COLTS NECK TOWNSHIP
TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES
MAY 5, 2026, 4:00 P.M.
TOWN HALL

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1. Mayor Viola called the meeting to order at 4:00 p.m.

2. Administrator/Municipal Clerk Kathleen Capristo read the following Sunshine Law statement: THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON APRIL 30, 2026 STATING THAT A SPECIAL MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON MAY 5, 2026 AT 4:00 P.M., TOWN HALL, 1 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK."

3. Roll call by Administrator/Municipal Clerk Capristo indicated the following:

   Present: Mayor Michael Viola, Deputy Mayor Dan Buzzetta, Committeewoman Tara Torchia Buss

   Absent: Committeeman John Tobia, Committeeman Frank Rizzuto *(to join Executive Session remotely)*

   Also Present: Township Administrator/Municipal Clerk Kathleen Capristo

4. Public Comment

   Mayor Viola called for a motion to open for public comments. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and a unanimous voice vote, public comment was opened.

   As there were no requests for comment and/or questions from the public, Mayor Viola called for a motion to close public comment. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and followed by a unanimous voice vote, public comment was closed.

5. **Resolution 2026-84**: Executive Session - Potential Litigation

   Mayor Viola informed the public that no formal action will be taken during closed executive session, and that the governing body would not return to public session.

   Mayor Viola called for a motion to approve Resolution 2026-84. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, the resolution was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto					X
Torchia Buss	M	X			
Tobia					X
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

6. Adjournment

   As there was no further business, Mayor Viola called for a motion to adjourn. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and on a unanimous voice vote, the meeting adjourned at 4:04 p.m.

Kathleen Capristo

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Kathleen Capristo, RMC
Municipal Clerk

APPROVED: May 13, 2026