STATE OF WISCONSIN
WALWORTH COUNTY
TOWN OF DARIEN

Minutes of Regular Meeting of the Town of Darien Board of Supervisors
Tuesday, February 3, 2026
Darien Town Hall
N2826 Foundry Road, Darien, Wisconsin 53114

Call to Order

The regular Town Board Meeting of Supervisors was called to order at 7:00 p.m. by Chairperson Kevin Schutt followed by the Pledge of Allegiance.

Roll Call

Town Clerk called the roll with Chairperson Kevin Schutt, and Supervisors Rich Keyzer, Dale Wheelock, Bud Wojcik, and Town Attorney were present. Supervisor Mark Radtke was excused. Others present: Bruce Vander Veen, Bob Williams, Tom McClellan, Shawn Swanson, Jennifer Swanson, James Terpstra, Emily Dwyer, Hannah Becke, and representative from the Walworth County Sheriff Office.

Assurance of Proper Notice

Marilyn S. Larson assured those present at the regular Town Board meeting for February 3, 2026, was properly notified.

Approve January 6, 2026, Town Board Meeting Minutes

Supervisor Keyzer moved to approve January 6, 2026, Town Board Meeting Minutes as presented; seconded by Supervisor Wheelock; carried 4-0.

Approve January 27, 2026, Special Town Board Meeting Minutes

Supervisor Keyzer moved to approve January 27, 2026, Special Town Board Meeting Minutes as presented; seconded by Supervisor Wheelock; carried 4-0.

Treasurers Report for the Month of January 2026

Supervisor Wojcik moved to approve the January 2026 Treasurer's Report as presented subject to the annual audit; seconded by Supervisor Wheelock; carried 4-0.

Standing Committee

Finance Committee and Possible Action on Recommendation for Reinvestment of Fund

Supervisor Wojcik moved to accept the recommendation from the finance committee to reinvestment of the Funds; seconded by Supervisor Wheelock; carried 4-0.

Fire Department Liaison

No meeting; no report.

Plan Commission

Item under new business.

Park Committee

No meeting; no report.

Public Works

Public Works Superintendent presented report.

Public Safety Report

Joint Fire/EMS Bruce Vander Veen reported, and the 2026 monthly report was emailed to the Supervisors' laptops.

Citizen's Comments

Tom McClellan and James Terpstra commented on ETZ between the Town of Darien and City of Delavan.

Old Business

Update on the two Weather Sirens to be Installed in the Town

Town Clerk gave an update on weather sirens; along with Supervisor Wojcik.

Approve from of Foundry Ridge Road Agreement subject to all State approvals

Supervisor Keyzer moved to approve the Foundry Ridge Road Agreement subject to State approvals; seconded by Supervisor Wheelock; carried 4-0.

New Business

Application for Rezone by Jennifer Swanson for Willow Springs, LLC. W7767 Sweet Road, Darien Wisconsin. Tax Parcel BA108700002. Currently zoned A-4, requesting C-2. No longer operating business on property and wish to sell. Applicant to clean up the property prior to sale.

Chairperson Schutt explained the proposed rezone at the tax parcel BA108700002. Supervisor Keyzer moved to approve the Rezone submitted by Jennifer Swanson for Willow Springs, LLC Tax Parcel BA108700002; seconded by Supervisor Wheelock; carried 4-0.

Application for Conditional Use Permit by R & R Ventures, a Limited Partnership, and applicant Guardian Pipeline LLC. Tax Parcel BD2300002B and BD2300003F, current zoning is A-1 to C2. DT Midstream/GPL will be constructing a metering and regulation facility that provides natural gas to a customer.

Chairperson Schutt explained the proposed Conditional Use by R & R Ventures and applicant Guardian Pipeline LLC. Supervisor Wheelock moved to approve the Conditional Use by R & R Ventures, Limited Partnership, and applicant Guardian Pipeline; seconded by Supervisor Wojcik; carried 4-0.

Notification of intent to exercise ETZ from the City of Delavan to Town of Darien

Town Attorney explained the ETZ from the City of Delavan to Town of Darien. No action taken.

Discussion and possible action regarding R.H. Batterman Surveying Services Proposal Easement Exhibits and Legal Descriptions not to exceed $1,900.00.

Supervisor Keyzer moved to approve to hire R.H. Batterman surveying services for the proposal easement exhibits and legal descriptions not to exceed $1,900; seconded by Supervisor Wojcik; carried 4-0.

Amend Public Works 2026 Budget

Supervisor Keyzer moved to amend the 2026 Budget, Public Works Capital Fund $147,025.00 to purchase a 2006 Paystar; seconded by Supervisor Wojcik 4-0.

Set 2026 Open Book Date, Monday, July 27th 1 p.m. – 5 p.m. and Tuesday July 28th 9:00 a.m. – 3:00 p.m.

Supervisor Keyzer moved to approve the Open Book date for Monday, July 27th 1 p.m. – 5 p.m. and July 28th 9 a.m. – 3:00 p.m.; seconded by Supervisor Wojcik; carried 4-0.

Set 2026 Board of Review, Thursday, August 27th 4:00 p.m. – 6:00 p.m.

Supervisor Keyzer moved to approve the Board of Review Thursday, August 27th, 2026, from 4:00 p.m. to 6:00 p.m.; seconded by Supervisor Wheelock; carried 4-0.

Appoint Town Resident for a 3-year term on Mallard Ridge Landfill Standing Committee expiring 1/1/2028.

Supervisor Keyzer moved to reappoint John Miller for 3-year term on Mallard Ridge Landfill Standing Committee expiring 1/1/2028; seconded by Supervisor Wheelock; carried 4-0.

Voucher Approval & Adjournment

There being no further business to come before the Town Board of Supervisors; Supervisor Wojcik moved to adjourn at 7:32 p.m.; seconded by Supervisor Keyzer; carried 4-0.

Approved by Darien Town Board

3-3-26

Kevin D. Schutt Date

Submitted by, Marilyn S. Larson
Town of Darien Clerk/Treasurer, WCMC