COLTS NECK TOWNSHIP
Shade Tree Commission
Meeting Minutes
February 1, 2024
2 Veterans Way (Library Meeting Room)
Colts Neck Township

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1. **Meeting Called to Order at 7:05 PM**

2. **Salute to the Flag - Done**

3. **Sunshine Law Notice –** *The following notice was read by the Secretary.*

   "THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON JANUARY 23, 2024 STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP SHADE TREE COMMISSION WOULD BE HELD ON FEBRUARY 1, 2024 AT 7:00 P.M., AT THE COLTS NECK LIBRARY, 2 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK."

4. **Roll Call**
   Present:
   Liaison Committeeman JP Bartolomeo
   Eileen Stivala
   Laura Riley
   Patricia Eastman
   Tina Freedman
   John Clemente
   Dina Ryan
   Excused:
   Allan Ryan
   Henry Hammond

5. **Approval of Minutes** October 5, 2023

   Comments?
   Motion to Approve by Eileen Stivala
   Seconded by John Clemente
   Roll Call – Unanimously Approved

6. **Discussion Items**

   Chairperson – JP Bartolomeo will continue as Interim Chair; Commission members will seek our persons possibly interested in joining the Commission, preferably persons with knowledge in the subject area

Colts Neck ordinance Chapter 62 and amending Ordinance 2022-15 –-JP Bartolomeo will speak with Tim Anfuso about a summary of what the amending ordinance alters (first suggestion was to ask Township Attorney but JP Bartolomeo said he would speak with Mr. Anfuso).

JP will speak with Mr. Anfuso about obtaining maps delineating open space, greenways, wetlands, etc. Suggestion to have Mr. Anfuso attend a meeting to provide clarification as to same.

Laura Riley confirmed Colts Neck is recertified as a Tree City status. Laura will make inquiry as to obtaining signage to that effect.

Tina Freedman made a suggestion to have an arborist evaluate the health of trees in parks and other public areas.

Eileen Stivala gave recap on the Seedlings Give-Away which will occur on Saturday April 27, 2024 from 9 - 11 a.m. at the Bucks Mill Community Building.

Eileen Stivala also brought to attention the Bartlett Tree proposal to treat approximately 43 Emerald Ash Borer trees (at the Heritage Lane portion of the municipal complex) with a systemic root flare injection. This will be taken under consideration by the Township Committee.

Commission in unanimous agreement to build and define goals for the Commission.

7. **Old Business –** Let the record note that no meeting of the Shade Tree Commission was held in November or December of 2023 or in January of 2024.

8. **New Business -** 2024 meeting schedule for the Shade Tree Commission was approved, as follows:

   February 1
   March 7
   April 4
   May 2
   June 6
   July 11 (second Thursday due to July 4th holiday)
   August 1
   September 5
   October 3
   November 7
   December 5

Oaths of Office were administered by JP Bartolomeo to Patricia Eastman, John Clemente, and Dina Ryan

There were no plans for review from the building department.

9. Comments from the Public

Motion to Open Public Comment by Patricia Eastman
Seconded by Eileen Stivala
All in Favor – Unanimously approved to open

Melinda Martin of 52 Glenwood Road gave a presentation on Parasitoid **W**asps treatment in controlling both native pests and invasive species on Emerald Ash Borer trees

Motion to Close Public Comment by Eileen Stivala
Seconded by Laura Riley
All in Favor – Unanimously approved to close

10. Adjournment

Motion to Adjourn by John Clemente
Seconded Laura Riley
All in Favor – Meeting Adjourned at 8:20 PM

The next Shade Tree Commission Meeting will be
Thursday, March 7, 2024, at 7 PM [changed by notice to March 21, 2024]
2 Veterans Way (Library Meeting Room), Colts Neck Township

Respectfully submitted,
Dina Ryan
Secretary
Colts Neck Shade Tree Commission