COLTS NECK TOWNSHIP
TOWNSHIP COMMITTEE REGULAR MEETING MINUTES
JUNE 10, 2026 6:30 p.m.
TOWN HALL

---

1. Mayor Viola called the meeting to order at 6:30 p.m.

2. Mayor Viola asked everyone to join in the salute to the flag.

3. Mayor Viola asked for a moment of silence.

4. Township Administrator/Municipal Clerk Kathleen Capristo read the following Sunshine Law statement: *THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON JANUARY 3, 2026 STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON JUNE 10, 2026 AT 7:00 P.M., TOWN HALL, 1 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK.*

   FURTHER NOTICE WAS PROVIDED TO THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON APRIL 20, 2026 NOTING THE TIME CHANGE FROM 7:00 P.M. TO 6:30 P.M."

5. Roll call by Deputy Municipal Clerk O'Malley indicated the following:

   Present: Mayor Michael Viola, Deputy Mayor Dan Buzzetta, Committeeman Frank Rizzuto, Committeeman John Tobia

   Also Present: Township Administrator/Municipal Clerk Kathleen Capristo, Township Attorney Meghan Bennett, Deputy Municipal Clerk Brian O'Malley, Special Planner Scott Taylor

   Absent: Committeewoman Buss

6. Announcement: Mayor Viola announced that there would be two changes to the agenda:
   a. The removal of Resolution 2026-106 from the New Business section
   b. The Township Committee will not adjourn into Executive Session following the Regular Meeting

7. Approval of Minutes
   a. May 27, 2026

   Mayor Viola called for a motion to approve the May 27, 2026 minutes. On a motion from Committeeman Rizzuto, seconded by Deputy Mayor Buzzetta, and on a roll call vote, the minutes were approved.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto	M	X			
Torchia Buss					X
Tobia		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

8. Old Business:

   a. **Second Reading/Public Hearing: Ordinance 2026-11:** Appropriating $2,580,661, $2,352,435 of which is from the Capital Improvement Fund and $228,226 of which is a Grant from the State of New Jersey

Department of Transportation, to Provide for Various Purposes and by Colts Neck Township, in the County of Monmouth, New Jersey.

Mayor Viola called for a motion to open for public hearing. On a motion from Deputy Mayor Buzzetta, seconded by Committeeman Rizzuto, and on a voice vote, public hearing was opened. Observing no requests for public comment, Mayor Viola called for a motion to close public hearing. On a motion by Committeeman Tobia, seconded by Committeeman Rizzuto, and on a voice vote, public hearing was closed.

Mayor Viola called for a motion to adopt Ordinance 2026-11. On a motion by Deputy Mayor Buzzetta, seconded by Committeeman Tobia, and on a roll call vote, the ordinance was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	M	X			
Rizzuto		X			
Torchia Buss					X
Tobia	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

b. **Second Reading/Public Hearing: Ordinance 2026-12:** Establishing Chapter 11 “Third-Party Payroll Disbursement”

Township Administrator Capristo provided additional context and explanation of the ordinance.

Mayor Viola called for a motion to open public hearing. On a motion by Committeeman Tobia, seconded by Deputy Mayor, and on a voice vote, public hearing was opened. Observing no requests for public comment, Mayor Viola requested a motion to close public hearing. On a motion by Committeeman Tobia, seconded by Deputy Mayor Buzzetta, and on a voice vote, public hearing was closed.

Mayor Viola called for a motion to adopt Ordinance 2026-12. On a motion by Deputy Mayor Buzzetta, seconded by Committeeman Rizzuto, and on a roll call vote, the ordinance was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	M	X			
Rizzuto	S	X			
Torchia Buss					X
Tobia		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

9. New Business

a. Resolution 2026-104 - Authorizing CFO to Enter into Contract with Action Data Services, Inc. for Payroll Services

Mayor Viola requested a motion to adopt Resolution 2026-104. On a motion Deputy Mayor Buzzetta, seconded by Committeeman Rizzuto, and on a roll call vote, the resolution was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	M	X			
Rizzuto	S	X			
Torchia Buss					X
Tobia		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

b. Resolution 2026-105 – Requesting Preliminary Investigation of Properties to be Studied for Potential Designation as Redevelopment Areas

Mayor Viola introduced Special Planner Scott Taylor to provide additional context, information, and history related to this resolution.

Mayor Viola called for a motion to adopt Resolution 2026-105. On a motion by Committeeman Tobia, seconded by Committeeman Rizzuto, and on a roll call vote, the resolution was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta		X			
Rizzuto	S	X			
Torchia Buss					X
Tobia	M	X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

c. Resolution 2026-106 – Authorizing Purchase of Spartan Fire Truck **[pulled and carried to next meeting agenda]**

d. Consent Agenda

A. Resolution 2026-107 – Accepting Resignation of Township Employee Sharon O'Conner
B. Resolution 2026-108 – Authorizing Fireworks Display at Bucks Mill Park – Colts Neck Business Association – July 3, 2026
C. Resolution 2026-109 – Authorizing Summer Camp Refund

Mayor Viola called for a motion to approve the Consent Agenda, including Resolutions 2026-107 through 2026-109. On a motion by Deputy Mayor Buzzetta, seconded by Committeeman Rizzuto, and on a roll call vote, the Consent Agenda was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	M	X			
Rizzuto	S	X			
Torchia Buss					X
Tobia		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

e. Approval of Vouchers

Deputy Mayor Buzzetta explained and provided context for the items on the bills list and made a motion to approve the vouchers. This was seconded by Committeeman Rizzuto, and on a roll call vote the vouchers were approved.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	M	X			
Rizzuto	S	X			
Torchia Buss					X
Tobia		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Committeeman Tobia voted yes for all items on the bills list, with the exception of the $40,000 deed restriction items related to The Grande, for which he voted no.

Mayor Viola recuses from and bills/vouchers in connection with the Best Horticultural, Buck's Tree Service, and Jolene Landscaping.

Deputy Mayor Buzzetta recuses from and bills/vouchers in connection with the Colts Neck Fire Department.

Committeeman Rizzuto recuses from and bills/vouchers in connection with the Colts Neck Fire Department.

f. Administrator's Report

Township Administrator Capristo provided a report that included a summary of Primary Election Day, the street sweeping schedule and regulations, and the clean-up of trails within the Township.

g. Township Committee Reports

Committeeman Tobia provided a report thanking Public Works for their assistance with the 250 Tree and maintenance of the trails, commented on the recent Primary Election.

Committeeman Rizzuto provided a report that included updates from the Historic Preservation Committee, the Police Department, and the First Aid Squad.

Deputy Mayor Buzzetta provided a report that included updates from the Board of Education as well as comments on county and state issues.

Mayor Viola provided a report that included updates from the Recreation Committee, the CNBA, Naval Weapons Station Earle as well as state legislative issues.

10. Comments from the Public

Mayor Viola called for a motion to open Public Comment. On a motion from Committeeman Tobia, seconded by Committeeman Rizzuto, and on a voice vote, Public Comment was opened.

Rose Ann Scotti, resident, inquired about the rehabilitation area on Route 34 corridor and any potential housing that may be planned for that area. Mayor Viola requested that Special Planner Taylor provide a response to the resident.

Vince Scotti, resident, inquired about the Route 34 redevelopment investigation and commented on the spending of public funds on the investigation.

Elaine Mann, resident, thanked the Committee for bringing up impeding state legislation, encouraged residents to contact their legislators, and commented on immigration in the state of New Jersey.

Dan Kryzanekas, resident, inquired about the Montrose Road traffic study and inquired about Township speed limits.

Elaine Kryzanekas, resident, inquired about speed limits and the categorization of certain Township roadways.

Dan Kryzanekas, resident, commented about speeding on Township roads, speed limits, and road signage.

As there were no further comments and/or questions from the public, Mayor Viola called for a motion to close public comment. On a motion by Committeeman Rizzuto, seconded by Deputy Mayor Buzzetta, and followed by a unanimous voice vote, public comment was closed.

11. Adjournment

As there was no further business, Mayor Viola called for a motion to adjourn public session. On a motion by Committeeman Rizzuto, seconded by Deputy Mayor Buzzetta, and on a unanimous voice vote, the meeting was adjourned at 7:27 p.m.

Kathleen Capristo

_____

Kathleen Capristo, RMC
Municipal Clerk

APPROVED: June 24, 2026