.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Wertel/Bielinski moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting June 13, 2023**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Goral/Bielinski moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Rusk

- Had Frogger Event in June, only two traffic stops made due to drivers not correctly yielding to a pedestrian in a crosswalk
- Sent a letter to all bars regarding compliance checks
- New breaching equipment (sledgehammer and halogen) has been added to both village squad cars
- Land O' Lakes building – getting a lot of calls regarding kids trespassing on the property, being on the roof, breaking in, spray painting. Rusk stated hopefully it is coming to an end, the kids are not local and finding out about the abandoned property on social media, there have been 11 citations issued. The owner has been boarding up open doors and windows, and putting locks on doors that they can, put more lighting and cameras on the property
- Doing extra enforcement on Pine and Railroad, Rusk recommends a crosswalk on the south side of Pine Street and Railroad Avenue

Selner stated there are written reports from the Building Inspector, Plumbing Inspector, Electrical Inspector and Zoning Administrator

Konecny

- Shared with the Board the interest income received by moving funds from the bank at a 2% interest rate to the Local Government Investment Pool at 5% interest rate (LGIP will maintain the rates longer than a bank)
- Went over talking points of the budget to actual

Thronson

- Should find out this month if the Village will be awarded funding from the TAP (Transportation Alternatives Program) for North Avenue
- There was a water break on July 1st on Gardenview Lane near Hershman Avenue. It was repaired on July 2nd by Vinton Construction. There was a 1 ½" hole in an 8" ductile pipe
- Both Wells were sampled for PFAS and did not exceed any limits
- The new emergency siren was installed on the Well 3 property on Tuesday, July 11th
- Lynch Avenue update – as of today, Feaker is working with a different landscaping subcontractor and will be providing a schedule for the restoration of the disturbed areas. The contract required seeded areas to be watered for 30 days after seed placement. If rainfall was not sufficient the topsoil was not to be left unwatered for 3 days during the 30-day period. This was not completed to date. If they do not complete the restoration as required by the contract the Village will hire a contractor to complete the work and deduct it from the final payment.

- During the leak detection survey, a lateral leak was found on Lynch Avenue, which required the new road to be open cut for the repair. The repair, including the asphalt patch falls under the Lynch Avenue contract and is not an added expense to the Village, It is unknown why the lateral was leaking
- BMO/New Village Hall remodel and sign schedule:
Bid Advertisement in paper: July 26th and August 2, 2023
Pre-bid walkthrough: August 9 at 8:00 a.m.
Virtual Bid Opening: August 16th at 10:00 a.m.
Bid award: August 21 (special Village Board meeting)
Project start: As soon as possible after awarding the bid
Final completion: November 17, 2023 with the caveat of material availability

Selner

- Joint Review Board meeting will be held the second week of August
- Need to schedule a meeting for the Park and Rec and Public Works Committees
- Discussion needs to be had regarding Special Event Permits versus a Temporary Use Permit
- Contacted by Pat Kaster regarding development of a subdivision on the east side of the Village, and would like to use state funding
- Talked with a representative from Spectrum regarding a phone system and getting fiber internet to the Wastewater Treatment Plant, got quotes and will be going with Spectrum for phones and fiber internet to the WWTP
- Shared the rate of increase in state funding for the village is 28.9%

BOARD DISCUSSION/ACTION ON DRAFT ZONING APPLICATION FEE SCHEDULE

President Selner stated Sanders is not in attendance at the meeting, and suggested this item be tabled. **Steffek/Leiterman moved to table the Draft Zoning Application Fee Schedule until the August meeting. Motion carried.**

BOARD DISCUSSION/ACTION ON REVISED STRADALE CSM APPLICATION TO DIVIDE TAX PARCEL NUMBER VD-135-4 LOCATED ON STRADALE WAY

Troy Hewitt, of Robert E. Lee attended the meeting via Zoom representing Lexington, and stated the reason for splitting the parcel is it will save on financing the second phase of the project. **Wertel/Goral moved to approve the revised Stradale CSM application to divide tax parcel number VD-135-4 located on Stradale Way. Motion carried.**

BOARD DISCUSSION/ACTION ON PLANS FOR THE RETENTION POND FOR THE DENMARK SCHOOLS

Selner explained that because the retention pond is necessary for the school and North Avenue construction, and the Village is uncertain of obtaining the grant applied for, the school offered to cover the entire cost for constructing the retention if the Village covers the entire cost of the Highridge diamond improvements. The school will cover 67% of treatment for the pond and the Village will cover the other 33% of treatment. **Leiterman/Kralovetz moved to approve the Village covering the entire**

cost of the Highridge diamond improvement in lieu of payment for the retention pond. Motion carried.

BOARD DISCUSSION/ACTION ON EXPENDITURES FOR THE HIGHRIDGE BASEBALL DIAMOND

See the motion for the item above “Board discussion/action on plans for the retention pond for the Denmark Schools” as it ties into the expenditures for the Highridge baseball diamond.

STATUS UPDATE ON TAX INCREMENTAL FINANCING DISTRICT

Konecny went over the Tax Incremental District (TID) No. 2 Annual Report for 2021 and 2022 and shared the tax increment collected in 2023 totals \$94,103. Konecny stated he will provide the report to the Joint Review Board when they meet in August.

BOARD DISCUSSION/ACTION ON REVISIONS TO THE SPECIAL ASSESSMENT POLICY

This item postponed until the August meeting

BOARD DISCUSSION/ACTION ON RESOLUTION 08-2023, A RESOLUTION REGARDING FINAL ASSESSMENTS LEVIED UNDER RESOLUTION 02-2022, DATED FEBRUARY 7, 2022, AND MAY AFTER PUBLIC HEARING, AMEND THE PRIOR ASSESSMENT PURSUANT TO WIS. STAT. 66.73(10)

This item was tabled until the August meeting, as the revisions to the Special Assessment Policy need revising before action can be taken on this Resolution

BOARD DISCUSSION/ACTION ON THE FIRST AMENDMENT TO NEW MEMBER AGREEMENT BETWEEN THE CENTRAL BROWN COUNTY WATER AUTHORITY AND THE VILLAGE OF DENMARK – RESOLUTION 10-2023, A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE NEW MEMBER AGREEMENT BETWEEN THE CENTRAL BROWN COUNTY WATER AUTHORITY AND THE VILLAGE OF DENMARK

Thronson explained the Water Authority’s meter is being installed after our pumps

Wertel/Leiterman moved to approve the first amendment to the new member agreement between the Central Brown County Water Authority and the Village of Denmark. Motion carried.

Wertel/Bielinski moved to approve Resolution 10-2023, a resolution Approving the First Amendment to the New Member Agreement between the Central Brown County Water Authority and the Village of Denmark. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 11-2023, AN AUTHORIZING RESOLUTION FOR URBAN FORESTRY GRANT CATASTROPHIC STORM GRANT PROGRAMS

Thronson shared this resolution is required prior to applying for grants. Urban Forestry grants could help with removal of trees infected with Emerald Ash Borer along with the replacement of trees.

Steffek/Wertel moved to approve Resolution 11-2023, an Authorizing Resolution for Urban Forestry Grant Catastrophic Storm Grant Programs. Motion carried.

BOARD DISCUSSION/ACTION ON AN EASEMENT AGREEMENT BETWEEN THE VILLAGE AND THE CENTRAL BROWN COUNTY WATER AUTHORITY FOR CONSTRUCTION, INSTALLATION, REPAIR, REPLACEMENT, RECONSTRUCTION, SUPPLEMENTATION, OPERATION, MAINTENANCE AND SAFEGUARDING OF AN UNDERGROUND WATER PIPELINE AND RELATED WATER SUPPLY FACILITIES AND AN UNDERGROUND FIBER OPTIC CABLE

Thronson explained there will be a 12" line to the booster station owned by CBCWA. **Wertel/Goral moved to approve an Easement Agreement between the Village and the Central Brown County Water Authority for Construction, Installation, Repair, Replacement, Reconstruction, Supplementation, Operation, Maintenance, and Safeguarding of an Underground Water Pipeline and Related Water Supply Facilities and an Underground Fiber Optic Cable. Motion carried.**

BOARD DISCUSSION/ACTION ON NORTH AVENUE-WOODROW STREET INTERSECTION

Thronson stated she talked with the engineers about the possibility of putting a four way stop at North Avenue and Woodrow Street. Thronson shared the engineers stated it is reasonable to put a four way stop at that intersection. Thronson stated if this was made a four way stop pedestrian crossing signs could be put up and the stop signs would be flagged. **Goral/Wertel moved to put a four way stop at North Avenue and Woodrow Streets. Motion carried.**

BOARD DISCUSSION/ACTION ON DENMARK YOUTH BASEBALL AND SOFTBALL HIRING SOMEONE TO SPRAY FOR BUGS IN THE PARK FOR THE WORLD TOURNAMENT

Discussion

- Concerns of having to close the park for the bug spray to dry, as it could be harmful to humans and animals if not dry
- Feel the chemicals can cause an inconvenience and hazard to residents in the area of the spraying

Kralovetz/Bielinski moved to deny Denmark Youth Baseball and Softball hiring someone to spray for bugs in the park for the World Tournament. Motion carried.

CLOSED SESSION

Wertel/Goral moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

and

Wis. Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Kralovetz – aye, Bielinski – aye, Goral – aye, Leiterman – aye, Steffek – aye, Wertel – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Wertel moved to return to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

Kralovetz/Wertel moved to analyze the Court Clerk's hours and make pay scale adjustments as needed. Motion carried

ADJOURN

Kralovetz/Goral moved to adjourn at 7:17 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer