COLTS NECK TOWNSHIP
TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES
APRIL 6, 2026, 2:00 P.M.
TOWN HALL

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1. Mayor Viola called the meeting to order at 2:00 p.m.

2. Salute to the Flag

3. Moment of Silence

4. Administrator/Municipal Clerk Kathleen Capristo read the following Sunshine Law statement: THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON APRIL 2, 2026 STATING THAT A SPECIAL MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON APRIL 6, 2026 AT 2:00 P.M., TOWN HALL, 1 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK."

5. Roll call by Administrator/Municipal Clerk Capristo indicated the following:

   Present: Mayor Michael Viola, Deputy Mayor Dan Buzzetta, Committeewoman Tara Torchia Buss, Committeeman John Tobia

   Absent: Committeeman Frank Rizzuto

   Also Present: Township Administrator/Municipal Clerk Kathleen Capristo

6. **Resolution 2026-67**: Confirming Appointment of Township Professional – Taylor Design Group, Inc. – Scott Taylor

Mayor Viola called for a motion to approve. On a motion by Committeeman Tobia, seconded by Committeewoman Buss, and a unanimous voice vote, the resolution was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta		X			
Rizzuto					X
Torchia Buss	S	X			
Tobia	M	X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

7. **Resolution 2026-68**: Confirming Appointment of Township Professional – King, Moench & Collins, LLP – Michael L. Collins

Mayor Viola called for a motion to approve. On a motion by Committeeman Tobia, seconded by Deputy Mayor Buzzetta, and a unanimous voice vote, the resolution was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto					X
Torchia Buss		X			
Tobia	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

8. Public Comment

Mayor Viola called for a motion to open for public comments. On a motion by Committeewoman Buss, seconded by Committeeman Tobia, and a unanimous voice vote, public comment was opened.

Kevin O'Brien, resident, voiced concerns about a perceived lack of transparency suggesting the Township Committee agenda does not include enough information. Mr. O'Brien further opined that the Township is in violation of the Open Public Meetings Act by failing to post the Planning Board agenda in a timely manner.

Mayor Viola advised Mr. O'Brien that the website included both the agenda and copies of the resolutions which he opined provided ample details as to the topics being considered at the meeting. Administrator/Municipal Clerk Capristo addressed Mr. O'Brien's concerns about the Planning Board meeting advising that it was properly noticed.

As there were no further comments from the public, Mayor Viola called for a motion to close public comment. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and followed by a unanimous voice vote, public comment was closed.

9. **Resolution 2026-69**: Executive Session - Potential Litigation

Mayor Viola informed the public that no formal action during closed executive session will be taken and that the governing body would not return to public session.

Mayor Viola called for a motion to approve Resolution 2026-69. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, the resolution was adopted.

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto					X
Torchia Buss	M	X			
Tobia		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

10. Adjournment

As there was no further business, Mayor Viola called for a motion to adjourn. On a motion by Committeewoman Buss, seconded by Deputy Mayor Buzzetta, and on a unanimous voice vote, the meeting adjourned at 2:11 p.m.

Kathleen Capristo

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Kathleen Capristo, RMC
Municipal Clerk

APPROVED: May 13, 2026