

DENMARK VILLAGE BOARD
MONDAY, NOVEMBER 13 2023
4:30 P.M., DENMARK VILLAGE HALL, 100 NORTH WALL STREET

CALL TO ORDER

President Selner called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- Present: Leah Goral, Deb Kralovetz, Michael Johnson, Vince Wertel, Jim Steffek, Mary Jo Bielinski, Susan Selner
- Officials Present: Clerk/Treasurer Sherri Konkol, Deputy Clerk/Treasurer Charlie Wanish, Director of Public Works Erika Thronson, Zoning Administrator Jeffrey Sanders via Zoom, Financial Consultant Mike Konecny, DEO JJ Rusk

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Selner welcomed all present. She recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting are suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

- Jim and Alyssa Clarke, 586 Fox Path Trail, here to inform the board about their less than pleasant experience with Zoning to get a permit for a hot tub.
- Milton Bielinski, 531 Diamond Ridge Circle, here to share his opinion on the Hager road construction with the Board.
- Tom Morris, 5587 North Avenue and Andy DiMezza here to give an update on what the “Hen Alliance” is working on to get an ordinance in the Village to allow hens.

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

- Wertel/Bielinski moved to approve as presented.**
- a. Approval of Village Board minutes and other committee minutes for preceding meetings**
 - i. Village Board Meeting October 9, 2023**

- ii. **Special Village Board Meeting, Tuesday, October 24, 2023**
- b. **Approve miscellaneous licenses and permits**
Motion carried.

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Kralovetz/Wertel moved to approve the monthly disbursements as presented. Motion carried.

REPORT OF VILLAGE OFFICIALS

President Selner shared the plumbing, building and electrical inspectors submitted written reports

Sanders

- Vercon multifamily development site plan approved by the Plan Commission contingent upon amended infrastructure and landscape plan
- O'Reilly Auto Parts site plan approved by the Plan Commission
- Plan Commission will be reviewing the last round of the draft subdivision ordinance in November
- There is a bill circulating in Wisconsin regarding all municipalities with zoning to allow chickens and guinea fowl

Thronson

- The new Village Hall sign installation is scheduled to take place on November 29th
- There are no changes with the Booster Station schedule, the generator is still scheduled to ship on December 29th and the SCADA panels will not be available until the end of February
- We should be closing out the Lynch Avenue project soon. We are waiting for a lien waiver from the contractor
- Highridge ball diamond work was delayed due to rain. Hutchinson plans to begin the project this week
- Contacted Martin Security to receive a proposal for the installation of surveillance cameras in the park near the tractor pulling area. We should have pricing by the end of the week
- Christmas decorations will go up next week
- A walk through of the Memorial Park improvements was completed last week. A report will be provided as soon as possible
- At the last meeting Mark Babiash spoke about the drainage behind his house on Pine Street. This is a recurring issue. It was previously brought to the Village's Zoning Administrator/Building Inspector in 2018. At that time the Zoning Administrator noted that there is 34 feet of elevation change from Green Bay Road to Broadway Street and 28 feet of change from Jorgensen Street to Broadway Street. A lot of waste moves through that area. The previous Zoning Administrator also noted that Mr. Babiash has a garage set without adequate pitch away from the foundation and will always have a problem with water. The parcel is the low spot. I walked the area with the Village engineer and based on looking at the site (not surveying) there are potential options, but most of it would be on private property. Simply installing a drain on the Village property will not solve the entire drainage issue.

Rusk

- Participated in Trunk or Treat, had the bearcat there, it was a hit with the kids
- Will be doing a presentation to the boy scouts this week

- Had some significant calls in November, the Drug Task Force found fentanyl in the Village, cocaine and firearms were also found in the home
- Sexual assault in the Village that resulted in an arrest
- Flock cameras are ordered, and one will be installed on the off ramp at KB and the other near Morning Star Lane
- Did get some speed board quotes, that will be coming up later on the agenda

Konecny

- Gave an update on budget to actual
- General fund looks good
- Revenues look good, there are some expenses to offset those, such as the engineering for the North Avenue project
- Utilities look very good

Selner

- In violation of chlorides and could be fined \$10,000.00 per day
- There is a compliance agreement in place with the DNR and has been since August 18, and they are aware of the generator delivery date for switching over the Lake Michigan water, the DNR still has the authority to refer the violation to the Department of Justice
- Salm's is aware of the violation and are working on source reduction
- Got a letter through the railroad for planting trees
- Went to the fire department annual meeting and their fees are a little lower than expected
- Next year we will see a big jump in assessment, and the fire department bills on assessed value
- Attended a CBCWA meeting recently, and they had a power point presentation regarding PFAS and would like to have the director come in and have a public meeting with the presentation
- Received communication from the Brown County Home Builders Association that they have issues with the draft subdivision ordinance

KONKOL

- Wants to make sure all board members got the email regarding the United Cooperative Mitigation & Remediation Plan for offsite deposition of fugitive dust

BOARD DISCUSSION/ACTION ON HAVING BROWN COUNTY ASSIGN ADDRESSES FOR NEW COMMERCIAL AND RESIDENTIAL CONSTRUCTION

Konkol explained there was not anyone designated to assign addresses in the Village. Currently an address is assigned by a discussion with myself, Rick Schwarz, the building Inspector and Director of Public Works Thronson. Konkol stated she recently learned that Brown County will do addressing for municipalities for \$16 per address, and that fee could be included in the building permit fees. **Wertel/Johnson moved to have Brown County assign addresses for new commercial and residential construction. Motion carried.**

Discussion

- Who brought forward the request for zoning? ***The property owner***
- Have reservations about bringing another multifamily development in now, especially not knowing if Lexington's Stradale apartments will have full occupancy

Kralovetz/Wertel moved to defer the decision on proposed zoning change for VD-138 until a decision is made on the Comprehensive Plan Amendment. Motion carried.

BOARD DISCUSSION/ACTION ON PRESIDENT SELNER APPOINTING TIM SCHROEDER TO THE PLAN COMMISSION

Steffek/Bielinski moved to accept the appointment of Tim Schroeder to the Plan Commission. Motion carried.

BOARD DISCUSSION/ACTION ON DRAFTING A ROOM TAX ORDINANCE

Selner stated this came up at the League conference, the Bay Area Room Tax Commission was there, and provided details of how to go about developing an ordinance for room tax. Green Bay, Ashwaubenon, and Bellevue have a separate commission as it has to do with the Resch Center – they charge a 10% room tax and 2% of that goes back to paying back the Resch Center. Recently a new commission was started in Wrightstown and Scott proposing an 8% room tax. Selner contacted Cobblestone and they feel this is a fair rate. Selner explained 2% will come back to the community from that 8% tax, and we can do anything we want with the money. **Steffek/Goral moved to have Selner research having someone come in to give a presentation to the Board on room tax. Motion carried.**

BOARD DISCUSSION/ACTION ON PAINTING THE WATER TOWER

Thronson stated the paint is peeling on the water tower, 2 engineering quotes were received one from Dixon and one from McMahon, both are familiar with the tower, proposed price for Dixon is \$67,850 ROV inspection is included in quote and McMahon is \$43,250.00, the ROV inspection is the difference. Thronson stated we also need to choose a design for the water tower, can do with multiple colors. **Goral/Bielinski moved to proceed with McMahon as the engineer for paint the water tower. Motion carried**

BOARD DISCUSSION/ACTION ON CHANGING FROM ALLPAID TO HEYGOV FOR CREDIT CARD PAYMENTS

No action taken at this time – table until the November meeting when we have more information

BOARD DISCUSSION/ACTION ON RENAMING MAIDEN LANE TO WELLNER PER A REQUEST BY A FAMILY MEMBER OF THE WELLNER'S

Bielinski/Wertel moved to rename Maiden Lane to Wellner Way. Motion carried.

BOARD DISCUSSION/ACTION ON SPEED BOARDS

Rusk explained the speed board we currently have is on a trailer that has to be pulled to where they want it placed. Rusk stated he looked into getting something more mobile and got 3 quotes from 3 different vendors, Elan, Radarsign, and All Traffic Solutions. Rusk explained the boards snap onto a pole and can be easily moved. **Wertel/Johnson moved to purchase the solar speed board from Elan City. Motion carried.**

BOARD DISCUSSION/ACTION ON TRAFFIC CONCERN AT BOHEMIA DRIVE AND COUNTY HIGHWAYA KB

President Selner explained this is the area by Kwik Trip, and when Kwik Trip built the County said that a roundabout could not go there because it is too close to I-43. Could do a right in right out there, but Kwik Trip

doesn't want that. The Board decided to wait until more development happens, as the Board feels it needs more study and observation in traffic patterns.

BOARD REVIEW OF DRAFT BUDGET

Konecny went over talking points of the budget in preparation for adoption of the budget on November 27, 2023

CLOSED SESSION

Wertel/Kralovetz moved to convene into closed session pursuant to: Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session

and

Wis. Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Kralovetz – aye, Bielinski – aye, Wertel – aye, Steffek – aye, Leiterman – aye, Selner – aye, Johnson - aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Steffek/Wertel moved to return to reconvene into open session under Wis. Statute 19.85(2) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Kralovetz/Bielinski moved to adjourn at 7:20 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk/Treasurer