COLTS NECK TOWNSHIP
Shade Tree Commission
Meeting Minutes
February 2, 2023, 7 P.M.
3 Veterans Way, Colts Neck Township

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1. **Call to Order –** Acting Chair/Liaison Committeeman Bartolomeo called the meeting to order at 7:05 PM

2. **Salute to the Flag –** Lead by Mr. Hammond

3. **Sunshine Law Notice –** *The following notice read by the Acting Chair Liaison Committeeman Liaison Committeeman Bartolomeo.* [Liaison Committeeman Bartolomeo wishes the Secretary to read the Sunshine Law Notice going forward]

   "THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE NEWS TRANSCRIPT AND THE ASBURY PARK PRESS STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP SHADE TREE COMMISSION WOULD BE HELD ON FEBRUARY 2, 2023, AT 7 PM. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK."

4. **Roll Call**
   Present:
   Liaison Committeeman Bartolomeo
   Laura Riley
   Kyle Reese
   Patricia Eastman
   Allan Ryan
   Tina Freedman
   Henry Hammond
   John Clemente
   Dina Ryan
   Absent:
   Eileen Stivala

5. **Discussion Items**
   a. Liaison Committeeman Bartolomeo asked if committee members reviewed the ordinance previously circulated; he asked members to review ordinance and share any thoughts as to what modifications they might like to see – present ideas at next meeting. In particular Chapter 62-8 (D) in need of review, since that function should be under authority of code enforcement official; Township presently interviewing for full time code enforcement official; codes need to be tightened up as town progresses; Mr. Hammond and other members commented on understanding how far can Commission act in terms of addressing a homeowner.
   b. Liaison Committeeman Bartolomeo informed clarification was needed as to who would actually need to be sworn in – will be addressed at next meeting.

c. Liaison Committeeman Bartolomeo informed Oaths of Office to be completed at next meeting.
d. Volunteer Acknowledgment Form returned by only 3 members; Secretary Dina Ryan will bring forms to next meeting so all commission members can acknowledge.
e. Committee Chair Not Assigned – Liaison Committeeman Bartolomeo informed that assignment would be made at next meeting.

6. Approval of Minutes November 3, 2022 and December 1, 2022 –
November 3, 2022 Minutes Approved;
December 1, 2022 Minutes – modification needed – to be revised and approved at next meeting.

Comments – Tina Freedman to provide information as to Good Neighbor Program through the State of New Jersey to be put onto website.
Moved: Allan Ryan
Seconded: Kyle Reese

7. Old Business

a. Mayor Fitzpatrick still wants clean up;
b. Laura Riley explained her interpretation of function of Commission; vines killing our shade trees;
c. Discussion of cleaning up Veterans Way; trees etc.;
d. Thoughts as to how to solicit volunteers to help;
e. Liasion Committeeman Bartolomeo commented on DPW contributing to pruning around town- mentioned Cedar Drive and Heyers Mill Road already done;
f. Laura Riley and Kyle Reese to designate areas for clean up;
g. Many areas in town in need of help;
h. Easements were briefly touched upon;
i. Liaison Committeeman Bartolomeo to clarify what a discussion item should be under agenda categories.

8. New Business

a. Block 35, Lots 12.01 and 12.01 – Laird Cultural Center –
Major/Site Plan/Preliminary/Final
[Technical Review Committee Scheduled 1/31/23]
APPROVED

b. Block 30, Lot 18 – LM 537 Colts Neck, LLC –
Minor/Site Planl/Use Variance (Single family home in a B-3 Zone)
(Public Hearing Scheduled 2/16/23)
APPROVED WITH COMMENTS – PROVIDE INFORMATION ON LANDSCAPE SCREENING AND PLANT SPECIFICATIONS

c. Block 48, Lot 6 – Express Auto Spa
(Public Hearing Scheduled 2/16/23) (Non-Residential)
APPROVED

9. Comments from the Public

Motion to Open Public Comment: Kyle Reese
Seconded: Allan Ryan
All in Favor – Yes - Unanimous

Motion to Close Public Comment: Kyle Reese
Second: Allan Ryan
All in Favor – Yes - Unamimous

10. Adjournment – Motion to Adjourn meeting at 8: 25 PM-

Motion to Adjourn: Mr.Hammond
Seconded: Mrs. Eastman

The next Shade Tree Commission Meeting will be
Thursday, April 6, 2023 at 7 PM
3 Veterans Way, Colts Neck Township