STATE OF WISCONSIN
WALWORTH COUNTY
TOWN OF DARIEN

Minutes of Regular Meeting of Darien Board of Supervisors
Tuesday, October 6, 2026
Darien Town Hall

Call to Order

The regular meeting of the Town of Darien Board of Supervisors was called to order at 7:00 p.m. by Chairperson Kevin Schutt, following reciting Pledge of Allegiance.

Roll Call

Town Clerk called the roll with Chairman Kevin Schutt, and Supervisors Rich Keyzer, Dale Wheelock, Bud Wojcik, Mark Radtke, Bob Williams, and Town Attorney were present. Others present: Tom McClellan, Dan Gerlitz, Tara Palman, Elmer Dalton, and others.

Assurance of Proper Notice

Clerk Marilyn Larson assured those present that the Town Board Meeting, October 6, 2026, was properly noticed.

Approve September 8, 2026, Regular Town Board Meeting Minutes

Supervisor Keyzer moved to approve September 8, 2026, Town Board Meeting Minutes as presented; seconded by Supervisor Radtke; carried 5-0.

Approve September 16, 2026, Special Town Board Meeting Minutes

Supervisor Keyzer moved to approve September 16, 2026, Special Town Board Meeting Minutes as presented; seconded by Supervisor Wheelock; carried 5-0.

Treasurer's Report for the month of September 2026 Wojcik / Keyzer carried 5-0

Supervisor Wojcik moved to approve the September 2026 Treasurer's Report as presented subject to the annual audit; seconded by Keyzer; carried 5-0.

Standing Committee Reports

Finance Committee

Supervisor Keyzer gave an updated report.

Fire Department Liaison

Supervisor Radtke gave an updated report.

Plan Commission

Item under new business.

Park Committee

No meeting, no report.

Public Works

Public Works gave an updated report.

Public Safety Report

Fire / EMS Chief presented a review of this monthly September 2026 report. Town Clerk emailed the monthly report to the Supervisors.

Citizen's Comments

Tom McClellan wants to know the update of ETZ between the Town of Darien and City of Delavan.

Old Business

Darien Fire/EMS 2027 Budget Request

Darien Fire/EMS requested $136,000.00 for 2027 Budget.

DS Fire EMS IGA 2027 Budget Request

DS Fire IGA requested $204,000.00 for 2027 Budget.

Darien Cemetery 2027 Budget Request

Darien Cemetery requested $7,500.00 for 2027 Budget.

New Business

Application for Rezone for Tax Parcel BA240200004 Town of Darien, Walworth County Wisconsin 53114. Property owner Tara Palma and Daniel Gerlitz. Current zone A-1 requested R-1. Owner would like to build a 5-bedroom home.

Applicant Daniel Gerlitz and Tara Palma explained their rezone request from A-1 to R-1. Supervisor Keyzer moved to approve the rezone request for Tax Parcel BA240200004 Town of Darien, Walworth County, Wisconsin 53114 from A-1 to R-1; seconded by Supervisor Wojcik; carried 5-0.

Application for Certified Survey Map owner Olive Branch Development, LLC. Located in a redivision of Lot 1 of Certified Survey Map No. 5269, located in the Southeast ¼ of the Northeast ¼ of Section 36, Town 2 North Range 15 East, Town of Darien, Walworth County, Wisconsin.

Applicant Olive Branch Development, LLC, Jeff Merkel presented an updated Certified Survey showing the driveway access onto Elm Ridge Road and explained the driveway for Lot 4 will have access off of Windmill Way upon the approval of Town of Delavan driveway application. Discussion amongst Supervisors. Supervisor Wojcik moved to approve the Certified Survey Map conditioned upon the approval of Town of Delavan driveway application; seconded by Supervisor Radtke; carried 5-0.

Closed Session

Supervisor Keyzer moved to go into **Closed Session** under section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons Wis – Stats 19.85 (1) (e). Review and consideration of proposed IGA with the Town of Darien and City of Delavan and review and consideration of proposed Mallard Ridge Landfill Western Expansion Agreement, seconded by Supervisor Wojcik; carried 5-0.

Open Session

No action taken

Voucher Approval & Adjournment

There being no further business to come before the Town Board, on the motion of Supervisor Keyzer, seconded by Supervisor Wheelock; the Supervisors unanimously approved to adjourn.

Approved by Darien Town Board

Kevin D. Schutt Date

Submitted by Marilyn S. Larson
Town Clerk / Treasurer