# COLTS NECK TOWNSHIP
## TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES
## MAY 18, 2026, 4:00 P.M.
## TOWN HALL

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1. Mayor Viola called the meeting to order at 4:00 p.m.

2. Administrator/Municipal Clerk Kathleen Capristo read the following Sunshine Law statement: THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON MAY 11, 2026 STATING THAT A SPECIAL MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON MAY 18, 2026 AT 4:00 P.M., TOWN HALL, 1 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK."

3. Roll call by Administrator/Municipal Clerk Capristo indicated the following:

   Present: Mayor Michael Viola, Deputy Mayor Dan Buzzetta, Committeewoman Tara Torchia Buss

   Absent: Committeeman Frank Rizzuto, Committeeman John Tobia (*to join Executive Session remotely*)

   Also Present: Township Administrator/Municipal Clerk Kathleen Capristo

4. Public Comment

   Mayor Viola called for a motion to open for public comments. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and a unanimous voice vote, public comment was opened.

   As there were no requests for comment from the public, Mayor Viola called for a motion to close public comment. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and followed by a unanimous voice vote, public comment was closed.

5. Resolution 2026-94: Executive Session - Potential Litigation

   Mayor Viola informed the public that no formal action during closed executive session, and that the governing body would not return to public session.

   Mayor Viola called for a motion to approve Resolution 2026-94. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, the resolution was adopted.

| RECORD OF VOTE | | | | | |
|---|---|---|---|---|---|
| | M S | Yes | No | NV | Ab |
| Mayor Viola | | X | | | |
| Deputy Mayor Buzzetta | S | X | | | |
| Rizzuto | | | | | X |
| Torchia Buss | M | X | | | |
| Tobia | | | | | X |
| M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent | | | | | |

6. Adjournment

   As there was no further business, Mayor Viola called for a motion to adjourn. On a motion by Deputy Mayor Buzzetta, seconded by Committeewoman Buss, and on a unanimous voice vote, the meeting adjourned at 4:02 p.m.

*Kathleen Capristo*

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Kathleen Capristo, RMC
Municipal Clerk

**APPROVED: May 27, 2026**