COLTS NECK TOWNSHIP
Township Committee Regular Meeting Minutes
June 24, 2026 6:30 p.m.
Town Hall, 1 Veterans Way, Colts Neck

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1. Mayor Viola called the meeting to order at 6:30 p.m.

2. Mayor Viola asked everyone to join in the salute to the flag, led by members of the Colts Neck Police Department.

3. Mayor Viola asked for a moment of silence.

4. Township Administrator/Municipal Clerk Kathleen Capristo read the following Sunshine Law statement: THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON JANUARY 3, 2026 STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON JUNE 24, 2026 AT 7:00 P.M., TOWN HALL, 1 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK. FURTHER NOTICE WAS PROVIDED IN THE NOTICE TO THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON APRIL 20, 2026 NOTING THE MEETING TIME CHANGE FROM 7:00 P.M. TO 6:30 P.M."

5. Roll call by Deputy Municipal Clerk Brian O'Malley indicated the following:

   Present: Mayor Michael Viola, Deputy Mayor Dan Buzzetta, Committeeman Frank Rizzuto, Committeewoman Tara Torchia Buss, Committeeman John Tobia

   Also Present: Township Administrator/Municipal Clerk Kathleen Capristo, Township Attorney Meghan Bennett, Deputy Municipal Clerk Brian O'Malley, Police Chief Daniel DeVito

6. Resolution 2026-111 – Confirming the Hiring of Colts Neck Township Probationary Officer Anthony J. Casiano

   Chief Daniel DeVito introduced candidate Casiano to the Township Committee and the public. Mayor Viola called for a motion to approve Resolution 2026-111. On a motion by Committeeman Tobia, seconded by Deputy Mayor Buzzetta, and on a roll call vote, the resolution was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto		X			
Torchia Buss		X			
Tobia	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

   Mayor Viola administered the oath of office to Officer Anthony Casiano.

7. Resolution 2026-112 – Confirming the Promotion of Gabriel Campan to the Position of Sergeant for the Colts Neck Township Police Department

   Chief DeVito provided background on Gabriel Campan to the Township Committee and the public. Mayor Viola called for a motion to approve Resolution 2026-112. On a motion by Committeeman Tobia, seconded by Deputy Mayor Buzzetta, and on a roll call vote, the resolution was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto		X			
Torchia Buss		X			
Tobia	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Mayor Viola administered the oath of office to Sergeant Gabriel Campan.

8. Approval of Minutes

   a. June 10, 2026 – Regular Meeting
   b. June 17, 2026 – Special Meeting
   c. June 16, 2026 – Executive Session

Mayor Viola asked for any comments or changes. On a motion by Committeewoman Buss, seconded by Committeeman Rizzuto, and on a roll call vote, the motion was approved.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta		X			
Rizzuto	S	X			
Torchia Buss	M	X			
Tobia		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

9. New Business

   a. Resolution 2026-106 – Authorizing the Purchase of Spartan 100’ Rear Mount Platform Fire Truck with 5-Year Warranty for the Colts Neck Fire Department Sourcewell – Contract #08025-RVG - $2,104,685

Mayor Viola asked Fire Committee Chair Buss to provide background and context on the resolution.

Committeeman Tobia, Committeewoman Buss, Deputy Mayor Buzzetta, and Mayor Viola provided comments on the resolution and their votes.

Mayor Viola called for a motion to approve Resolution 2026-106. On a motion by Committeewoman Buss, seconded by Mayor Viola, which failed to meet the required approval threshold on a roll call vote, the resolution was not adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola	S	X			
Deputy Mayor Buzzetta			X		
Rizzuto				X	
Torchia Buss	M	X			
Tobia			X		
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

   b. Consent Agenda
      A. Resolution 2026-113 – Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the MA-2027 – Improvements to Laird-Conover Road – 00339

B. Resolution 2026-114 – Approving and Authorizing the Execution of a Shared Services Agreement Between Colts Neck Township and the Colts Neck Township Schools Board of Education for Special Law Enforcement Officers III (SLEO III)
C. Resolution 2026-115 – Approving and Authorizing the Execution of a Shared Services Agreement Between Colts Neck Township and the Freehold Regional High School District Board of Education for Special Law Enforcement Officers III (SLEO III)
D. Resolution 2026-116 – Approving a Shared Services Agreement Between Colts Neck Township and the County of Monmouth Through the Monmouth County Sheriff's Office, Communication Division, for Participation in the Public Safety Answering Point (PSAP) and Public Safety Dispatch Point (PSDP) Dispatch Services (2026-2030)
E. Resolution 2026-117 – Approving Renewal of Liquor Licenses for the 2025/2026 License Year
F. Resolution 2026-118 – Authorizing the Purchase of a 2026 Chevy Tahoe for the Colts Neck Township Police Department
G. Resolution 2026-119 – Confirming the Promotion of Kelly Marshall to the Position of Technical Assistant to the Construction Official
H. Resolution 2026-120 – Authorizing and Approving a Shared Services Agreement for the Provision of Security Monitors Between Colts Neck Township and Colts Neck School District
I. Resolution 2026-121 – Authorizing Execution of FY2027 – FY2029 Cooperative Agreement with Monmouth County for Cooperative Participation in the Community Development Program
J. Resolution 2026-122 – Authorizing the Exercising of Third Year Option Contract for the Disposal of Leaves
K. Resolution 2026-123 – Confirming Hiring of Colts Neck Township Summer Camp Supervisory Staff L.
L. Resolution 2026-124 – Summer Camp Fee Refunds

Mayor Viola asked for any comments from the Township Committee

Committeeman Tobia provided comments on Resolution 2026-116 and 2026-118.

Mayor Viola called for a motion to approve the Consent Agenda, including Resolutions 2026-113 through 2026-124. On a motion by Committeeman Rizzuto, seconded by Deputy Mayor Buzzetta, and on a roll call vote, the Consent Agenda was approved.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto	M	X			
Torchia Buss		X			
Tobia		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

c. Approval of Vouchers

Deputy Mayor Buzzetta highlighted a few key expense categories and advised that he found all to be in order.
Deputy Mayor advised that the voucher for the law firm of Chiesa Shahenian has been withdrawn, will be revised and resubmitted for the next meeting.

Deputy Mayor Buzzetta made a motion to approve the bills list.

Mayor Viola called for a second to this motion, seconded by Committeewoman Buss, and followed by a roll call vote, the bills list was approved.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	M	X			
Rizzuto		X			
Torchia Buss	S	X			
Tobia		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

Committeeman Tobia commented on the vouchers related to the affordable housing attorney invoices. Committeeman Tobia voted no on the two vouchers related to the deed restrictions to The Grande, but yes to all other vouchers.

Committeewoman Buss recuses from any vouchers related to The Grande and the Municipal Court.

Committeeman Rizzuto recuses from any bills/vouchers in connection with the Colts Neck Fire Department.

Mayor Viola recuses from any vouchers in connection with the Best Horticultural, Buck's Tree Service, and Jolene Landscaping.

d. Administrator's Report – Township Administrator Capristo announced that the Township will be hosting a public hearing at the next Township Committee meeting on July 8th for receiving comments on the Monmouth County Municipal Park Improvement Program grant application. The intention is to use the grant for improvements at Bucks Mill Park. Written comments on that application can be sent to the Director of Recreation in advance.

e. Township Committee Reports

Committeeman Tobia:

- Committeeman Tobia provided a report that included information from the recent Open Space grant meeting.

Committeewoman Buss:

- Committeewoman Buss provided a report that included updates from the Friends of the Library as well as information about graduation ceremonies at Cedar Drive Middle School and Colts Neck High School.

Committeeman Rizzuto:

- Committeeman Rizzuto had no report for this meeting.

Deputy Mayor Buzzetta:

- Deputy Mayor Buzzetta provided a report including updates from the Board of Education, the Parent Teachers Association as well as a federal and state legislative update.

Mayor Viola:

- Mayor Viola provided a report including updates from the Recreation Department, the Senior Club, and the Colts Neck Business Association.

10. Public Comment

Mayor Viola called for a motion to open for public comments. On a motion by Committeewoman Tobia, seconded by Deputy Mayor Buzzetta, and a unanimous voice vote, public comment was opened.

Kathleen Foley, resident, commented on Resolution 2026-118, inquired about whether the Township has an asset management plan, shared that she recently received a medal from the EPA, recommended the composting of leaves, commented in support of protecting the Swimming River Watershed.

Elaine Mann, resident, commented about the possible purchase of a fire truck, advocated for prudent spending, inquired about housekeeping company, inquired about landscaper, inquired about a Recreation Department entertainment vendor, inquired about the purchase of police vests and the use of grants.

Dan Kryzanekas, resident, commented on road safety, speeding on Cedar Drive, speed limits in front of Colts Neck High School, road signage and the perceived lack of signage, lowering speed limits, the results of the Montrose speed study, and affordable housing litigation.

Kathleen Foley, resident, recommended the establishment of an asset management plan, commented on the choice of police vehicle make/models.

Mayor Viola called for a motion to close public comment. On a motion by Committeewoman Buss, seconded by Committeeman Rizzuto, and on a voice vote, public comment was closed.

11. Adjournment

Mayor Viola read the executive session resolution into the record, that the general subject matter to be discussed would be potential litigation and personnel and that the session is anticipated to last sixty minutes.

On a motion from Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and on a unanimous voice vote, the executive session resolution was adopted.

As there was no further business, Mayor Viola called for a motion to adjourn public session. On a motion by Committeewoman Buss, seconded by Committeeman Rizzuto, and on a unanimous voice vote, the meeting adjourned at 7:34 p.m.

Brian O'Malley

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Brian O'Malley, RMC
Deputy Municipal Clerk

APPROVED: July 8, 2026