COLTS NECK TOWNSHIP
TOWNSHIP COMMITTEE REGULAR MEETING MINUTES
MAY 27, 2026 6:30 p.m.
TOWN HALL

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1. Mayor Viola called the meeting to order at 6:30 p.m.

2. Mayor Viola asked everyone to join in the salute to the flag, led by members of the Colts Neck Fire Department.

3. Mayor Viola asked for a moment of silence.

4. Township Administrator/Municipal Clerk Kathleen Capristo read the following Sunshine Law statement: "*THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON JANUARY 3, 2026 STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON MAY 27, 2026 AT 7:00 P.M., TOWN HALL, 1 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK. FURTHER NOTICE WAS PROVIDED TO THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON APRIL 20, 2026 NOTING THE MEETING TIME CHANGE FROM 7:00 P.M. TO 6:30 P.M.*"

5. Roll call by Deputy Municipal Clerk O'Malley indicated the following:

   Present: Mayor Michael Viola, Deputy Mayor Dan Buzzetta, Committeeman Frank Rizzuto, Committeewoman Tara Torchia Buss, Committeeman John Tobia

   Also Present: Township Administrator/Municipal Clerk Kathleen Capristo, Legal Counsel Caitlin Harney-Norcia, Deputy Municipal Clerk Brian O'Malley, Chief Financial Officer John Antonides

6. Announcement: Mayor Viola announced to the public that for the remainder of the year, Township Committee meetings will begin at 6:30 p.m.

7. 2025 Audit

   Chief Financial Officer John Antonides provided an overview of the Township's 2025 Audit, covering the tax collection rate, the tax sale, and total debt. The audit had no recommendations for corrective action.

8. Proclamation

   Committeewoman Buss read a proclamation in honor of Tourette Syndrome Awareness Day. Resident Dylan Straley spoke on behalf of Tourette Syndrome Awareness Day.

9. Minutes

   a. May 12, 2026 – Special Meeting
   b. May 12, 2026 – Executive Session
   c. May 13, 2026 – Regular Meeting
   d. May 13, 2026 – Executive Session
   e. May 18, 2026 – Special Meeting
   f. May 18, 2026 – Executive Session

   Mayor Viola asked for any comments or changes. Mayor Viola called for a motion to approve. On a motion by Deputy Mayor Buzzetta, seconded by Committeewoman Buss, and on a roll call vote, the minutes were approved.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	M	X			
Rizzuto		X			
Torchia Buss	S	X			
Tobia		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

10. Old Business

a. **Second Reading/Public Hearing:** Ordinance 2026-10: Authorizing the Sale of Certain Real Property Located at 34 Federal Key, Colts Neck, New Jersey 07722 and Designated as Block 41.01, Lot 43, on the Tax Map of Colts Neck Township for Purposes of Maintaining Affordable Housing

Mayor Viola provided context and clarification about the purpose of this ordinance.

Mayor Viola called for a motion to open for public comment. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and on a voice vote, the public hearing was opened.

Observing no requests for public comment, Mayor Viola called for a motion to close public comment. On a motion by Committeeman Rizzuto, seconded by Committeewoman Buss, and on a voice vote, the public hearing was closed.

Mayor Viola called for a motion to adopt Ordinance 2026-10. On a motion by Committeeman Rizzuto, seconded by Deputy Mayor Buzzetta, and on a roll call vote, the ordinance was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto	M	X			
Torchia Buss				X	
Tobia		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

11. New Business

a. **First Reading/Introduction:** Ordinance 2026-11: Appropriating $2,580,661, $2,352,435 of which is from the Capital Improvement Fund and $228,226 of which is a Grant from the State of New Jersey Department of Transportation, to Provide for Various Purposes in and by Colts Neck Township, in the County of Monmouth, New Jersey.

Mayor Viola asked for any comments from the Township Committee.

Committeeman Tobia commented that he believes the capital budget should include a second police vehicle.

Mayor Viola called for a motion to introduce Ordinance 2026-11. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and on a roll call vote, the motion was approved, and the public hearing was scheduled for June 10, 2026 at 6:30 p.m.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto		X			
Torchia Buss	M	X			
Tobia		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

b. **First Reading/Introduction:** Ordinance 2026-12: Establishing Chapter 11 "Third-Party Payroll Disbursement"

Township Administrator/Municipal Clerk Capristo provided background and context on the purpose of this ordinance.

Mayor Viola asked for any comments from the Township Committee.

Mayor Viola called for a motion to introduce Ordinance 2026-12. On a motion from Committeewoman Buss, seconded come Deputy Mayor Buzzetta, and on a roll call vote, the motion was approved, and the public hearing was scheduled for June 10, 2026 at 6:30 p.m.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto		X			
Torchia Buss	M	X			
Tobia		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

c. Consent Agenda

A. Resolution 2026-95 – Authorizing and Approving Shared Services Agreement for the Provision of Security Monitors Between Colts Neck Township and Colts Neck School District
B. Resolution 2026-96 – Governing Body Certification of the Annual Audit
C. Resolution 2026-97 – Accepting Resignation of Township Employee Kyle Davis
D. Resolution 2026-98 – Approving Insertion of Special Item of Revenue Clean Communities Grant
E. Resolution 2026-99 – Approving Insertion of Special Item of Revenue Recreation Improvement Grant
F. Resolution 2026-100 – Authorizing Acceptance of the Donation of Axon Tasers, Holsters, Docking Station, Batteries, and Cartridges
G. Resolution 2026-101 – Confirming and Certifying Length of Service Award Program (LOSAP) Credits for 2025 for Colts Neck First Aid Squad
H. Resolution 2026-102 – Authorizing the Mayor and Municipal Clerk to Execute a Shared Services Agreement for the Western Monmouth Active Shooter Training Group
I. Resolution 2026-103 – Authorizing Fireworks Display June 27, 2026, Trump National Golf Club One Trump National Boulevard – Here Comes the Boom Pyrotechnics

Mayor Viola asked for any comments from the Township Committee.

Mayor Viola requested a motion to approve the Consent Agenda, including Resolutions 2026-95 through 2026-103. On a motion by Committeewoman Buss,

seconded by Deputy Mayor Buzzetta, and on a roll call vote, the Consent Agenda was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto		X			
Torchia Buss	M	X			
Tobia		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

d. Approval of Vouchers

Deputy Mayor Buzzetta highlighted a few key expense categories and advised that he found all to be in order. Mayor Viola advised that he found the fire department related vouchers to be in order.

Committeeman Tobia commented about the voucher for Government Strategies Group, stating that he votes no on that bill. Committeeman Tobia also commented on the voucher for the Chiesa Law Firm, stating that he votes no on that bill.

Deputy Mayor Buzzetta made a motion to approve the bills list.

Mayor Viola called for a second to his motion, seconded by Committeeman Rizzuto, and followed by a roll call vote, the bills list was approved.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	M	X			
Rizzuto	S	X			
Torchia Buss		X			
Tobia		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

Mayor Viola recuses from any bills/vouchers in connection with the Best Horticultural, Buck's Tree Service, and Jolene Landscaping.

Deputy Mayor Buzzetta recuses from any bills/vouchers in connection with the Colts Neck Fire Department.

Committeeman Rizzuto recuses from any bills/vouchers in connection with the Colts Neck Fire Department.

Committeewoman Buss recuses from any bills/vouchers in connection with the Municipal Court.

e. Administrator's Report – Township Administrator Capristo expressed thanks and appreciation to CFO Antonides and the Finance Department for their work on the annual audit. Administrator Capristo announced that brush collection was completed earlier today, ending brush collection until September. Code Enforcement will be assessing the brush piles still left out on Township roads and will be addressing potential violations. Street sweeping will begin soon. Brush can be brought to the Township Recycling Center.

f. Township Committee Reports

Committeeman Tobia:

- Committeeman Tobia commended and thanked the Recreation Department on the recent Memorial Day Parade. Committeeman Tobia also commended Public Works for spring planting, preparation of the

parade, the street sweeping, and the preservation of the trails. Requested time on the next Executive Session agenda to discuss a possible open space ballot question. Thanks to Ed Brock from Brock Farms for donating a cherry tree for the 250th commemoration.

Committeewoman Buss:

- Committeewoman Buss commended all those who put work into Memorial Day. Reported on the first annual Memorial Day Memorial Mile. Thanks to Chief John Sauter for sparking the idea, and to Fire Department Company #2 for hosting the event at their fire house. Prevention Alliance met to discuss the final grant submission to the County. Many towns are withdrawing from the County Alliance due to the restrictions placed on them – this was a point of discussion for the committee. Reported on the recent PBA event at Triple L Farms as well as the Colts Neck Community Church's 50th Anniversary celebration. Reported on the passing of a sixth-grade student at Cedar Drive Middle School.

Committeeman Rizzuto:

- Committeeman Rizzuto reported that CNPD's DWI Awareness program is the week of June 4th in anticipation of prom and graduation. Check the website for information about upcoming Coffee with a Cop event. Commended the Mott's Artillery and JROTC from the high school who provided the honor guard for Memorial Day. First Aid Squad is still recruiting new members. Commended the First Aid Squad and the Fire Department on their efforts during the recent storm.

Deputy Mayor Buzzetta:

- Deputy Mayor Buzzetta reported that the process to extend affordability controls at The Grande is underway, packets are in the mail. Thirteen homeowners have returned paperwork and will be receiving their checks. There has also been interest and inquiry from additional homeowners who were not part of the original plan. Township attorneys recently argued an appeal related to the third round of affordable housing. Related to round four, the court has extended the deadline for the Township. Discussions and conversations continue between the Township Committee and developers. Reported that Colts Neck Township Schools are in the 94th percentile of schools where children are learning above their grade level. Children in Colts Neck Schools are learning at 1.4 grade levels above their current grade level.

Mayor Viola:

- Mayor Viola reported on the first annual Memorial Mile and the ceremony at Fire Station 2. Thanks to the Recreation Department, Public Works, Fire Company #2, Naval Weapons Station Earle, and to Dina and Allen Ryan for the hot dog fest that they provided. There will be a change-of-command at NWS Earle on July 2nd, Captain Kent Smith will be moving on to a new assignment and Captain Brian Foster will be taking over. Summer Concert Series begins May 4th. There will be a Father's Day fishing derby will be on June 14th. Senior Club is beginning a Monday night pickleball for seniors. CNBA fireworks will take place on July 3rd at Bucks Mill Park.

12. Public Comment

Mayor Viola called for a motion to open for public comments. On a motion by Deputy Mayor Buzzetta, seconded by Committeewoman Buss, and a unanimous voice vote, public comment was opened.

Scott Duprex, resident, commented recommending that the fire department consider purchasing a used/pre-owned aerial apparatus as a means of saving money. Commented on affordable housing and the durational adjustment.

Kevin O'Brien, resident, commented on the Board of Education. Commented on social media reporting and commentary related to the primary election.

Daniel Kryzanekas, resident, commended all the members of the committee for their time commitment. Commented on speed limits on residential roads within the Township and on recent speed studies. Commented on affordable housing on Route 537 along with the fourth round of affordable housing mandates. Recommended the Township consider preserving properties with deed restrictions.

Elaine Mann, resident, thanked the Township Committee for the Memorial Day ceremony. Commented on the partnership between the Township, the Board of Education, and Naval Weapons Station Earle.

Brian Scarpa, resident, thanked the Deputy Mayor for his Board of Education liaison report. Commented on the state of Colts Neck schools. Encouraged public discourse at the Township Committee and Board of Education meetings. Commented on the Board of Education budget and local taxes.

Michael Calise, resident, commented on the First Aid Squad. Commented on affordable housing and specifically 100% affordable housing communities.

Elaine Kryzanekas, resident, commented on affordable housing, specifically 100% affordable housing. Inquired about the Township's current affordable housing obligation. Commented on cost/benefit of building age-limited housing versus the cost to the school district.

Arlene Radman, resident, commented about affordable housing, the Mount Laurel decision and process. Inquired whether there was an end limit to the affordable housing rounds. Commented about the ways in which affordable housing affects the school district as well as traffic within the Township.

Daniel Kryzanekas, resident, inquired why affordable housing plans seem to involve rental units as opposed to ownership units.

As there were no further comments and/or questions from the public, Mayor Viola called for a motion to close public comment. On a motion by Committeeman Rizzuto, seconded by Committeewoman Buss, and followed by a unanimous voice vote, public comment was closed.

13. Adjournment

Mayor Viola called for a motion to adjourn. On a motion from Deputy Mayor Buzzetta, seconded by Committeewoman Buss, and on a unanimous voice vote, the meeting was adjourned at 8:15 P.M.

Kathleen Capristo

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Kathleen Capristo, RMC
Municipal Clerk

APPROVED: June 10, 2026