

POLICIES, PROCEDURES, AND ORDINANCE COMMITTEE MEETING MINUTES

APRIL 15, 2026

The meeting was called to order by Committee Chairman Steve Pickett at 1:00 PM. Present at roll call were: Joe Boll, Kerry Black, and Steve Pickett. Absent: Cindy Corley. Also present were: Mayor Mike McDermott, Dave Roelli, John Sonsalla, Attorney Aaron Stauffacher, Szvon Conway, and Amy Johnson.

Motion by Black, seconded by Boll, that the meeting notice and agenda were properly posted. Motion carried. Motion by Black, seconded by Boll, to approve the minutes of the previous meeting. Motion carried.

Motion by Boll, seconded by Black, to move agenda item 7(c) to the first item for discussion. Motion carried. Discussion was held concerning a bicycle and E-bike or electric bike ordinance. A sample ordinance was included in the packet for review. Chief Conway stated that any bicycle, e-bike, or electric bike on the roadway falls under the traffic ordinance that the City has in place. The agenda then returned to published order.

Under unfinished or deferred business from previous committee meetings, discussion was then held concerning ordinance updates and changes, as well as code review questions received from General Code. Attorney Stauffacher went through the review with the committee. At the end of the recodification process, the committee will approve the entire Code of the City of Darlington.

Under new business, discussion was held concerning the capitalization and depreciation policy for the City of Darlington. During the 2024 audit, it was recommended by the auditors to increase the capitalization threshold for capitalizing assets from \$2,500.00 to \$10,000.00. A copy of the proposed policy was included in the agenda for review. The Machinery & Equipment and Vehicle thresholds were the only ones changed. After review and consideration, motion by Boll, seconded by Black, to approve the capitalization and depreciation policy as presented. Motion carried.

Discussion was then held concerning proposed Ordinance 01-2026, an ordinance amending Chapter 18.11(1)(a), 18.11(1)(b), and 18.11(1)(c) of the Municipal code of the City of Darlington relating to water service charges. The ordinance needs to be updated to reflect the current water service charges. After discussion and consideration, motion by Black, seconded by Boll, to approve the proposed Ordinance 01-2026, an ordinance amending Chapter 18.11(1)(a), 18.11(1)(b), and 18.11(1)(c) of the Municipal code of the City of Darlington relating to water service charges. Motion carried.

There being no further business for this meeting, motion by Black, seconded by Corley, to adjourn the meeting at 3:25 PM. Motion carried.

CITY OF DARLINGTON

Amy L. Johnson, Clerk-Treasurer