

DENMARK VILLAGE BOARD

MONDAY, AUGUST 7, 2023

4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Leah Goral, Josh Leiterman, Deb Kralovetz, Jim Steffek, Vince Wertel, Susan Selner

Officials Present: Clerk/Treasurer Sherri Konkol, Director of Public Works Erika Thronson, Zoning Administrator Jeffrey Sanders, DEO JJ Rusk, DEO JR Pigeon

Excused: Mary Jo Bielinski

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Bill Kane, 451 Sunset Court, here about concerns with his property at 638 DePere Road. Kane also feels there should be a right turn only out of the Salm Partners parking lot on Woodrow Street.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

Wertel/Kralovetz moved to approve as presented.

- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting July 12, 2023**
 - b. Approve miscellaneous licenses and permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Kralovetz/Wertel moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

Sanders

- Draft of Subdivision complete and will be presented to the Plan Commission in August
- Awaiting submittal for Denmark School District land division
- Working on Phase 3 amendments to the Zoning Ordinance
- Denmark Elementary School Site Plan conditionally approved by Plan Commission
- Awaiting submittal of amended site plans for Verheyen multi-family and the hotel
- Pre-site plan meeting for potential development scheduled for August 7th
- No word as of yet from United Cooperative on offsite deposition of fugitive dust - requested response by May 8th – Will be discussed at August meeting

Thronson

- All construction projects are moving along
- After grading and graveling the roads, curb and gutter will be staked - expect to see curb and gutter by mid to late August
- Working with engineers on the North Ave/Danish Way 2024 reconstruction project – the Village did not receive funding through the Wis DOT Transportation Alternatives Program
- Shared schedule for remodel and sign for BMO for transition to Village Hall
- Shared the building demolition schedule for 601 DePere Road
- Contract for Lynch Avenue with Feaker is not closed out - vegetation needs to be established in the landscaped areas
- Continuing to negotiate with US Cellular on an agreement for a cellular tower to be installed on Village owned property
- Sidewalk Survey conducted by Safe Step is complete – there are 6 sidewalk panels that need to be replaced and 52 saw cuts needed along Wisconsin Avenue and North Wall Street
- Hutchinson property Services completed upper and lower diamond rehabilitation in Fall of 2022 - Village staff has been watering and fertilizing the fields – the root system has improved significantly
- Televised and cleaned mini storm and main line storm on Green Bay Road and St. Claude
- Toured the Little Suamico treatment plant to observe the continuous backwash upflow sand filter system as another option for phosphorus removal treatment process
- Gave an update on the Booster Station Construction

Rusk

- July was a busy month
- Lions weekend went well

- Participated in Cops at Culvers to help raise money for Police Lights of Christmas – proceeds go to purchasing gift cards that are passed out to people in need throughout the county, including the village around the holidays
- Coffee with a Cop will be held the first Tuesday of each month at DeGrand Family Restaurant
- Bar checks were done throughout Brown County
- Currently there is one nuisance property in the Village
- Significant calls for service – weapons call, trespassing call and an OWI crash that resulted in an arrest

Selner stated there are written reports from the Building Inspector, Plumbing Inspector, Electrical Inspector and Zoning Administrator

Selner

- Found out through the Brown County GIS mapping that the BMO Building has 2 addresses, and we will be going with 100 North Wall Street
- Accepted Spectrum's proposal to install fiber optics to the Wastewater Treatment Plant for better internet service
- Reminder the ISC World Tournament is starting at the end of the week

BOARD DISCUSSION/ACTION ON SIDEWALK INSTALLATION FOR DANISH WAY/NORTH AVENUE PROJECT

President Selner explained the Village applied for 2 grants and weren't awarded any funds for the project. Mick Magalski is here representing McMahon, Magalski stated a discussion needs to be had regarding utilities and sidewalks on Danish Way, and the elevations, as the west side of the street is significantly higher than the east side. Magalski stated the residents on the west side could end up with a substantial increase in the slope in their driveways if sidewalks put in.

Selner/Wertel moved to suspend the regular rules of the meeting to allow the public to speak. Motion carried.

- Why put in sidewalks now
- When and will Danish Way be extended
- Makes no sense to put in sidewalks on a road that dead ends
- The Board should think about not putting sidewalks in until they need to be put in when and if Danish Way is extended
- Would be 4 times the cost for full construction
- Fix the pavement on the road and can address again with development to the south

Steffek/Wertel moved to return to the regular rules of the meeting. Motion carried.

Discussion

- Will the road eventually be connected (unknown there is no submittal of a site plan yet)
- There has not been a wetland delineation done
- Wouldn't want to have to do things twice
- Will cost of sidewalks increase if we wait (in Magalski's opinion the cost would increase)

- If the road isn't going anywhere, we shouldn't put the sidewalks in now
- Putting it off still will not take away the steep slope in the future
- Put a stipulation in the plan that Danish Way will have sidewalks if the road is extended when and if development occurs

Steffek/Kralovetz moved to omit sidewalks on Danish Way until further development occurs to the south. Motion carried. Selner abstained.

BOARD DISCUSSION/ACTION ON PURCHASING EQUIPMENT FOR THE PUBLIC WORKS DEPARTMENT

Thronson stated the staff has been looking at a Tool Cat (Bobcat UW565) to purchase.

- The skid steer goes 7 MPH verses the Tool Cat which goes 17 MPH
- Mike Urban said he already has a buyer for the skid steer
- Can add equipment to Tool Cat, such as a bucket, a brush, and a sweeper bucket

Thronson stated it can be used for weed spraying, brush cutting and street sweeping.

Kralovetz/Wertel moved to have Thronson and the DPW staff continue to look at and bring back information to the August meeting. Motion carried.

BOARD DISCUSSION/ACTION ON USING A SPECIAL EVENTS PERMIT VERSUS A TEMPORARY USE PERMIT

The meaning of a Temporary Use Permit was explained by Sanders. A Temporary Use permit is allowed under a zoning ordinance. The purpose is to allow a land use that would not otherwise comply with zoning requirements on a temporary basis. If not a listed use in that zoning classification, it requires a Temporary Use Permit. No action taken.

BOARD DISCUSSION/ACTION ON THE PUBLIC WORKS COMMITTEE'S RECOMMENDATION TO EXTEND THE SNOW REMOVAL AGREEMENT WITH PRO-1 THROUGH THE 2023-2024 SEASON

Wertel/Leiterman moved to approve the Public Works Committee's recommendation to extend the snow removal agreement with Pro-1 through the 2023-2024 season. Motion carried.

BOARD DISCUSSION/ACTION ON DRAFT ZONING APPLICATION FEE SCHEDULE

Sanders went over the Zoning Application Fee Schedule with the Board. **Kralovetz/Leiterman moved to approve the Zoning Application Fee Schedule. Motion carried.**

BOARD DISCUSSION/ACTION ON REVISIONS TO THE SPECIAL ASSESSMENT POLICY

Kralovetz/Leiterman moved to approve the revisions to the Special Assessment Policy. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 08-2023, A RESOLUTION REGARDING FINAL ASSESSMENTS LEVIED UNDER RESOLUTION 02-2022, DATED FEBRUARY 7, 2022, AND MAY AFTER PUBLIC HEARING, AMEND THE PRIOR ASSESSMENT PURSUANT TO WIS. STAT. §66.73 (10)

Wertel/Steffek moved to approve Resolution 08-2023, a Resolution Regarding Final Assessments Levied Under Resolution 02-2022, Dated February 7, 2022, and May After Public Hearing, Amend the Prior Assessment Pursuant to Wis. Stat. §66.73 (10). Motion carried.

CLOSED SESSION

Kralovetz/Wertel moved to convene into closed session pursuant to: WIS. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

and

Wis. Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Goral – aye, Leiterman – aye, Kralovetz – aye, Wertel – aye, Steffek – aye, Selner – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Wertel moved to return to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Kralovetz/Leiterman moved to adjourn at 7:13 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer