

Johnson Public Library
Board of Directors Meeting, November 2024
Meeting Held: November 18, 2024, 6:30PM

1. **Call to Order:** By President Alex Santacruz at 6:40PM
2. **Roll Call:** Candi Fitzsimons, Cindy Corley, Matt Walter, Alex Santacruz, Patti Taylor, Shawn O'Brien, Carly Winslow. Absent: Sonja Wiegel
3. **Motion Meeting notice and agenda were properly posted**
 - a. 1st Winslow, 2nd Corley. *Motion Carried.*
4. **Approval of minutes from previous meeting**
 - a. 1st Corley, 2nd O'Brien. *Motion Carried.*
5. **Comments and suggestions from citizens or other parties**
 - a. *None Present*
6. **Unfinished business**
 - a. *Report on the Community Meetings and Survey and analysis, next steps*
 - i. Data analysis was presented and discussed
 - ii. Continue to ask around to get input
 - iii. Most of the feedback was very positive including a unanimous response to the purpose of the library and its importance in the community
 - iv. ***Please review mission and vision statements for the next meeting*
 - v. December staff meetings will consist of staff input for the process
 - b. *Past Library Events*
 - i. Trick-or-Treating went very well
 - ii. Tot Time and Story Hour continue to be well attended
 - iii. BlackHawk War Presentation by UW Professor John Hall well attended
 - iv. Author talk with Mike Nelson had a smaller group, but a good night of discussion
 - v. ADRC conducted memory screenings
 - vi. Candi attended the Wisconsin Library Association (WLA) yearly conference in Green Bay. Was able to talk to a gentleman about a new View Scanner and computer for the heritage room which desperately needed an upgrade/replacement.

c. *Director's Review*

- i. We received job descriptions to review last month
- ii. December 16th 6pm-Board will meet with each staff member individually in closed session to interview them for feedback on Candi's review
- iii. Questions discussed and a list handed out. Will add if anything comes up between now and Dec 16th
- iv. After the interviews, we will conduct our regular board meeting for December, then go back into closed session for discussion regarding Candi's review
- v. A board review will be officially presented in January 2025 along with Candi's self-review and then placed on file.

7. New business

a. *Upcoming Events*

- i. 2 staff meetings in December
- ii. Saturday after Thanksgiving Kindness for Carson will be at the library with small gifts for adults and will have elf helpers to help little ones come and pick out gifts for their parents and grandparents complete with wrapping and tagging.
- iii. Gingerbread Men will be available for "disguising"-due back by Dec 16. Cookies and cocoa will be available and the gingerbread man with the most votes will win a prize
- iv. Carla will be teaching a 5 basic stitch embroidery craft class, then a week later she will be doing a craft involving the stitches that were learned
- v. Tot Time and Story Hours continue throughout the month

b. *Approve Payment for vouchers #4598 through #4622*

- i. 1st Walter, 2nd Winslow. *Motion Carried*

8. **Set next meeting and adjourn**

- a. *Next Meeting:* December 16, 2024 at 6pm
- b. *Adjournment:* 1st Corley, 2nd O'Brien. *Motion Carried.* Meeting adjourned at 7:37PM.

Meeting Minutes Submitted by:
Carly C Winslow, Secretary