Minutes **Town Board Meeting**
Meeting Date: **Tuesday June 13, 2023**
Meeting Location: Dekorra Town Hall – W8225 County Road JV

Town of Dekorra
www.dekorra-wi.gov
608-635-2014

FIXED AGENDA ITEMS:

1. Call to Order / Pledge of Allegiance.
   The June 13, 2023 Dekorra Town Board meeting was called to order at 6:32 pm by Chair Kyle R. Knuteson
2. Roll Call
   Present: Kyle R. Knuteson, Kim Lindholm, Chris Crawford, Blake Young, and Michelle Hartley. Also, present were Peggy Tomlinson-Treasurer, Holly J. Priske- Town Clerk, and 10 audience members.
3. Approval of Agenda
   ACTION: Motion (Lindholm/Crawford) to approve the June 13, 2023 Town Board meeting agenda. Motion carried.
4. Approval of previous TB minutes.
   ACTION: Motion (Lindholm/Hartley) to approve the May 9, 2023 Town Board meeting minutes. Motion carried.
5. Reports of town officers
   a. Clerk's Report
      Priske reported the remodeling is going well and that she is pleased with how it is shaping up. Liquor License applications have been processed. A written report is available in the Clerk's office.
   b. Constable's Report
      Knuteson noted that there was nothing to report.
   c. Treasurer's Report
      Tomlinson reviewed the accounts. All are tracking well. A full report is on file in the Clerk's office.
6. Payment of bills
   ACTION: Motion (Lindholm/Hartley) to approve the June 13, 2023, bills as presented. Discussion on bill for tree removal by tennis court. Motion carried.
7. Committee and Commission Reports
   a. Town Roads
      Lindholm noted that there was no meeting.
   b. Town Hall Design Committee –
      Priske reported that a meeting was held yesterday to review RFPs and they will be posted tomorrow.
   c. Safety Committee – No meeting
   d. Parks Commission
      Mark Niebuhr gave a report broken rails were repaired on some split rail fences, Dekorra School Park ball diamond has had active usage and the diamond will be used for a tournament, Bob Tomlinson has moved in some temporary benches, installing baseline fencing as well, looking at using the chain-link fencing that was around the propane tanks to use around the wall, pricing new park signs, survey of Main St, Vine St and Pine St for a walking trail is finishing up.
   e. Plan Commission
      Knuteson reported that there was an approval of a simple CSM and discussion of the Comprehensive plan review/update which is required every 10 years and correcting of some previous zoning errors.
   f. Ad hoc Pier Committee –
      Young reported that there was a meeting to review applications. Pier inspections will be done June 29th.

g. Fire Commission
Knuteson reported that they met and discussed incentive programs, July 9th there will be a pancake breakfast, the new ambulance is now available, fifty fire calls with twelve structure fires so far this year.

8. Open Public Comments -**There were no public comments.**

BUSINESS:

9. Bourbon Ridge –Town Comprehensive Plan Amendment – Map 6, Rezoning to A-1 Agriculture with A-4 Agricultural Overlay, and CSM Associated with Parcel 11010-1725.15 (Lot 15), East of Smith Road and south of County Highway CS, Town of Dekorra, Columbia County, WI. All intended to enable a potential future building site from the 30.31-acre parcel 1725.05 (Lot 5) west of Smith Road.

a. PUBLIC HEARING
   i. Open public hearing
   Knuteson suspended the Town Board meeting and opened the public hearing at 6:51 pm.
   ii. Presentation of the proposed amendment to Town Comprehensive Plan Map 6.
   Blake Young gave a review of the application for the rezone of Lot 15, parcel 1725.15 noting that it was an item that the County missed on the original rezone and made a recommendation of the proposed changes.
   iii. Public's opportunity to testify.
   No public comment.
   iv. Close public hearing
   ACTION: Motion (Knuteson/Hartley) to close the public hearing. Motion carried. Public hearing closed at 6:54 pm and Town Board meeting resumed.

b. **ACTION: Motion (Lindholm/Hartley) to adopt TBR-2023-04 Amendments to Map 6: Planned Land Use of the Town of Dekorra Comprehensive Plan (Bourbon Ridge Lot 15). Motion carried, Young abstained.**

c. **ACTION: Motion (Lindholm/Hartley) to approve rezoning of the southern 4.69-acres of parcel 1725.15 (Lot 15) to A-1 Agriculture with A-4 Agricultural Overlay. Motion carried, Young abstained.**

d. **ACTION: Motion (Lindholm/Hartley) to approve CSM (Grothman file 1222-642), subject to the conditions recommended by the Town of Dekorra Plan Commission. Motion carried, Young abstained.**

10. Sale of Parcel 11010-919.07 -Corner of County Hwy V and Helleckson St.
Lindholm referred to the August 14, 2007, Town Board minutes that note that the land was given to the Town for a Road right of way and feels that it would be a vacation of the road versus sale of the property. Lindholm noted that past precedence has allowed for the vacation of this parcel, noting that the current landowners are requesting the vacation and are willing to pay all expenses. Crawford asks why we are getting rid of Town land and believes that land given to the Town cannot be sold, he stated that it could be used for a parking lot. Hartley noted that vacation of Parkway required discussion with the Attorney. Blake asked if it would go back on the tax roll, Knuteson noted that it would. Hartley questioned if just anyone can ask to vacate property. ACTION: Motion (Knuteson/Young) to forward the question of vacation or sale of parcel 919.07 to the Attorney with expenses paid by the requesting property owners (Enge and Lindholm) asking for the property regardless of outcome. 3-1(Crawford), Lindholm abstained.

11. Dekorra Constable/Law enforcement options.
Knuteson noted that Bill Schmidtknecht is interested in the Constable position. Bill has lived or been in the area for the past 8 years. He is a past law enforcement officer. Knuteson noted that the Constable would

enforce ordinances, parking enforcement and take calls for stray dogs and cats. Young noted that Bill would be a good addition.

ACTION: Motion (Young/Lindholm) to appoint Bill Schmidtknecht as the Town of Dekorra Constable. Motion carried.

Adam Rouge, Village of Poynette Police Chief was present to discuss the advantages of contracting law enforcement. Rouge explained that they currently contract with the Village of Arlington. They can enforce ordinances, parking, and speeding issues, they can use measures against vehicle registration, garnish wages and taxes to ensure payment. The Village of Arlington allows Poynette to keep any fines collected to offset the cost of enforcement. They could work in conjunction with a Constable. The cost contracted with Arlington is $60.00/hour. Based on current request it will be approximately $26,000.00 for 10-12 months out of the year, including use of the speed board, their equipment, and vehicles. They currently have seven full-time officers.

ACTION: Motion (Lindholm/Crawford) to pursue a contract with the Village of Poynette Police Department. Discussion of budget for this year. Blake questioned if they see less County presence in Arlington than in the past. Columbia County Sheriff's department will hold stuff for them when possible. Motion carried.

12. Roads

Lindholm noted that there was a complaint about a berm that was built by the property owner on Fox Glen Road. He noted that two trees in the RROW will need to be removed to build a swale to divert water and the homeowner will need to install a driveway culvert. He will get an estimate and bring it to board in July. Rory road clearing has been done and he has requested the county to mow the access when ditches are mowed. There needs to be a culvert and gates installed. He will post an RFP for this. He noted that there are many trees down in the ditches that need to be removed. Falk quoted $150/hour for the work.

ACTION: Motion (Hartley/Knuteson) to allow tree removal up to $4900.00 at Lindholm's discretion. Motion carried. 4-0 (Crawford voted present).

a. Kent Road Culvert RFP

Lindholm did meet with S&L per their request at both sites. Lindholm reviewed both proposals giving pros and cons of both. S&L is proposing an elliptical culvert and new pitch to the road which will allow the culvert to go down further, and ditching on the north side of the ditch and remove hump that is hindering runoff flowage. He notes that there is quite a price difference but there is also a difference in the services offered. Knuteson noted that the culvert could be used on Rory access. Lindholm expressed that he would support contracting with S&L. Hartley questioned comparison of listed prices, Knuteson noted that we could reuse the culvert on Rory if contracting with S&L. Discussion of work that had been done by the County being subpar.

ACTION: Motion (Crawford/Young) to table until July. Motion carried.

b. Tipperary Road RFP

Lindholm reviewed the proposals and believes that both are similar. He recommends contracting with Doherty Trucking.

ACTION: Motion (Crawford/Lindholm) to approve Doherty Trucking proposal for $10,317.00 to repair the Tipperary Road culvert. Motion carried.

c.

13. Liquor License

ACTION: Move (Crawford/Lindholm) to approve the 2023-2024 Liquor Licenses, Agents, Arcade Licenses and Cigarette Licenses as submitted by the Town Clerk. Motion carried.

14. Fireworks Sales Permit
ACTION: Motion (Lindholm/Crawford) to approve the 2023 Fireworks Sales permit for Cornellier Fireworks, LLC. Motion carried.

15. Fireworks Display Permit
- **a.** Kathleen Hafner/Hooker's Resort
  ACTION: Motion (Lindholm/Crawford) to approve the Fireworks Display permit for July 1, 2023 (rain date July 8, 2023) and Anchor at Lakeside the Fireworks Display permit for July 3, 2023 (rain date July 4, 2023). Motion carried.
- **b.** Anchor at Lakeside Bar and Grill

16. TBR-2023-05 An ordinance to establish an escrow fee for Conditional Use Permits
ACTION: Motion (Crawford/Knuteson) to approve TBR-2023-05 An ordinance to establish an escrow fee for Conditional Use Permits. Discussion of CUP process. Motion carried.

17. Mobile Home Inventory 2023
ACTION: Move (Crawford/Lindholm) to approve the 2023 Mobile Home Inventory list. Motion carried.

18. Town Comprehensive Plan update
Knuteson reviewed the discussion at the Plan Commission meeting
ACTION: Motion (Lindholm/Crawford) to table until July. Discussion that this is a state requirement, and the suggested action would be to start the process as required by the state. Motion carried.

19. Consent agenda
ACTION: Motion (Hartley/Lindholm) to defer consent agenda item for future discussion. Motion carried.

20. Set next Regular Town Board Meeting date/agenda item.
Next Town Board meeting will be July 11, 2023.
Kent Road culvert, Comp plan discussion, ARPA funds.

21. Adjourn
ACTION: Motion (Hartley/Knuteson) to adjourn. Motion carried.
Meeting adjourned at 8:28 pm.

Respectfully submitted by: Holly J. Priske, Clerk-Town of Dekorra
Approved: July 11, 2023